



NEL, 1 Lower Marsh, London,

SE17NT

Email: NELCSU.foi@nhs.net

Dear Mr Johnson,

Reference: FOI.18.BAR188 7 December 2018

### Re: Freedom of Information request

Thank you for your request under the *Freedom of Information Act 2000* (the Act). This response is provided on behalf of NHS Barnet Clinical Commissioning Group (CCG). Your request along with the CCG's response is detailed below.

 If a person contacted the NHS Barnet Clinical Commissioning Group with concerns that highlighted a need to conduct safeguarding, what actions would you take?

This depends on if the safeguarding concern is for an adult or a child. Safeguarding Enquiries are the statutory responsibility of the Local Authority.

So for a child the concern needs to be referred to the MASH, for an adult it needs to be referred to Social Care Direct. If the Safeguarding Team were to receive this information, the team would ensure the person who raised the concern with us is given information about how to raise it with the local authority.

The CCG participates in safeguarding enquiries when appropriate, such as for patients directly funded by Continuing Healthcare.





# Please confirm who is ultimately responsible for Safeguarding at the NHS Barnet Clinical Commissioning Group.

The person ultimately responsible for Safeguarding is Jenny Goodridge who is the Director for Quality and Clinical Services.

We follow up on information if it's of a serious nature, to assure ourselves the referral has been made. We would also make sure providers are taking the correct actions if concerns expressed are about quality of care or concerns relating to a healthcare worker or care worker.

## 3. Please supply a copy of your safeguarding policy.

The adult and children's policies are enclosed.

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NELCSU.foi@nhs.net

**Postal address** 

NEL.

1 Lower Marsh,

London,

SE1 7NT

http://nationalarchives.gov.uk/documents/information-management/ogl-user-guidance.pdf

Website address

www.nelcsu.nhs.uk

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We will record your contact and request details in order to monitor and improve the service we provide and in order to discharge our statutory obligations under the Act. This information will be handled in accordance with the NHS Confidentiality Code of Practice and the *Data Protection Act 2018*.

#### Using personal data we provide

You are required not to use personal data which is provided to you for electronic marketing (telesales, fax, e-mail) to our staff and comply with the Privacy and Electronic Communications (EC Directive)

Regulations 2003. Provision of such personal data in response to a Freedom of Information or

Environmental Information request does not constitute consent from the individual concerned.

The *Data Protection Act* gives individuals rights to prevent processing likely to cause substantial unwarranted damage or unwarranted distress (section 10) and to prevent processing for the purposes of direct marketing (section 11). You should be aware that selling, giving or sharing of personal data could breach the *Data Protection Act*. NEL advises staff of their rights on behalf of Clinical Commissioning Groups.





#### **Review procedure**

If you feel that we have not met the requirements of the Freedom of Information Act 2000, you should contact the FOI Team at: NELCSU.foi@nhs.net

If you remain dissatisfied, you can ask us to review our decision by making a written request for an internal review. In order to assist with the review, you should include your address, a description of the original request and the reasons why you are dissatisfied. Please send this to:

Email	<b>Postal address</b>	Website address
NELCSU.foi@nhs.net	NEL CSU,	www.nelcsu.nhs.uk
	1 Lower Marsh,	
	London,	
	SE1 7NT	

The review will be handled by more senior staff who were not involved in the original decision. Although this will not apply to Section 36 claimed exemptions in accordance with Department of Health Directive, your request will still be reviewed. We aim to complete all internal reviews within 20 working days. If you then wish to appeal you should contact the Information Commissioner for an independent review at the following address:

Telephone	Postal address	Website address
01625 545745	The Information Commissioner,	www.ico.gov.uk
	Wycliffe House,	
	Water Lane,	
	Wilmslow,	
	Cheshire,	
	SK9 5AF	

#### **Feedback**

Your feedback is welcome to help us improve the service we provide. Please send comments or suggestions to our address.





Yours sincerely,

**Freedom of Information Team** 

NEL