

SEND & Inclusion Partnership

Meeting Notes

Thursday 22nd October 2020 – Microsoft Teams

No.	Item
1.	Welcome, Apologies and Introductions
	<p>Present:</p> <p>MB – St Paul's C of E Primary School, Leamington Spa JB – SEND CCG & South Warwickshire Foundation Trust RC – SEND Commissioning Lead, WCC DC - Strategy and Commissioning Manager - SEND & Inclusion, WCC CE – Rise, CWPT MG – Service Manager, MASH & Initial Response, WCC EH – SENDIAS SH – Business Support (note taker) MR - Alternative Provision Strategic Lead, WCC MS – South Warwickshire CCG NW – Principal, Quest Academy DW – NHS</p> <p>Apologies:</p> <p>JD – Coventry & Rugby CCG (also representing Warwickshire North CCG) AR - SENDAR & Educational Psychology Service, WCC Ian Budd (IB) – Assistant Director Education, WCC</p> <p>RC welcomed everyone to the meeting. Apologies were stated and introductions were given by those present.</p>
2.	Notes of Last Meeting and Matters Arising
	<p>The notes of the previous meeting were agreed by those present once the actions had been reviewed.</p> <p>Actions</p> <ul style="list-style-type: none">• NW to link with AR regarding research on mental health needs in special schools.• DW to submit feedback to RC about the SEND & Inclusion reports.• RC to chase up actions with JB from the previous meeting (item 9 – AOB).
3.	SEND & Inclusion Change Programme Update





	<p>RC presented the documents (three appendices) and gave an update.</p> <p>DC raised a query regarding item 4 in Appendix C - number of new requests for EHC plans. DC said there isn't a measure on there in terms of ratings. RC answered that the number was less than this time last year. Over May and June 2020, the number of requests was particularly high, still in the 80's in June, then came down in August due to the summer holiday and then 30 in September which is lower than usual. MB stated that the SENDCO's had more time to go through their workloads so were able to do quicker work with processing EHC plans in the Summer.</p> <p>DC asked if colleagues could meet outside this meeting to discuss numbers of referrals and put together an analysis of requests. This then would become part of the SEND change programme.</p> <p>DC stated we also need to look into how we combine DfE/NHS data with the SEND data as part of the programme.</p> <p>RC was hoping to show an animation highlighting the key messages from the change programme but was unable to present this during this meeting due to technical difficulties.</p> <p>Action</p> <ul style="list-style-type: none"> RC and colleagues to meet to discuss number of referrals and put together EHCP request analysis.
4.	DfE/NHS Review
	<p>RC presented the document and gave an update.</p> <p>The 90-minute review meeting with the DfE and NHS England was held with KR. RC stated that we want to take advantage of the regional DBOT offer.</p> <p>DC said it is quite useful that the DfE and NHS England are going to revisit the local authority for a further meeting. There is a need for data and sharing data. KR will be in touch to set that meeting up.</p> <p>DW stated that we need to make sure that enough representation is required.</p> <p>DC said that the focus would be on the parent carer forum.</p> <p>Action</p> <ul style="list-style-type: none"> RC and DC to contact the group with the details of the follow-up meeting with the DfE and NHS England once KR has set it up.
5.	SEND & Inclusion Change Programme: Co-production Approach
	<p>RC presented the document and gave a brief update.</p> <p>RC is not looking to sign this off as the new parent carer forum, when constituted, should do so. No other comments were made.</p> <p>Actions</p> <ul style="list-style-type: none"> None



6.	SENDIAS: Quality Standards Review
	<p>EH presented the report and gave an update.</p> <p>Currently working with steering group to review standards. EH gave further detail of this. EH reported that SENDIAS is currently at full capacity. Any additional funding has come to an end. The service could offer families much more. EH asked if the group can look at ways forward.</p> <p>RC stated that SENDIAS is commissioned out with an open contract (£123,000). Staff in SENDIAS work part time. This has stayed the same for the last 10 years. EH reported that SENDIAS are working towards other areas. RC stated we need to review the local authority's contribution. Health colleagues stated that a joint commissioning process is required.</p> <p>DW has been discussing data and where different concerns may go e.g. health. No enquiries were raised regarding EHC related issues. DW did raise with commissioners and held a discussion with the local authority commissioner.</p> <p>MS and JB stated that they are happy to be involved and have conversations regarding joint commissioning.</p> <p>MB stated that the SENDIAS service is vital to help with reducing EHCP applications. DC said that we must make sure we don't reject plans for those who really need them and to get those particular plans in as soon as possible. We require an agreed working relationship between everyone and need a good understanding. A further discussion was held about this.</p> <p>NW wondered whether the local authority could create some videos, one for professionals and one for parents giving details of what can happen regarding SEN support, plus a video for different stakeholders to get the same message across. DC agreed with the idea of the narrative and the videos. This would be a piece of work to be done as part of the local offer.</p> <p>DC said that we would need to make sure that schools are delivering SEN support and to make sure we are clear of what is available and when.</p> <p>MB reported that in mainstream schools, finance has got tighter and because of this, different schools have made different priorities. Not enough schools have prioritised SEN.</p> <p>DC suggested that as part of the change programme, we need to look at what is part of the core offer. DC has asked educational psychology services what we can offer to schools free of charge.</p> <p>Actions</p>



	<ul style="list-style-type: none"> SENDIAS funding and capacity to be taken up as an item at joint commissioning board. The Local Offer project to create a web page regarding matching pathways and to consider SEN support videos for professionals, parents and stakeholders.
7.	SEND & Inclusion Change Programme: Commissioning High Needs Places
	<p>RC presented the document and gave a brief update.</p> <p>No other comments were made.</p> <p>Actions</p> <ul style="list-style-type: none"> None
8.	SEND & Inclusion Change Programme: Children not on a school roll
	<p>MR gave a verbal update.</p> <p>MR and her team have always been tracking children missing education and have very much been working with schools on this. The big issue during COVID-19 has been the volume of children not attached to any school who haven't be able to access free school meals vouchers.</p> <p>During COVID-19, there was the need to focus on how many children were not on a school roll. MR worked with colleagues to put together a scoping exercise to work out how many children across the local authority (more than SEND). The result was 580 children not on a roll.</p> <p>The question that followed this result was why. The reasons given were:</p> <ul style="list-style-type: none"> Admissions systems not working as they should. Children attending unregistered alternative provision and not on a school roll Children having medical reasons and not being attached to a school roll because of those reasons. Children who had EHC plans but not on a school roll. Children who had been excluded Children missing as they were abroad and were stuck there because of COVID-19 restrictions. <p>How is this happening? How is this volume of children not on a school roll? This is the reason for the project.</p> <p>The team have started to map out what process we currently have and with partners at schools. There are six priority groups, looking at what the situation is now and how do we know who these children are. Also looking at the Synergy system to get data and making sure it is credible and accurate.</p> <p>The team have also looked at what can be improved which is part of the SEND change programme. This includes improving processes and communicating with schools about how to get these children back onto a school roll.</p>



	<p>MR said she will be able to show a dashboard in the near future.</p> <p>DC talked about the setting up of key principles around our children especially those with EHCP's and children in alternative provision. DC said MR has done some fantastic work to drive this forward. DC suggested to MR to get specific case studies to share with school leaders.</p> <p>MB said this needs to be dovetailed – children who are not in a school environment but not on a school roll. MB asked what agencies are available to support the schools and families. DC & MB had conversation about this.</p> <p>JB asked if the 580 children not on a school roll would all be on a maintained local authority school roll? MR said they wouldn't all be.</p> <p>Actions</p> <ul style="list-style-type: none"> • None
9.	Any Other Business
	<p>DW asked if the Special School Nursing Review is back on track.</p> <p>RC confirmed that the review sits with the CCGs. MS and JD have discussed this recently however there has been no progress and needs to be picked up.</p> <p>Action</p> <ul style="list-style-type: none"> • MS and JD to give a verbal update regarding the Special School Nursing Review at the next meeting. <p>RC thanked everyone for attending and closed the meeting.</p>
	Next meeting – Tuesday 8th December 2020 (10.00am – 12.00pm)