

Department for International Trade Old Admiralty Building London SW1A 2DY

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FOI2022/04069

28 October 2022

Dear Edward Blaise,

Thank you for your email of 3 October where you requested the following information:

Please provide the following information:

- 1. The number of employees who while in theory are UK based, are able to work remotely from overseas by arrangement on either a part-time or full-time basis.
- 2. The above listed by country, rounded to the nearest 5.

To be clear, this does not mean any employees with foreign postings, foreign secondments/attachments or any other kind of specific foreign duty or those who work while travelling on official business/personal holiday but instead refers to those who would otherwise work for your department in the UK if not for specific arrangements made.

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).
- 1.The Department for International Trade (DIT) has 0 UK based (domestic) employees working overseas on formal full-time or part-time arrangements.

  2. N/A

Our individuals (employees and contractors) who are contractually based in the UK are required to work within the UK and to be able to readily access the office when required.

In highly exceptional personal circumstances, DIT may authorise UK based employees to work temporarily remotely overseas. Examples of exceptional personal circumstances include attending a family member's funeral, receiving urgent and serious medical attention or to care for a seriously ill close family member, and remote working overseas will only be permitted where that individual cannot take leave to travel due to a critical business need.

Similarly, DIT may permit UK based employees to work remotely overseas when they are wishing to accompany their spouse/accredited partner (Civil Servant) on an overseas posting.

Approval being granted by DIT does not commit to any permanent arrangement as exceptions are granted for the shortest possible duration (up to a maximum 3 months) unless accompanying a spouse/accredited partner (as mentioned above).

## **Appeals procedure**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to the Information Rights Unit:

Information Rights Unit
Department for International Trade
Old Admiralty Building
London
SW1A 2DY

Email: foi@trade.gov.uk

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely,

**Department for International Trade**