

WEST MIDLANDS POLICE

FREEDOM OF INFORMATION ACT 2000

REVIEW & APPEALS PROCEDURE

Any person who has requested information from West Midlands Police and is unhappy with the way their request for information has been handled can request a review of their case.

A request for review must be made in writing by letter, fax or email to the Head of Corporate Services. You should include the reference number of your request if you have it, and outline why you are requesting the review.

Head of Corporate Services
Police Headquarters
Lloyd House
Birmingham
B4 6NQ

Email: foi@west-midlands.police.uk

Fax: 0121 626 5695

The Freedom of Information Manager will record all requests for review. Receipt of a request for internal review will be acknowledged and the appellant informed of an estimated date for determining the outcome. West Midlands Police will attempt to respond to internal reviews as soon as practicable and in any case within two months. All investigations will be undertaken by the Support Services Manager.

The result of any internal review will be communicated to the appellant outlining the decisions taken.

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: www.ico.gov.uk

There is no charge for making a request for internal review or appeal to the Information Commissioner.

www.west-midlands.police.uk

*Calls may be monitored and/or recorded for security, quality control or training purposes.