

17 May 2019

Mr. Martin Dense

Our reference: 1438614

Dear Mr. Dense

Thank you for your request for information which was received on 24 January 2019. Please accept our apologies for the delay in responding to your Freedom of Information request.

Your request

Please confirm how many requests the Council received from its workers (broken down by permanent, contract, or temporary) for reasonable adjustments to be made either in the workplace or to working practices during 2018.

Please clarify how many of these requests were formally considered in line with Council policy and giving due consideration to the Equality Act 2010 for each type of worker. Also please detail how many of these requests actually resulted in adjustments being made for each type of worker.

Where requests were not considered in line with Policy or in accordance with the Act or a decision was taken to decline an adjustment, can we please have an overview of the reasons why for each worker type (without providing case specific information)

Please provide this information on a department basis for the Council as a whole, but if such a request is considered prohibitively time consuming or costly please provide this information specifically for your Growth and Place department.

Our response

This request is being handled under the Freedom of Information Act 2000.

I am writing to inform you that we have searched our records and the information you requested is not held by Hammersmith and Fulham.

If you are dissatisfied with the handling of your request for information, please contact the h&f InTouch team within 40 working days of receiving this response. They will consider the matters raised and decide whether they are referred to the Council's Information Manager for an internal review.

You can write to the h&f InTouch team at Room 229, Hammersmith Town Hall, King Street, London W6 9JU, or email: handfintouch@lbhf.gov.uk. If you are registered for self-service, via the Council's My Account portal, you can also do this online: [Click here to complete the form](#)

You also have the right to appeal to the Information Commissioner at: The Information Commissioner's Office (ICO), Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. Tel: 0303 123 1113. Website: www.ico.org.uk/concerns/. There is no charge for making an appeal. The ICO may ask you to contact Hammersmith and Fulham, so we can complete an internal review, before the ICO investigates the matter.

Yours sincerely

H&F InTouch