

Mr Paul Halloran
[Enter address]

Royal Borough Kensington and Chelsea
Town Hall
Hornton Street
W8 7NX

Please ask for: Jason Lowther
FOI Reference: 4947066
Direct Dial: ???
Email: foi@rbkc.gov.uk
Date: 24 May 2021

Dear Mr Halloran

Information requested by: Mr Paul Halloran
Review carried out by:

1. Summary of Process

1. Request received:
2. Response sent:
3. Review requested:

2. Review of Response

In your email to [Enter name] (Enter job title) dated 7 April 2021,
you raised the following issues:

a)

1. Statutory Considerations

1. Did the Council answer your request within the required timescale of 20 working days?
2. Did the Council confirm or deny it held the information?
3. Did the Council provide the information requested?
4. If the Council did not provide the information was the refusal clear?
5. If the Council applied an exemption was it correct and was it explained
6. Did the Council offer appropriate advice?
7. Did the Council advise you of the internal review process and your right of appeal to the ICO?

2. Outcomes

1. Yes / No, the Council answered your request within the statutory time limit.

2. Yes / No, the Council did not confirm or deny it held the information requested, as it was unsure what was required.
3. Yes / No, the Council did not provide the information requested and did not seek further clarification of what was required.
4. N/A; no refusal was made.
5. N/A; no exemption was necessary.
6. Yes / No, the Council did not offer appropriate advice or seek to obtain further clarification of the uncertainty of what was requested.
7. Yes / No, the Council did advise the requester of the internal review process and their right of appeal to the ICO.

Specific Issues you raised

Decision

The final decision of this review is that it XXXXXXXXXXXX your complaint.

If you are not content with the outcome of this Internal Review you have the right to apply directly to the Information Commissioner's Office for a further decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

http://www.ico.gov.uk/complaints/freedom_of_information.aspx

Helpline on 0303 123 1113

Yours sincerely

Jason Lowther
Senior Information Management Officer