

From: Redacted>

Sent: 01 March 2019 12:18

To: Redacted>

Subject: RE: List of Files expected, but appear to be unmatched

Dear Redacted

Sorry that I haven't been as diligent in responding to your email as you have been in pulling together the information for us. Thanks also for all your help.

I still have some reconciliation work to undertake, essentially confirming that the items we have received are back in Iron Mountain storage on our account. Our colleagues in NHS Counter Fraud have recently sent back over 100 boxes of files to us relating to a closed case, and there seems to some former SOL files included within that batch too. I suspect that these are so elderly they never made it to the DWP filestore, but it's worth us checking.

In terms of next steps, I see them as

- We'll confirm the lists of what we expected and what we received
- We'll confirm the lists of 'transferred but not available' – we've already secured some of the items that were out of the filestore, and we're engaged with GLD on the ones that they have.

- We'll undertake a range check on the files we have received (essentially just to check that there are no obvious anomalies in ranges), just in case there are any files which we haven't identified to date.
- We'll confirm the lists of SOL files we have acquired from other sources (probably for your information, but if we find any barcodes we'll let you know)
- The above items can be incorporated into a transfer agreement which I'll sign on behalf of DHSC (and perhaps redacted on behalf of DWP), and give sight to redacted at GLD (technically these are GLD assets that they're returning to us)
- We'll propose some simple processes to call out items if we subsequently find them.

Hope that makes sense, and feels like a good way forward.

Best regards

Redacted

Follow us on Twitter @DHSCgovuk

From: Redacted

Sent: 15 February 2019 11:35

To: Redacted>

Subject: RE: List of Files expected, but appear to be unmatched

Hi Redacted,

Iron Mountain are checking the Stores for those missing 5 files – it looks like the barcodes have been replaced,

hence why they weren't picked up in the original bulk order.

I've also double checked the files out to DH – one was included on the list by mistake:

17373166F GEN/15672 RESTORATION OF WAR
WIDOWS PENSION NEW LEG

You also asked me to identify if there were other DH files not with SLB prefix. I've asked Stephen to confirm when the MXO files were sent to DH and to whom. These MXO files are on the list I sent you yesterday

If I find any other prefixes that are yours, I'll let you know.

Redacted

Please consider the environment before printing
E_M_A_I_L_B_L_O_C_K
Lync Me

From: Redacted

Sent: 14 February 2019 15:51

To: Redacted >

Subject: RE: List of Files expected, but appear to be unmatched

Hello Redacted,

Nice to meet you on Tuesday. I think I've tracked down all except 5 of your files that weren't transferred.

I'm attaching the details of:

- Files/boxes that we looked at on Tuesday and were

picked up today

- Files already out to DH – if you need more detail on who we sent them to, just let me know.
- My comments on your outstanding files – unfortunately, one was destroyed as part of our macro-destruction

Once we have a complete list of files transferred, I will draft the MOG paperwork. If there was anything else you needed, just let me know.

Kind regards

Redacted | @DWPDigital | www.gov.uk/dwp

Please consider the environment before printing

E_M_A_I_L_B_L_O_C_K

Lync Me

From: Redacted>

Sent: 12 February 2019 12:11

To: Redacted>

Subject: List of Files expected, but appear to be unmatched