



Jonathan Eatough Assistant Director: Governance,
Procurement and Commissioning

Mr Jennings
request-457557-

XXXXXXXXXX@XXXXXXXXXXXX.XXX

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Telford
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TF3 4JA
XXX@XXXXXXX.XXX.XX

Contact: Sasha Hickman
Your Ref:

Telephone: (01952) 382537
Our Ref: TWC-47591

Fax: (01952) 383991
Date: 16 January 2018

Dear Mr Jennings,

Freedom of Information Act (FOIA) 2000 – Information Request -TWC-47591

Further to your recent request, we are pleased to be able to provide you with the information you require, see below.

I am the Managing Director of an Automotive Recruitment Company , the reason for my email is I would like to find out the following information from you .

- 1) Do you have an in House Fleet of Vehicles , ie Cars,Vans,Parks Equipment,HGV Lorries etc

We have a in house Fleet that consist of 49 minibuses (the majority being low floor fully accessible buses) to transport children and adults with disabilities to and from school and day centres. In between the school and day centre runs these buses are used for community bus services such as rural bus routes and Dial-a-Ride. We have an in house fleet of vans of around 40 vans. About half of these are on lease so the leasing company is responsible for repairs and maintenance. The vans we own or have repair obligations for are serviced and repaired at a local garage.

- 2) Where are these Vehicles Serviced/Repaired , ie do you have your own Vehicle Workshops or is the work sent out to a Private company .

We do not have an in house workshop but use a number of local garages to carry out repairs and maintenance.

- 3) Do your Vehicle Workshops use Agency Staff (if you have own Workshop)
- 4) if you have your own Vehicle Workshops do you have a contact name and number please or email address of the person in charge of the Fleet or Vehicle Workshops
- 5) if the work is sent out do you have the name of the Company please

We use three garages for the buses

- 1. Telford And Wrekin Services, Granville House, St Georges Rd, Donnington, Telford TF2 7RA**
- 2. P Leeks Commercial Repairs, Stafford Park 6, Telford TF3 3BQ**
- 3. AEM Group, 7 Gower St, St George's, Telford TF2 9HW**

And one garage for the vans

- 4. Priorslee Motor Services, Unit F1 Castle Trading Estate, Priorslee, Telford TF2 9NP**

If you are not happy with the information you have received, you have the right to appeal.
Please send us the reasons for your appeal to the above address and mark for the attention of Information Governance, Freedom of Information – Appeal on or before 16/04/2018.

Please remember to quote the above reference number in all related correspondence.

Yours sincerely,

Sasha Hickman
Information Governance