

MINUTES of the meeting of the Directors of The Buckinghamshire Grammar Schools held at Aylesbury High School on 20 November 2019 at 8am.

PRESENT:

Mr M Sturgeon (Chairman)	Mr D Hudson
Mr D Atkinson	Miss A McNaney
Mrs S Cromie	Ms K Mountfield
Ms J Cochrane	Mr A Roe
Dr A Gillespie	Mr G Scoble
Miss T Hartley	Mrs R Smith
	Mr P Wayne

IN ATTENDANCE: Mrs C Cobb (Clerk) Ms S Walton

APOLOGIES: Ms D Munday (BucksCC)

		ACTION
1	NOTIFICATION OF ANY OTHER BUSINESS	
	No items were tabled under any other business.	
2	DECLARATIONS OF INTEREST	
	There were no declarations of interest	
3	MINUTES AND MATTERS ARISING	
3.1	MINUTES	
	The minutes of the meeting held on 18 September 2019 had been previously circulated and were agreed to be a correct record of the meeting subject to one amendment and were signed by the Chairman.	
3.2	MATTERS ARISING	
	There were no matters arising.	
4	GL ASSESSMENT	
	David Hilton, Alastair Durno, Cres Fernandez and Mary de Sausmarez	

		ACTION
	<p>from GL Assessment (GLA) came into the meeting.</p> <p>GLA reported a full and formal investigation has been carried out into the September testing errors by a completely separate department and outcomes are now known. GLA were extremely apologetic for the errors made in the test and were deeply disappointed they had happened. The reason for the error was due to a final user check not taking place. GLA have now put in place more rigorous procedures. An Admissions Leadership team has been created. They will meet weekly and only they as a team will be able to sign off the test on a printed copy and not electronically.</p> <p>Heads again drew GLA's attention that the mistakes have destroyed the trust of the primary schools. GLA responded that they would attend the LA Collaboration meetings on 26 and 27 November to assist with building the relationship going forward. Heads said the biggest issue had been the differing experiences of when children were told about the mistake. GLA responded that a significant amount of investigation took place and they are confident the solution put in place is very robust and is backed up by statistics. Heads noted that the number of requests for SRPs was lower than last year.</p> <p>Heads agreed a communication strategy needed to be put in place and GLA should instigate this at the initial stage.</p> <p><i>Mary de Sausmarez left the meeting.</i></p> <p>Report on the test for 2020 – GLA reported the reliability of the test is the same as for 2019 and there are no concerns. Heads requested an analysis of gender by area and year on year comparisons for future reports, so any trends can be identified as this could support the outreach work being undertaken by each school.</p> <p><i>David Hilton, Alastair Durno and Cres Fernandez left the meeting</i></p>	GLA
5	<p>SCHOOL PLACE PLANNING</p> <p><i>Mr Stephen Chainani, Bucks CC, came into the meeting</i></p> <p>Mr Chainani had previously circulated maps showing catchment areas, new housing developments across Bucks and a report on Grammar School capacity. The summary of the report shows there is no oversubscription but this will need to be kept under review and will be monitored quite closely due to the large numbers of new housing proposed. Mrs Cromie said an adjustment needs to be made in the report to show that Bourne End Academy is in the catchment area for Wycombe High School.</p> <p><i>Mr Chainani left the meeting.</i></p>	GLA
6	<p>MINUTES OF THE DATA MEETING HELD ON 25 SEPTEMBER 2019</p> <p>Heads approved the minutes previously circulated.</p>	

		ACTION
7	HIGHLIGHT REPORT FROM SUE WALTON	
	The Highlight report had been previously circulated. Arising from the report the Chairman thanked Ms Walton for all her very hard work and very good communications regarding the STT. Heads noted GLA have agreed to cover the additional costs for Ms Walton's and the Chairman's time. Heads requested a summary of the communications GLA has received was shared and also a summary of the information sought via FOI requests.	Ms Walton
8	COMPENSATION	
	Ms Walton reported an approach has been made by GLA to award some compensation, which under the terms of the contract they are not obliged to do. Heads discussed and agreed building the relationship with the primary schools was important and therefore consideration should be given as to what support might be offered to them. Mr Atkinson, Mr Hudson, Ms Mountfield and Mr Scoble agreed to further discuss this with Primary Heads in their respective areas and bring back recommendations to the next meeting.	Mr Atkinson, Mr Hudson, Ms Mountfield, Mr Scoble Agenda
9	DATES OF FUTURE MEETINGS	
	It was agreed meetings will take place at 8am at Aylesbury High School on:	
	22 January 2020	
	11 March 2020	
	6 May 2020	
	17 June 2020	

The meeting closed at 11.00am

Signed Date
CHAIRMAN