

Mr Peter Harris  
Reply by email: [request-639316-00e05857@whatdotheyknow.com](mailto:request-639316-00e05857@whatdotheyknow.com)

Telephone: 01636 655216/7  
Email: [freedom@newark-sherwooddc.gov.uk](mailto:freedom@newark-sherwooddc.gov.uk)

Your ref:  
Our ref: **RFI-2020-0084**

19 February 2020

Dear Mr Harris

**Request for information: RFI-2020-0084**

Your request for information for copies of the correspondence and notes of other communications with the planning officers at the SFA between April 1<sup>st</sup> 2018 and January 1<sup>st</sup> 2019 for the Halloughton Road applications (19/01475/S73M and 15/01295/FULM) has now been considered. The information held by the Council relevant to your request is set out below:

***We have searched our records unfortunately we do not hold any records relating to the above during the specified time period.***

This request has been handled under the Environmental Information Regulations 2004.

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by a member of the Senior Leadership Team who has not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website [www.ico.org.uk/](http://www.ico.org.uk/)

More details of this complaints process are available to view on our website at the following link: [www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/](http://www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/)

There is no charge for making an appeal at any stage.

Yours sincerely

David Clarke

A handwritten signature in black ink, appearing to read 'Clarke', followed by a period. The signature is written in a cursive style.

Information Governance Officer