

Address Line 1
Address Line 2
Liverpool
Postcode
Tel. no

Date

Dear Parent / Guardian

Your Child was due to be immunised today for:

1. Diphtheria, Tetanus and Polio (Dip, Tet and Polio)
2. Human Papilloma Virus (H.P.V) vaccination

- A. Immunisation 1
- B. Immunisation 2
- C. Immunisation 3

Unfortunately we were unable to immunise due to the following:

- A. Consent form not returned
- B. Consent form not completed
- C. Consent form not signed by parent/guardian
- D. Your child was unwell
- E. Your child refused to be immunized
- F. Absent from school
- G. Other

Please contact a member of the Children's Team on the above number to discuss future arrangements.

Yours sincerely,

Name

Designation

***Liverpool Community Health is a teaching Trust.**

At times there may be students present during appointments. If you do not wish to have a student present please inform us of this.

Version 3 (June 2011)

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Please ensure that you are accessing the

www.liverpoolcommunityhealth.nhs.uk

latest Version via the LCH Intranet

IMMS not given letter (Child not immunized)