



25<sup>th</sup> September 2017

**Our ref: IR211306**

Mr Ben Rymer  
Via email to: [request-427125-6da8a37e@whatdotheyknow.com](mailto:request-427125-6da8a37e@whatdotheyknow.com)

Dear Mr Rymer,

Thank you for your request for information received on 25<sup>th</sup> August 2017.

We have considered this request under the Freedom of Information Act 2000.

### **Your request**

*Please supply me with the safeguarding policy used for Lambeth's libraries, including partly staffed sites such as Waterloo and Minet.*

### **Our Response**

Please find attached the safeguarding policy for Lambeth Libraries and Archives, which also contains the policies for Upper Norwood and Waterloo Libraries as appendices 1 and 2 respectively. Minet Library and Archives comes under the Lambeth policy.

### **Right to Review**

If you are dissatisfied with the way in which your request has been dealt with you can request an internal review. Tell us why you are unhappy with our response within 40 working days, and we will consider if the request was responded to correctly. We will aim to provide you with our review response within 20 working days. Please email [foi@lambeth.gov.uk](mailto:foi@lambeth.gov.uk)

If you are unhappy with the review you have a further right to appeal to the Information Commissioner's Office, which regulates the implementation of the Freedom of Information Act. The Commissioner can be contacted at the following address:

<https://ico.org.uk/global/contact-us/>

Yours sincerely,

**Ben Hendry**  
**Complaints and Information Officer**  
**Corporate Complaints Unit**

London Borough of Lambeth

Team Tel: 020 7926 0547

Website: [www.lambeth.gov.uk](http://www.lambeth.gov.uk)

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**Lambeth – a cooperative council**