

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

DIRECTORATE OF CLINICAL EDUCATION

Job Title:	Clinical Skills facilitator (acute and planned skills)
Band:	6
Responsible to:	Senior Skills Facilitator
Professionally Accountable to:	Clinical Skills Unit Centre Manager
Site Base:	Across all sites
Hours:	37.5 /week

JOB SUMMARY

- Support the Senior Clinical skills facilitators in the delivery of a comprehensive clinical skills education, training and professional development programme for the interdisciplinary team and service users attending the skills units.
- To assist in the delivery of the resuscitation service at the University Hospital of Leicester NHS Trust
- Contribute to the local implementation of Directorate clinical education, Training and Development Strategy by supporting change, innovation and new ways of working.

KEY RESPONSIBILITIES

1. EDUCATION, TRAINING AND CLINICAL PRACTICE DEVELOPMENT

- 1.1 Provide the delivery of clinical skills training, promoting the use of the Leicester clinical procedure assessment tool (LCAT) and the staged approach to skill learning. This will include delivering resuscitation courses
- 1.2 Take a lead role in the provision of clinical education, clinical skills, professional practice and expertise for staff, including creating and planning new programmes of training to meet clinical need and clinical risk.
- 1.3 Participate in the development, implementation and delivery of competency based clinical education, supervision and assessment of staff in the practice setting.
- 1.4 Respond as a member of the cardiac arrest team to cardiac arrest calls and be responsible for contributing to the management of care of the patient during the incident, providing feedback to the team as required.

- 1.5 Assist in the collection of audit data for all cardio-respiratory arrests.
- 1.6 Assist in the collection of audit data in respect of readiness of all areas to manage a cardio-respiratory arrest.
- 1.7 Actively contribute to the support of trainees and assessors within the clinical area to enrich the quality of their learning experience.
- 1.8 Actively contribute to the education and training of support staff acknowledging their growing contribution to the delivery of care in the clinical area.

2. STAFF MANAGEMENT

- 2.1 Take a lead clinical role in the support of staff undergoing skills training, providing advice, guidance and feedback until the trainee reaches competency.
- 2.2 Promote staff development and support through Clinical supervision and act as a supervisor.
- 2.3 Take a lead clinical role in supporting staff through the process of skills self assessment and reassessment to revalidate competency.

3. INFORMATION MANAGEMENT

- 3.1 Collate accurate education and training records in line with best practice and adhering to Trust guidelines.
- 3.2 Take a lead role in assisting Directorate staff to identify appropriate Clinical Skills training needs for all staff working in the speciality

4. PROMOTE EFFECTIVE LEADERSHIP

- 4.1 Act as a clinical resource and role model leading best practice and professionalism.
- 4.2 Support mentorship, and facilitation for trainees and ward staff on a regular basis.
- 4.3 Work in collaboration with Medical and Nursing Education leads to facilitate the implementation and full compliance with KSF Appraisal / PDP.
- 4.4 Encourage and promote multi-professional and inter-professional education and training cross boundary working as appropriate.

5. RISK MANAGEMENT AND PATIENT SAFETY

- 5.1 Support Clinical Governance processes by embedding governance and reduction of risk into the education and development of staff.
- 5.2 Ensure patient safety through the provision of effective education and staff compliance with policies and practices.
- 5.3 Demonstrate the links between theory and practice and research to ensure that all staff achieve the level of knowledge and competency appropriate to their roles and responsibilities.
- 5.4 Ensure as far as reasonably possible that all staff are professionally developed in their role and are 'fit for practice'.
- 5.5 Ensure within own sphere of responsibility that compliance with statutory and mandatory training is met through the delivery of relevant education and training in line with Trust policies and CNST Guidelines.

6. CLINICAL GOVERNANCE, AUDIT AND RESEARCH

- 6.1 Actively participate in educational audit, monitoring and quality assurance processes as required.
- 6.2 Assist with evaluating the quality and effectiveness of clinical skills education and training programmes delivered.
- 6.3 Act as a clinical and professional expert and learning resource for the staff within the clinical area.
- 6.4 Assist with the implementation of the Trust Training, Education and Development strategy at local level.

7. PROMOTE EFFECTIVE TEAM WORKING AND COMMUNICATION

- 7.2 Communicate effectively with the Education Leads, Matrons, Clinical Support Nurses and the interdisciplinary team.
- 7.3 Share best practice in the clinical area and outside of the Directorate.
- 7.4 Work clinically and effectively with ward staff to deliver education, training and ensure development is linked to their KSF Appraisal / PDP and needs of the service.
- 7.5 Promote team working within the clinical area and across the multi-professional team.
- 7.6 Share best practice within and outside of the Directorate.

8. PATIENT AND PUBLIC INVOLVEMENT AND EXPERIENCE

- 8.1 Promote patient and public involvement by assisting with the development of new initiatives that support patient centred care.

9. KEY WORKING RELATIONSHIPS

Directorate of clinical Education staff, Directorate Education leads, Ward teams, the Clinical Governance team, Corporate Medical team, Higher education stakeholders, Undergraduate and Post Graduate staff, external customers.

10. GENERAL TERMS AND CONDITIONS

CRIMINAL RECORDS BUREAU CHECKS

This post requires a standard disclosure by criminal record certificates* / enhanced disclosure by enhanced criminal records certificates* as this post is regulated by the Protection of Children Act 1999, The Criminal Justice Courts Act 2000 and / or the Care Standards Act 2000 and such other authority committed by statute.

Failure to disclose details if you are currently / or in the future are the subject of police investigation / proceedings which could result in a conviction, caution or bind over order is a disciplinary matter, and may result in dismissal.

OCCUPATIONAL HEALTH SCREENING

All posts are offered subject to satisfactory pre-employment health screening by the Trust's Occupational Health Service. Confidential health questionnaires must be completed and submitted to the OHS.

IF the duties of the post require the post holder to carry out exposure prone procedures or haemodialysis, further screening, including blood tests for Hepatitis B status, may be required unless documented results of identified validated blood samples tested by a UK accredited laboratory can be provided. This screening is required by the University Hospitals of Leicester NHS Trust to protect its patients from acquiring blood borne virus infections from staff. The OHS screening will be in accordance with Department of Health Guidelines and Trust policies.

GENERAL

- All employees are subject to the requirements of the Health & Safety at Work Act. The post holder is required to ensure that as an employee, his or her work methods do not endanger other people or themselves.
- All employees are subject to the requirements of the Data Protection Act and must maintain strict confidentiality in respect of patient's and staff's records.
- All employees must comply with the Trust's Equal Opportunities Policy and must not discriminate on grounds of age, colour, race, nationality or ethnic origin, religion, belief, gender, marital status, sexuality, disability, trades union membership (or non-membership) or political affiliation, or any other grounds which cannot be shown to be justifiable.

- This job description is not to be taken as an exhaustive list of duties and it may be reviewed in the light of changed service needs and development. Any changes will be fully discussed with the post holder. The post holder will be required to carry out the duties appropriate to the grade and scope of the post.

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Post: Clinical Skills Facilitator

Directorate: Clinical Education

Band: 6

	Essential	Desirable	How and When Tested
Education/Qualifications	<ul style="list-style-type: none"> • 1st Level registered practitioner • ALS provider or willing to work towards • Recognised NMC Teaching and Assessing or equivalent Qualification • Evidence of professional development in related speciality • Evidence of specialist training or willingness to undertake first level Degree 	<ul style="list-style-type: none"> • Post Graduate qualification in resuscitation related subject • ALS instructor 	Application form C.V. NMC PIN Check
Knowledge and Experience	<ul style="list-style-type: none"> • Suitable relevant post-registration experience and must be in relevant speciality • Knowledge of developments in specialist field • Education and practice initiatives • Sound working knowledge of Resuscitation council (UK) guidelines 	<ul style="list-style-type: none"> • Experience at band 6 Level • Relevant experience within the specialist field • Knowledge of audit and Research • Experience of the LCAT assessment tool • Experience of devising clinical simulation training 	Application form Interview
Skills/Ability	<ul style="list-style-type: none"> • Teaching /assessment skills • Effective communicator • Computer literate • Ability to work on own and within an team • Ability to manage own case load • Ability to train others 	<ul style="list-style-type: none"> • Potential to lead • Organisational skills 	Application form Interview
Personal capabilities	<ul style="list-style-type: none"> • Enthusiastic and motivated • Assertive and confident • Recognition of own limitations • Demonstrates commitment to develop self and others 		Application form Presentation Interview
Other Requirements	<ul style="list-style-type: none"> • Flexible approach to meet needs of the service • Able to travel between sites 		Interview