



Angel Cooke
request-667271-c696a558@whatdotheyknow.com

Date: 22/06/20
Ref: 63696
Contact: Julie Murphy
Tel: 01302 737618
Email: FOI@doncaster.gov.uk

Dear Ms Cooke,

Thank you for your Freedom of Information request dated 26 May 2020 for information about recruitment processes. Please find below Doncaster Council's responses to the questions you have raised.

Question 1

A copy of the national advert for the recent appointment of Director of Learning, Opportunity, Skills and Culture. I would like to know how many people were shortlisted and interviewed and who by. If this is not available please provide an explanation

Response

The advert (attached) appeared on Doncaster Council's recruitment website during March 2020. One person was shortlisted and interviewed. The interview was carried out by members of the Chief Officer Appointments Committee.

Question 2

How many people applied, were shortlisted and interviewed for the Attendance Service Manager post. Please specify the job title and grades of the interview panel.

Response

We received three applications for the post and shortlisted and interviewed one applicant. The interview panel consisted of a Head of Service (Senior Management Grade) and a Human Resources Business Manager (Grade 11).

Question 3

Please provide details of the process used to engage DKC Associates, including and supporting documents for the tender process and a decision record for the initial work and subsequent work.

Response

DKC associates was engaged following a restricted tender procedure in line with the Councils Contract Procedure Rules. Details of these are available via the following website <https://www.doncaster.gov.uk/services/the-council-democracy/council-constitution> and by accessing the attachment "PART 4 RULES OF PROCEDURE" and reading Section "7. CONTRACT PROCEDURE RULES" (Page 121). Copies of the tender documents and decision records are attached to this response.

Civic Office

Waterdale, Doncaster, South Yorkshire, DN1 3BU

Notice under Section 17(1) of the Freedom of Information Act 2000 - REFUSAL TO DISCLOSE INFORMATION

In response to this part of your request, the Council has decided to refuse to release some information in relation to the procurement process under Section **43(2)** of the Freedom of Information Act 2000. Information has therefore been redacted from attached documents where appropriate. The refusal has been set out below explaining why the exemption has been satisfied.

This law allows us to refuse to disclose information, through the Freedom of Information Act process, which refers to "commercial interest". This is called an "exemption".

In this case the Council takes the view that the exemption provided by Section 43(2) of the Act (Commercial Interests) can be presently engaged in that the information produced would, if released into the public domain, be likely to prejudice the commercial interests of the Council and DKC associates.

43 Commercial interests

- (1) Information is exempt information if it constitutes a trade secret.
- (2) Information is exempt information if its disclosure under this Act would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding it).

This exemption is qualified and on that basis I have considered whether or not in this case the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In coming to a decision to maintain the exemption I have considered the following public interest factors in favour of disclosing the information:

1. The public interest of facilitating accountability and transparency in relation to the decision of the local authority in regard to decisions made in relation to required services.
2. The accountability and transparency in the spending of public money.

Against that I have balanced the following public interest factors in favour of maintaining the exemption:

1. The importance of protecting the interests of the Council and third parties in respect of this type of work.
2. The commercial sensitivity of the information in relation to competition issues.

On balance, I do not consider that the public interest outweighs the need to protect against the risk of commercial damage at this time.

I hope that the information provided has been useful.

Doncaster Council estimate that it has cost £100.00 to respond to this request for information.

Reviewing any decisions made:

You can ask us to review any decisions made about your request. You do this by writing to

Freedom of Information Officer,
Doncaster Council,
Civic Office,
Waterdale

Civic Office

Waterdale, Doncaster, South Yorkshire, DN1 3BU

Doncaster,
DN1 3BU
e-mail: FOIAppeals@doncaster.gov.uk

You can apply to the Information Commissioner for a decision about our compliance or otherwise with the Freedom of Information legislation. Please contact the Commissioner for details on how to do this - telephone 01625 545700, address: Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Internet: <http://www.informationcommissioner.gov.uk/>

Yours sincerely,



Julie Murphy

FOI Lead Officer

HR, Communications and Executive Office
Doncaster Council
Civic Office
Waterdale
Doncaster
DN1 3BU

Civic Office

Waterdale, Doncaster, South Yorkshire, DN1 3BU