

**Minutes of a meeting of the Western Health & Social Care Trust
Board held on Thursday, 7 May 2015 at 10.00 am in the Lecture
Theatre, South West Acute Hospital, Enniskillen**

PRESENT

Mr G Guckian, Chairman
Mrs E Way, Chief Executive

Mrs S Cummings, Non-Executive Director
Mrs J Doherty, Non-Executive Director
Mr B McCarthy, Non-Executive Director
Mrs S O’Kane, Non-Executive Director
Mrs B Stuart, Non-Executive Director
Mr C Mulgrew, Non-Executive Director

Mr J Lusby, Deputy Chief Executive
Mr T Millar, Director of Adult Mental Health and Disability
Services
Mrs G McKay, Director of Acute Services
Mr K Downey, Executive Director of Social Work/Director of
Women and Children’s Services
Mr A Corry Finn, Executive Director of Nursing/Director of
Primary Care and Older People’s Services
Mr A McKinney, Medical Director
Mrs T Molloy, Director of Performance and Service
Improvement
Mrs A McConnell, Director of Human Resources
Mrs L Mitchell, Director of Finance & Contracting

IN ATTENDANCE Mrs M McGinley, Executive Officer to Chief Executive
Mr O Kelly, Head of Communications

5/15/1

CHAIRMAN’S BUSINESS

The Chairman welcomed members to the May Trust Board meeting in Enniskillen. He referred to a report of his business since the previous meeting.

- The Chairman advised members that Mr Alan McKinney, Acting Medical Director, would be retiring on 31 July 2015. Members were advised that interviews for a replacement would take place on 9 June 2015. The Chairman and other Non-Executive Directors paid tribute to Mr McKinney for

his commitment to the role and wished him a long, happy and healthy retirement.

- During April the Chairman was delighted to acknowledge the many volunteers and organisations that give so freely of their time across the Trust's geography at 2 celebratory events – the first in Altnagelvin Hospital on 22 April and the second in the South West Acute Hospital on 6 May. In particular the Chairman advised members that a link with Lord Brookeborough, Lord-Lieutenant for County Fermanagh had been established in relation to the volunteers from Co Fermanagh and Lord Brookeborough has nominated his DL, Mrs Melanie Little, to have a continuing interest in this area.
- On 15 April the Trust was delighted to host a meeting of the North South Ministerial Council.

The meeting was attended by Mr Leo Varadkar TD, Minister for Health Republic of Ireland, Mr Jim Wells MLA, Minister of Health, Social Services and Public Safety, and Ms Michelle O'Neill MLA, Minister of Agriculture and Rural Development. It was held in Londonderry to facilitate a visit to the Radiotherapy site following their business meeting. As part of the formal Council meeting the Chairman, Chief Executive and Dr David Stewart, Consultant Oncologist, had been invited to make a presentation on the new Radiotherapy Unit.

The Chairman thanked both Ministers and their Departments for their continued support for this vital project.

Following the site visit to Radiotherapy, the Chairman advised that Ministers Wells and Varadkar visited Altnagelvin Hospital's state-of-the-art Percutaneous Coronary Intervention (PCI) Service. He advised that the Trust continued to work cooperatively with Saolta University Health Care Group and the HSCB to scope the potential to provide primary PCI services on a cross border basis.

5/15/2

CHIEF EXECUTIVE'S REPORT

Savings Plan 2015/16

Mrs Way confirmed that following the April Trust Board meeting, Mrs McConnell and fellow Directors met with trades unions and she and fellow Directors met with senior leaders in the Trust to share the Trust's draft savings plan for 2015/16. She also advised that the draft savings plan was at the same time placed on the Trust's intranet and internet sites. Mrs Way said that she and the Corporate

Management Team are due to meet with MPs/MLAs on 5 June to share with them the draft plan and discuss other issues.

Mrs Way referred to media reports in respect of the Reform of Day Care Services for older people. She said the proposed reform plan was currently being consulted upon and all comments would be considered following the consultation period.

HCAI

Mrs Way advised that Trust representatives met (by teleconference) with Dr Lorraine Doherty, Assistant Director of Public Health, Public Health Agency, to discuss a range of issues including hospital acquired and community acquired infections. Mrs Way said the discussions proved very constructive and enabled extraneous factors that have had an impact on preventable infection rates, such as increased length of stay and staffing challenges, to be discussed.

HSE Healthcare Leaders Masterclass 2015

Mrs Way advised that Mrs Molloy and she had been invited to attend a Masterclass in April organized by the HSE. She said the masterclass provided high class international speakers and allowed Mrs Molloy and herself to continue to build positive cross border relationships with colleagues in the Republic of Ireland.

District Council Areas

Mrs Way said that from 1 April the Council areas within the Trust would be Derry and Strabane; Fermanagh and Omagh and the Causeway Coast and Glens Councils. She said from 2016 Councils will have the responsibility for community planning and the Trust will work with Councils in respect of developments and challenges in this respect.

Donaldson Review

Mrs Way said the Trust's response to the Donaldson review will be shared later in the meeting. She said that Mr McKinney has been involved in regional discussions.

Mrs Way also advised that as part of the Donaldson report the DHSSPS is reviewing commissioning and she is representing the 5 Trust Chief Executives on this group. In addition the Chief Executive of the Health and Social Care Board is meeting Trusts to identify areas of commissioning that have worked well and areas that could be improved upon.

5/15/3

APOLOGIES

Apologies were received from Mr N Birthistle, Non-Executive Director and Mr A Moore, Director of Strategic Capital Development.

5/15/4

DECLARATION OF INTERESTS

There were no declarations of interest expressed.

5/15/5

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 2 April having been previously distributed were agreed as a true and accurate record of discussion.

5/15/6

MATTERS ARISING

There were no matters arising.

5/15/7

QUALITY AND SAFETY

Quality Improvement Monitoring

Mr McKinney referred members to the Quality Improvement Plan target report for March 2015. He outlined progressed in respect of VTE, Pressure Ulcers and Fallsafe Bundle Part A and Part B.

Mr McKinney paid tribute to the Tissue Viability Team in respect of performance against pressure ulcers.

Infection Prevention and Control Update

Mr McKinney referred members to an update in respect of infection prevention and control issues.

He said the Trust had not met the 2014/15 regional reduction targets for *C. difficile* associated disease and MRSA bacteraemia. He said predisposing factors for *C. difficile* continued to be antimicrobial prescribing in primary and

secondary care and the use of proton pump inhibitors (PPI). Mr McKinney said that during the Trust's meeting with Dr Doherty, PHA, discussion took place regarding the possibility of making these PPI medicines prescription only.

In respect of MRSA bacteraemia Mr McKinney reported that the same number of MRSA bacteraemia were reported as in the previous year resulting in an unchanged position however the numbers include community acquired infections which are not associated with the healthcare environment but are part of the overall DHSSPS target. Mr McKinney assured members that all community-acquired cases are reviewed to ensure there has not been any healthcare intervention within the previous two weeks including, but not limited to, district nursing, podiatry and practice nursing.

Mr McKinney advised that in respect of pseudomonas surveillance there had been no healthcare-associated positive blood cultures in augmented care areas since April 2014.

Members were advised that the Trust's overall self-reported hand hygiene scores were 100% when adjusted for non-submission areas. Mr McCarthy sought clarity on the statistical information within the report and the rationale for the triggers. Mr McKinney explained that if a ward fails in one area the IPC Team will look comprehensively at all areas within the ward. Mr McKinney said that what was being reported was the diagnostic tool that causes the trigger not the results of the IPC Team going into the ward. Mr McKinney said that as this work evolved he would expect this statistical information to be further populated.

Mr Corry Finn also assured members there are also Key Performance Indicators which nursing staff lead on. He said the information within the report was only one dimension to this work. He added that in addition there are also accountability meetings with ward managers and if there is no improvement he met with the Ward Manager directly.

Environmental Cleanliness Update

Mr Corry Finn referred members to the bi-monthly, quarterly, 6-monthly audit reports as at March 2015.

Mr Corry Finn said focus was on community facilities and said there was a challenge given that many of the areas that achieve a low score are shared areas.

Corporate Risk Register and Board Assurance Framework

Members noted the corporate risk register and board assurance framework as produced for Trust Board on 7 May 2015.

5/15/8

FINANCIAL PERFORMANCE REPORT FOR MONTH 31 MARCH 2015

Mrs Mitchell referred members to the report on the financial performance of the Trust for the month ended 31 March 2015.

Mrs Mitchell reminded members that it had been a very difficult financial year and proceeded to thank all staff working in the Trust for their continued efforts in containing expenditure to ensure that the Trust reached its agreed financial out-turn.

Mrs Mitchell advised the Board that the Month 12 Financial Performance Report has reported an estimated deficit of £6.7m. She explained that the actual deficit will be reported via the annual accounts which will be audited and approved over coming weeks. Mrs Mitchell advised the Board that the actual out-turn will not be materially different to the deficit limit of £6.7m which had been agreed with the Health and Social Care Board.

Mrs Mitchell referred members to Table 1 which reported an overspend on Payroll budgets of £21,899,000 and Non Pay budgets of £8,887,000. Mrs Mitchell referred to the cash releasing gap of £26,184,000 and highlighted the range of resolutions amounting to £50,270,000.

Mrs Mitchell referred members to Section 1.2 which outlined the reasons for the deficit which include: increased cost of medical locums (£2.4m); increased domiciliary care packages (£0.8m); increased costs associated with Looked After children (£1.3m); recruitment of 8 additional social workers to address unallocated cases in Family and Childcare services (£0.3m); delay in savings associated with the domiciliary care tender (£0.3m); costs of junior doctor travel (£0.5m) and staffing relating to Ralphs Close (£750k).

Mrs McKay referred to the Acute Directorate increasing its level of overspend by 0.2% from the previous month and advised that this was due to the need to employ additional locums to fill the junior doctor training gaps. It was noted by the Board that all other Service Directorates had reduced their level of overspend compared with the previous month.

The Chairman queried as to whether there were discussions with NIMTDA on the costs associated with junior doctors in relation to travel and filling training posts. Mrs Way advised that the Medical and HR Directors have met with the DHSSPS along with the Chief Executive of NIMTDA to discuss the impact of these issues on the Western Trust. She also advised that the Trust was seeking additional funding from HSCB in relation to this and other exceptional issues.

Mrs Way referred to the deficit of £6.7m and wished to assure the Board that the deficit had not been derived from a loss of financial control and that it had arisen as a result of a number of patient access and safety issues.

Mr McCarthy queried the underspend on the Hire of Vehicles/Taxis budget and how this related to the cost of junior doctor travel. Mrs Mitchell clarified that the Travel & Courses budget of over £8.3m included the costs of junior doctor travel. Mr Mulgrew suggested that it would be helpful to split this cost out separately.

Mr Finn referred to the pressures on domiciliary care particularly in relation to relieving delayed discharges in the Altnagelvin and South West Acute Hospitals.

The Chairman reminded the Board that the Trust has a statutory duty to breakeven, however, he was reassured that the deficit had been predicted and declared early with the HSC Board. He was reassured that there was no evidence of a lack of financial planning. He continued by referring to 2015/16 and stating that the financial challenge will not be any easier and that it was essential to lobby the HSC Board for additional monies to recognise some of the exceptional circumstances faced by the Trust.

Mr Mulgrew stated that whilst it was disappointing to report a deficit it had come as no surprise to the Board as a deficit position had been reported month by month. He referred to discussions at the Finance and Performance Committee on the QiCR initiative to recruit medical staff from overseas and said this was a positive initiative.

The Chairman in conclusion thanked the Director of Finance and the Financial Management team for their efforts during a very challenging financial year.

5/15/9

PERFORMANCE MANAGEMENT INFORMATION

Mrs Molloy made a shortened presentation providing a summary of performance highlights and issues impacting on performance. She said that at the June Trust Board meeting she would provide a comprehensive report on the end of March 2015 position along with regional comparison.

Mrs Molloy said that in respect of performance highlights, access to diagnostics had been good along with a strong performance against cancer and fracture targets. She said that while the Trust had experienced 25 x 12 hour breaches in 2014/15 in the last 3 months of the year, regionally there had been 2,600 x 12 hour breaches up to February 2015.

Mrs Molloy referred to performance against core activity and said that in 2014/15 the Trust's performance had been elective inpatients/day cases -1%; new

outpatients -5.4%; and review outpatients -3.8%. Mrs Molloy said that this performance had been affected by the Trust's contingency plans and was judged to be a good outturn by the Commissioner.

Mrs Molloy said the lack of waiting list initiative/independent sector elective funding to address capacity gaps and increased demand had had a detrimental effect on the numbers waiting for appointments/treatment.

In concluding Mrs Molloy said the Trust continued to perform well however the Trust was facing very significant challenges in 2015/16 given the current financial climate.

Mr Mulgrew assured members that at the Finance and Performance Committee meeting earlier in the week the Committee had been given considerably more detail in respect of performance than the summary briefing shared today.

Mrs McKay referred to a meeting with the HSCB where it was acknowledged that the Western Trust had improved its position on unscheduled care in the last 12 months. She said that attaining that performance had been difficult particularly as the Trust has seen a significant increase in unscheduled medical admissions.

The Chairman referred to the Unscheduled Care Reform Plan and the significant work that has been undertaken. Mr Lusby acknowledged the recent 100% achievement in the South West Acute Hospital and said this performance was down entirely to the commitment of staff. The Chairman said that since the last Trust Board meeting the Permanent Secretary had visited the SWAH and he acknowledged that SWAH was the best performing Type 1 ED in Northern Ireland.

Mr Downey commended the efforts of staff within his Directorate. He said that the targets which his Directorate find challenging are those targets that are challenging for all Trusts and require Commissioner support.

Mrs Way advised that she had been invited to attend a meeting of the Western LCG to outline the priorities for the Trust. She said that Mrs Molloy and Mrs Mitchell would attend the meeting with her and her presentation would outline that while performance is good there are challenges because of finances and she will ask the Western LCG for assistance in terms of commissioning priorities.

Discussion took place regarding performance targets in respect of Emergency Departments. Mrs Molloy referred to the newly refurbished cubicles in Altnagelvin and invited members to view the area once fully completed at a time that would suit them.

5/15/10
POLICIES

Revised Policy for the Control of Water Borne Biological Hazards

Mrs Molloy referred members to the revised policy.

Following consideration members unanimously approved the revised policy.

5/15/11
ENDOWMENT AND GIFTS – NOTES OF MEETING HELD ON 2 APRIL 2015

Mrs Doherty referred members to the notes of a meeting of the Endowment and Gifts Committee held on 2 April 2015 for information.

5/15/12
FINANCE AND PERFORMANCE COMMITTEE – NOTES OF MEETING HELD ON 31 MARCH 2015

Mr Mulgrew referred members to the notes of a meeting of the Finance and Performance Committee held on 31 March 2015 for information.

5/15/13
**BUSINESS CASE FOR THE PROVISION OF ADDITIONAL
ACCOMMODATION FOR THE CHILD & ADOLESCENT MENTAL HEALTH
AND PAEDIATRIC PSYCHOLOGY SERVICES AT WOODLEA HOUSE,
GRANSHA PARK**

Mr Downey referred members to a business case for the provision of additional accommodation for the child and adolescent mental health and paediatric psychology services at Woodlea House, Gransha Park.

He led members through the detail of the document and said that option 4 – a single storey traditional construction extension - was the preferred option as it delivered a viable solution within a cost envelope which is acceptable to the Trust.

Mrs Mitchell advised members that the capital investment for option 4 would be met through Trust finances and that Mr Downey's staff and Finance staff were working through budgets in respect of the revenue funding.

Following consideration members unanimously supported option 4 as the proposed way forward.

5/15/14

TENDER AWARDS

There were no tender awards for consideration.

5/15/15

TRUST FUND

There were no trust fund requests for consideration.

5/15/16

CONFIDENTIAL ITEMS

5/15/17

ANY OTHER BUSINESS

There were no further items of business.

5/15/18

DATE OF NEXT MEETING

The next meeting of the Western Health and Social Care Trust Board will take place on Thursday, 11 June 2015 at 10.00 am in the Denis Desmond Room, Trust Headquarters, Altnagelvin Hospital, Londonderry.

**Mr G Guckian
Chairman
11 June 2015**