

**Department for Work and Pensions (DWP)
Central Freedom of Information Team**

freedom-of-information-request@dwp.gsi.gov.uk

Our reference: Fol 2124

Date: 14 May 2018

Dear Amanda Hart

Thank you for your Freedom of Information request received on 27 April 2018.
You asked:

We were interested in the number and description of 'DWP template documents' (not letters drawn up from scratch to send as a one-off) which contain the precise words 'Refer for WCA' and 'WCA referral date' used from 2017.

*In light of it taking too long to find out if any of these exist we'll choose to instead ask for a list of the document codes and descriptions used by your ESA department in 2018 containing this text within:
Either "Refer for WCA" or "WCA referral date".*

For reference, an example of a DWP document code would be 'ESA72' (although we are aware that document does not contain the text we're looking for).

DWP Response:

Thank you for narrowing your request and we can confirm that we have no letter templates which contain the exact phrases 'Refer for WCA' and 'WCA referral date' used in 2018.

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

DWP Central Fol Team

Your right to complain under the Freedom of Information Act

If you are not happy with this response you may request an internal review by e-mailing freedom-of-information-request@dwp.gsi.gov.uk or by writing to: DWP, Central Fol Team,

Caxton House, Tothill Street, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF
www.ico.org.uk/Global/contact_us or telephone 0303 123 1113 or 01625 545745