



Information Rights

bbc.co.uk/foi bbc.co.uk/privacy

Gerard Lima

Via email: request-410659-99bba94f@whatdotheyknow.com

3 July 2017

Dear Mr Lima

Request for Information – RFI20170846

Thank you for your request of 6th June 2017 under the Freedom of Information Act 2000 ('the Act') seeking the following information:

"Please provide me with a copy of the Capita Business Services Ltd tender response submissions to the BBC that led to the awarding of TV licence administration contracts to the company in 2002 and 2011."

Please note that "TV Licensing" is a trade mark used by companies contracted by the BBC to administer the collection of television licence fees and enforcement of the television licensing system. The majority of the administration of TV Licensing is contracted to Capita Business Services Ltd ('Capita'). Over-the-counter services are provided by PayPoint plc ('PayPoint') in the UK, and by the Post Office in the Isle of Man and Channel Islands. Marketing and printing services are contracted to Proximity London Ltd. Media services are contracted to Media Planning Limited trading as Havas Media UK. The BBC is a public authority in respect of its television licensing functions and retains overall responsibility.

Firstly, I should explain that the Act gives a general right of access to all types of recorded information held by public authorities. I have interpreted your request as meaning Capita's tender documentation submitted to the BBC in respect of its contracts in 2002 and 2012, respectively, for TV Licensing's collection, administration and enforcement services.

Tender documentation for 2002 contract

Due to the time that has elapsed since the original contract came into force (2002), I can confirm that the BBC no longer holds any recorded information relevant to this part of your request.

Tender documentation for 2012 contract

In 2013 the BBC received a request under the Act for a copy of the new contract which came into force in 2012. The BBC reviewed Capita's tender submissions which formed part of the contract and withheld this information under section 44 of the Act, which covers information which is prohibited from disclosure under other legislation. The BBC also considered this information to be exempt from disclosure under section 43 of the Act, which covers information likely to prejudice the commercial interests of any person. The BBC's position is that these exemptions continue to apply to the information you have requested.

For your information, the BBC's full response and disclosures were published on the What Do They Know website and are therefore in the public domain. You can view these at the following web-link:

https://www.whatdotheyknow.com/request/copy_of_contract_with_capita_bus#incoming-501441

Appeal Rights

If you are not satisfied that the BBC has complied with the Act in responding to your request you have the right to an internal review by a BBC senior manager or legal adviser. Please contact us at the address above, explaining what you would like us to review under the Act and including your reference number. If you are not satisfied with the internal review, you can appeal to the Information Commissioner. The contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow SK9 5AF. Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate) or see <http://www.ico.gov.uk/>.

Kind regards

Rupinder Panesar

Freedom of Information Advisor, TV Licensing Management Team

