

Our reference: FOI 15720

21 August 2019

Dear Dr. Eugenie Buchan,

Thank you for your request of 20 August 2019, in which you asked for information about:

Fire report for incident at Elsfield Manor in December 1992.

Please see your original question below, along with our response (**in bold**):

I am requesting a copy of a report about a significant fire in the basement of Elsfield Manor Elsfield near Oxford. the fire occurred in December 1992 and the report was written and send to Michael Haynes Flat One of Elsfield Manor in January or February 1993. the report contains recommendations on fire proofing and a description of the fire I thank you in advance for your help.

Unfortunately, Oxfordshire Fire and Rescue Service does not hold any copies of reports (neither paper nor electronic) dating back to 1992.

Internal review

If you are dissatisfied with the service or response to your request you can ask for an internal review as follows:

- Contact the Complaints & Freedom of Information team in Law & Governance :
foi@oxfordshire.gov.uk
- Use the online complaints form on our website:
www.oxfordshire.gov.uk/complaints
- Write to the Complaints & Freedom of Information team at the FREEPOST address:

Complaints and Comments
Oxfordshire County Council
FREEPOST (SCE 7709)
Oxford OX1 1YA.

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Telephone:0303 123 1113 Website: www.ico.gov.uk

Please let me know if you have further enquiries. I would be grateful if you could use the reference number given at the top of this email.

Yours sincerely

Paul Bremble

Freedom of Information Officer