

Information for Interviewer

William has reported what he is doing to search for work.

He has done the following work-search regularly:

- Checking local papers (3 hours a week).
- Checking online sites, including Monster and Fish 4 Jobs (10 hours a week).
- Sending his CV and covering letter to local employers (2 hours a week).

Within the last 2 weeks he also spent:

Week 1

- 2 days on an interview skills course (which worked out at 14 hours).
- 6 hours visiting local areas, calling in on employers.
- 4 hours applying for 2 jobs.

Week 2

- 1 hour 30 minutes ringing employers.
- 3 hours updating his CV.