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Mr Paul Turner

By Email

Community Safety and Environment
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The Woolwich Centre
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Woolwich, London
SE18 6HQ

main number 020 8854 8888

Textphone

27th February 2017

Dear Mr Turner,

FOI-IR 2900

I write in response for your request for an internal review regarding our original response to your request for copies of Safety Advisory Group minutes for Charlton Athletic FC.

Having considered your request, we maintain our reliance on the section 31 (law enforcement) exemption. However, we have noted that you requested that we disclose within the minutes the heading and the justification for applying the exemption in respect to each heading. It is not our intention to justify why certain parts of the documents have been redacted within the scope of section 31 of the Act (beyond the explanation already provided as part of our original response).

The relevant minutes now show:

1. The subject headings
2. Those parts of the minutes that do not relate to law enforcement.

To respond to your query concerning our original position on levels of criminal activity, potential or otherwise, we are not in a position to disclose Metropolitan Police Service (MPS) data but are able to request access to relevant information as part of operational data sharing.

If you are not content with the outcome of the internal review, you have the right to appeal directly to the Information Commissioner. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R. C. Seabrook', with a stylized flourish at the end.

Ray Seabrook

Assistant Director Community Safety and Enforcement

Charlton Athletic Safety Advisory Group
Minutes of the Meeting of Wednesday 13 January 2016

Present:

Des Campbell (Chair, RBG); Jane Dyer (Minutes, RBG); Peter Connell (RBG Building Control); ##### (CAFC); ##### (CAFC); ### (CADSA); ##### (SGSA); ### (LAS); ##### (SJA); ##### (SG) and ### (MPS) & ##### (CAFC).

[illegible]

	##### ##### #####	##
6. Medical Issues (SJA/LAS)	<p>## advised that he did not have any issues to flag up with the club.</p> <p>## advised that Steph Adams has now moved on, but asks that she is still included in the circulation of the minutes.</p> <p>## has been moved to ## London and Jason Hallahan will be taking over from ## at the SAG, however, # would still like to be involved and given the minutes.</p> <p>## (SJA) & ## The trolley bed is ready for the next game and there is another one coming. Included is a service contract for the beds and there are no major issues.</p> <p>The old equipment outside the medical room has been removed.</p> <p>## (SJA) The first aid room fridge room needs defrosting.</p>	
7. Supporters' Issues	<p>## - Expressed concerns regarding egress of disabled supporters post match as they may have difficulty getting past demonstrating fans.</p> <p>## - The security dealt with the orderly protest post match with thousand plus fans demonstrating. The disabled fans went across the car park and exited via Valley Grove escorted by stewards. The fans in the upper West stand were cleared.</p> <p>##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####the ##### ##### ##### #####</p>	
8. CADSA Issues	### No issues.	
9. SGSA Issues	<p>## said the Green Guide re-writing process is underway and it is a 2 year project. It will include all sports. If there are any issues with the Green Guide there is a feedback form that can be completed and sent back to the SGSA.</p> <p>Security – be vigilant. ## recommended that security require fans to open their coats on entry at the turnstiles. This is taking place in other clubs and it is working very well.</p> <p>SGSA are running the Safer Together Seminar this year as there is funding and is scheduled to take place in the Spring.</p> <p>## advised of the guidance on Alternative Uses of Sports Grounds</p> <p>## – The LA Self-Assessment will be reviewed with Jane in the Spring.</p> <p>## notified CAFC of a death at another club due to a swing barrier, but there are no swing barriers at CAFC.</p> <p>The Supplementary Guidance to Accessible Stadia, dated August 2015, is now available on the SGSA website as a downloadable document: http://www.safetyatsportsgrounds.org.uk/publications/accessible-stadia-supplementary.</p>	

**II. AOB
including
Date of Next
Meetings**

#####

DC informed the meeting that he was retiring and that in future Jane Dyer
Licensing Team Manager will be chairing the SAG.
requested that the general LAS e-mail is used for requests for resources
stadia.cover@lond-amb.nhs.uk and not individual officer e-mails.

DC confirmed the dates of the next SAG meeting as follows:

- Tuesday 14 June 2016 – 10:00 for 10:30am

There being no further business, the meeting finished at 11:30am.

Charlton Athletic Safety Advisory Group
Minutes of the Meeting of Tuesday 14th June 2016

Present:

Name	Organisation	Email
Jane Dyer (JD)	RBG Licensing (Chair)	jane.dyer@royalgreenwich.gov.uk
Christopher Devine (CD)	RBG Licensing (Minutes)	chris.devine@royalgreenwich.gov.uk
#####	SJA	#####
#####	MPS Greenwich	#####
#####	CAFC	#####
#####	CAFC	#####
#####	Supporters Representative	#####
#####	SGSA	#####
#####	SGSA	#####
#####	LAS	#####
#####	LAS	#####

Key / Common Acronyms

RBG	Royal Borough of Greenwich
CAFC	Charlton Athletic Football Club
DFO	Dedicated Football Officer
SGSA	Sports Ground Safety Authority
LFB	London Fire Brigade
SJA	St John Ambulance
MPS	Metropolitan Police Service
PLT	Protest Liaison Team
TMO	Traffic Management Order

Item	Discussion	Action By
1. Apologies for Absence	Apologies were received from ##### (##) (CAFC), ##### (##) (CAFC), and ##### (##) (MPS).	
2. Minutes of Previous Meeting 13 January 2016 and matters arising	<p>Des Campbell has now left RBG. JD is taking over chairing of the Safety Advisory Group ("SAG"). CD will deputise.</p> <p>## is "partially" retiring. ## will caretake her role, until a permanent replacement is in situ.</p> <p><u>London Fire Brigade.</u></p> <p>## noted that there was still not a representative from the LFB present at the meeting. JD explained that LFB officer ##### had been invited to the meeting but had not attended (update: he was on a training course), but will chase up on a LFB representative attending the next meeting. ## asked whether the annual review of the fire risk assessment had been completed. ## said that it had effectively been done ("98%").</p>	JD

	<p><u>Trees / Asbestos</u></p> <p>## asked for an update on the asbestos roof in the South Stand. ## confirmed that he had commissioned a report, the outcome of which indicated that the roof was intact and stable, and there was no health risk regarding escape of asbestos fibres. ## asked about the risk of falling branches onto the roof and compromising its integrity. ## explained that he had been in discussion with Council "Tree" Officers (the trees are on Council land), who were of the view that the branches over the roof did not require trimming. However ## remains concerned about the potential risk of the branches falling during high winds stating that this has happened before, and damaging the roof. JD asked why the club hadn't arranged for the branches to be trimmed themselves? ## said that the Council Officers had said this was not permitted, and that it had been explained to him that the legal issues as to ownership/responsibility for the trees was "complex". JD will liaise with the relevant team and the Council's Legal Services to convey the continued concern, the desire for the branches to be pruned, and to clarify the legal position. ## to provide JD with the contact name of the officer(s) with whom he spoke to at RBG.</p> <p><u>Traffic Management Order</u></p> <p>LE queried whether there had been any progress on the traffic management order, to legitimise the Police's closing of parts of Charlton Church Lane. ## said that he understood that there was a delay in the Council issuing a "special order" and some liaison with "Planning" was required. In the meantime, the Police were closing the road on a match by match basis, based on the dynamics of the crowd, and to segregate the home/away fans. JD asked for ## to provide her with the contact details of the Council Officers he was dealing with on the matter, and she will chase.</p> <p><u>Station Barriers</u></p> <p>No progress on replacement / alternative to station barriers, and ensuing problems. ## said the British Transport Police need to follow this up with the Station. ## will chase.</p>	<p>JD / ##</p> <p>JD / ##</p> <p>##</p>
3. Work Programme / Building Control Issues	There was no one in attendance from Building Control.	
4. LFB/RRO Fire Safety Issues	There was no one in attendance from LFB.	
5. Police Issues	<p>## provided the group with a Police summary / report for the 2015-2016 season, reproduced as follows:</p> <p>==STARTS==</p> <p>Protests:</p> <p>This season saw the protests at Charlton against the owner and the board escalate and become a major issue from November onwards. A recognised protest group emerged under the title of "CARD" which stands for "Coalition</p>	

	<p>Against Roland Duchatelet". This group became very organised with their own Twitter site and merchandise. They are solely funded with supporter's donations. As the season wore on MPS PLT's took over from the CAFC DFO with regards to protest liaison.</p> <p><u>Disorder:</u></p> <p>##### #####</p> <ul style="list-style-type: none"> ##### ##### ##### ##### ##### <p><u>Arrests:</u></p> <ul style="list-style-type: none"> ##### ##### ##### ##### ##### <p><u>Offences (Charlton supporters):</u></p> <ul style="list-style-type: none"> ##### ##### ##### ##### ##### ##### ##### ##### ##### 	
	<p><u>Racial Incidents (Charlton supporters):</u></p> <ul style="list-style-type: none"> ##### ##### ##### ##### ##### ##### ##### ##### ##### <p><u>Football Banning Orders:</u></p> <ul style="list-style-type: none"> This season saw Eight Post-Conviction 14A Banning Orders issued to Charlton supporters. In addition to these Two 148 Banning Orders by way of civil complaint were issued to risk group subjects. Total of 10 Banning Orders issued to Charlton supporters. 	

	minutes.	
7. Supporters' Issues	<p>## expressed praise for the club for the manner in which the protests had been managed - ultimately allowing them to proceed in a peaceful manner.</p> <p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>## asked about rumours that the club were planning to ban away tickets sales to non-season-ticket holders. ## confirmed the rumours to be false.</p>	

8. CADSA Issues	<p>## commented that the arrangements for and access and egress for disabled fans, via Landsdown Mews, appeared to be working well. ## commented that there had been construction in that area and asked if this might impact on this? ##, said that the builders had the match fixtures, so were aware when the area had to be clear.</p>	
9. SGSA Issues	<p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>## ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### ##### #####</p> <p>JD asked to attend any upcoming Strategy Meetings. ## agreed.</p>	JD/##
II. AOB including Date of Next Meetings	<p>JD confirmed the dates of the next SAG meeting as follows:</p> <ul style="list-style-type: none"> • Thursday 15 September 2016 – 10:00 for a 10:30am start. 	

Charlton Athletic Safety Advisory Group
Minutes of the Meeting of Thursday 15th September 2016

Present:

Name	Organisation	Email
Jane Dyer (JD) (Chair) <i>Licensing Team Manager</i>	Royal Borough of Greenwich	jane.dyer@royalgreenwich.gov.uk
Christopher Devine (CD) (Minutes) <i>Lead Licensing Officer</i>	Royal Borough of Greenwich	chris.devine@royalgreenwich.gov.uk
#####	London Ambulance Service	#####
#####	London Ambulance Service	#####
#####	St. John Ambulance	#####
#####	London Fire Brigade	#####
#####	Metropolitan Police Service	#####
#####	Charlton Athletic Football Club	#####
#####	Metropolitan Police Service	#####
#####	Metropolitan Police Service	#####
#####	Charlton Athletic Football Club	#####
#####	Charlton Athletic Football Club	#####
#####	n/a	#####
#####	Sports Ground Safety Authority	#####

Key / Common Acronyms

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SGSA	Sports Ground Safety Authority
LFB	London Fire Brigade
SJA	St. John Ambulance
MPS	Metropolitan Police Service
PLT	Protest Liaison Team
TMO	Traffic Management Order
DPI	During Production Inspection

Item	Discussion	Action By
1. Apologies for Absence	##### (CAFC) & ##### (CAFC)	
2. Minutes of Previous Meeting 14 June 2016	<p><u>Trees / Asbestos</u> RBG's Tree Officers have been liaising with ##. They have confirmed in writing that they feel the risk of branches falling onto the asbestos roof is minimal, due to the distances involved and so will not be undertaking any pruning work. ## maintains that he believes there is a risk during high winds, but will keep the letter on file, and monitor the condition of the roof. Similarly, trees obscuring parts of the clubs CCTV system (outside of the main ground) will not be pruned. ## explained that installing new CCTV in this area was problematic due to having the lay cable. He is exploring 'wireless' options, though will need to satisfy himself that any such system is reliable. ## to update group on progress.</p> <p><u>Traffic Management Order</u> CAFC have a meeting with at the Woolwich Centre with Highways to progress the traffic management order for closure of the roads on match day.</p>	##
3. Work Programme / Building Control Issues	<p>There was no one in attendance from Building Control.</p> <p>CAFC, Building Control & Licensing carried out a visual inspection of the ground including the voids. The only cause for concern was the void under the upper North Stand adjacent to blocks G & H which was full of cash tills and is a potential fire hazard. Building Control asked that the void be cleared and once this is done Building Control will re-visit to check.</p> <p>## confirmed that the void had been cleared of the cash tills. ## to be called back to check.</p>	###/###
4. LFB/RRO Fire Safety Issues	<p>##### stepped in for ##### on behalf of the London Fire Brigade. Future meetings will be attended by #####, who will be the dedicated officer to attend future SAGs. ## asked what sort of support the SAG might require from the LFB. JD said that she would like a Fire Safety Officer to attend during a match to conduct a "DPI" (During Performance Inspection) which would include a general walk-around to check that the club's fire risk assessment and general fire safety procedures were being adhered to when the grounds were occupied.</p> <p>There was a discussion concerning the emergency lighting testing. Per guidance CAFC ensure that their emergency lighting lasts for a period of at least 3 hours if disconnected from a mains electrical supply. ## queried why this was the case given the evacuation time for CAFC was only 20 minutes, and that a system that operated for a shorter period, but still in excess of the 20 minutes evacuation time (say one or two hours), may be cheaper to maintain and so more cost effective. ## explained that any departure from guidance would need to be justified to the LFB, and to the LA, but that ultimately he was happy to maintain the 3 hour standard for sake of best practice.</p>	

<p>5. Police Issues</p>	<p>## ##### ## ##### ## ##### ## ##### ##### ## # ##### ## ##### ## ##### ##### ## ##### #####</p> <p><u>6th August 2016 - Bury (Away)</u></p> <ul style="list-style-type: none"> • ##### ##### • ##### ## ## ## ##### ## ##### ## ## ## ##### ##### ##### ##### ##### • ##### ## ## ## ##### ## ##### ## ## ## ##### ##### ##### ##### ##### • ##### ## ## ## ##### ## ##### ## ## ## ##### ##### ##### ##### ##### • ##### ##### ##### ## ## <p><u>9th August 2016 - Cheltenham Town (Away) (League Cup)</u></p> <ul style="list-style-type: none"> • ##### ##### ##### ## ## • ##### ##### ##### ## ## <p><u>13th August 2016 - Northampton Town (Home)</u></p> <ul style="list-style-type: none"> • ##### ##### ##### ## ## • ##### ##### ##### ## ## ##### ##### ## ## ##### ##### ##### • ##### ##### ##### ## ## <p><u>16th August 2016 - Shrewsbury Town (Home)</u></p> <ul style="list-style-type: none"> • ##### ##### ##### ## ## • ##### ##### ##### ## ## 	
	<p><u>20th August 2016 - Walsall (Away)</u></p> <ul style="list-style-type: none"> • ##### ##### ##### ## ## • ##### ##### ##### ## ## ##### ##### ## ## ##### ##### • ##### ##### ##### ## ## • ##### ##### ##### ## ## <p><u>27th August 2016 - Bolton Wanderers (Home)</u></p> <ul style="list-style-type: none"> • ##### ##### ##### ## ## ##### ##### ## ## ##### ##### • ##### ##### ##### ## ## <p><u>30th August 2016 – Southampton (Home) (Under 23's / Football League Trophy)</u></p> <ul style="list-style-type: none"> • ##### ##### ##### ## ## ##### ##### ## ## ##### ##### ##### ##### • ##### ##### ##### ## ## • ##### ##### 	

	<p>10th September 2016 - Fleetwood Town (Away)</p> <ul style="list-style-type: none"> • ##### • ##### <p>##### ##### ##### #####. ##### ##### #####. ##### ##### #####.</p> <p>#####</p>	JD
6. Medical Issues (SJA/LAS)	<p>## requires information on estimate attendance prior to each match, so as to calculate the attendance of SJA ambulances / staff. ## said that an attendance of 10,000 could be assumed unless the club advised otherwise, but that ## could be contacted directly if a more precise figure was required.</p> <p>##### ##### would like access to something written (e.g. the operations manual medical plan / evacuation plan) that could be communicated to staff.</p>	####
	<p>All medical stock has been replenished.</p> <p>## said he still needed contact details and a single point of contact for the Club's Medical Plan. He is currently contacting ##### who is passing on to the relevant person. ##### said he could be specified as a single point of contact.</p>	
7. Supporters' Issues	No issues.	
8. CADSA Issues	<p>There was no one in attendance from CADSA present.</p> <p>## noted that there had been complaints from some elderly fans that they were being refused use of the lifts to get to their seats in the upper levels. She explained that the number of persons who could use the lift in an evacuation was limited, and so had to make sure that fans on the upper levels were able to use the steps in an emergency. Elderly fans who could not / would not use the stairs, but had tickets for the upper levels were being relocated to lower level seats.</p>	
9. SGSA Issues	## had no issues to raise. JD asked when a permanent replacement for ## would be appointed. ## said that recruitment was expected to have concluded by Christmas.	

10. AOB including Date of Next Meetings	<p>JD is working on reissuing the club's Safety Certificate following the changes in personnel re: the Safety Officer. Because the Safety Certificate makes reference to the club's operations manual, sections of the certificate need updating to reflect changes in this document. JD raised the idea of storing the safety certificate, and supporting operations manual, on a cloud based storage system, providing access to the core members of the SAG to the sections relevant to their work.</p> <p>JD confirmed the dates of the next SAG meeting as follows: <i>Dates of SAG Meetings</i> <i>10:30 Thursday 12 January 2016</i> <i>10:30 Thursday 25 May 2016</i></p> <p>Match Inspections:</p> <ol style="list-style-type: none"> 1. Coventry City– 1500 hours Saturday 15 October 2016 Currently A+ but may change. 2. Sheffield United – 1500 hours Saturday 26 November 2016 Cat B 3. Millwall – 1500 hours Saturday 14 January 2017 Cat B+ 4. Gillingham – 1500 hours Monday 17 April 2017 (Bank holiday) 	
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