

London Borough of Hammersmith & Fulham

Information Management Team, IT Service

Hammersmith Town Hall, King Street

London, W6 9JU

Email: InformationManagement@lbhf.gov.uk

Web: www.lbhf.gov.uk



Mr O. Sheppard
[request-592527-406883da@whatdotheyknow.com](#)

25 September 2019

Dear Mr Sheppard

Your request for Internal Review (IR) under the Freedom of Information Act 2000 (FOIA) – 1550027

We're sorry you're dissatisfied with how H&F handled your request under the FOIA.

We received your request for an internal review on 12 September and again on 23 September 2019 and the Information Management Team (IMT) will now investigate.

IMT is the central team within H&F that processes internal reviews of FOIA requests.

We aim to respond to all IRs within 20-40 working days. We plan to respond to your IR by 10 October 2019. If we need more time, we'll let you know the extended due date.

Please include **1550027** on all correspondence about this IR request.

We'll contact you if we need more information.

Yours sincerely

Sherine Malko
Senior information management officer

NOTE: Please contact H&FInTouch@lbhf.gov.uk with all new requests for information, including personal information, data protection complaints or data subject rights matters.

Veronica Barella
H&F Chief Information Officer