

Mr. Matthew Pearce

22 June 2011

Dear Mr. Pearce

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST
(Our file: FOI_11-124)

Your request for information received on 2 June 2011 requesting information pertaining to two invoices submitted to this institution by members of the Independent Climate Change Review has been considered and the information requested is enclosed herewith. For your convenience, I have reproduced your request in the attachment to this letter and provided our response in line with each question. I trust this will be to your satisfaction

I would also add that any material released over which UEA has copyright is released subject to the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information released.

You have the right of appeal against this decision. If you wish to appeal, please set out in writing your grounds of appeal and send to me at:

University of East Anglia
Norwich
NR4 7TJ
Telephone: 0160 3 593523
E-mail: foi@uea.ac.uk

You must appeal our decision within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow, Cheshire
SK9 5AF
Telephone: 0303 123 1113
www.ico.gov.uk

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

David Palmer
Information Policy and Compliance Manager
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_11-124)

I am aware of fees paid by the University to each of Sir Muir Russell and Professor G.S. Boulton on 4 August 2010.

04/08/2010 G.S. Boulton 21,938.00 professional fees

04/08/2010 Muir Russell 40,000.00 professional fees

I am interested in seeing all records relating to either the claim or payment of either of these fees.

I am particularly interested in seeing

- all UEA forms or other financial source documents used either to raise or process the claims relating to either of these payments,*

This information is within the attached .zip file entitled 'Appendix A_Data file' as the .pdf file entitled 'Form UEA5_Self Employed Work'. Please note that the form provided is the current form for authorisation of such payments. The Review team continued to use an electronic copy of the previous UEA4/5 form. The University accepted submissions of the old form and paid expenses accordingly.

- a copy of the relevant UEA financial regulations governing the classification and processing of either of these transactions*

This information is within the attached .zip file entitled 'Appendix A_Data file' as the .pdf file entitled 'Form UEA4&UEA5 Guidance'.

- any other records either querying, discussing, supporting, explaining, confirming, authorising or in any other way related either to the manner in which these specific payments have actually been classified or processed through your accounts or any other manner in which they might otherwise have been classified or processed*

This information is within the attached .zip file entitled 'Appendix A_Data file' as the .pdf file entitled 'Boulton payment claim form' and 'Russell payment claim form'. The only such recorded information that we possess relating to classification or processing of these payments are the actual forms that authorise the payment of these sums.

- any record that discloses either the date or the nature or the names of the parties or the names or positions held by any of the authorised signatories to any obligation that led to the university making either of these payments including whether any obligation was ever subsequently amended in any way.*

This information is within the attached .zip file entitled 'Appendix A_Data file' in the documents 'Boulton payment claim form' and 'Russell payment claim form'. The date is indicated on the form and the authorising signatory is Mr. Brian Summers, Registrar and Secretary of the University.