

From: Lynne Ormerod
Sent: 20 August 2014 09:02
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Jacqueline

32.6p per departure.

Regards

Lynne Ormerod
Exchequer Manager
Rossendale Borough Council
The Business Centre
Futures Park
Bacup
Lancs OL13 0BB

From: Day, Jacqueline
Sent: 19 August 2014 11:57
To: Lynne Ormerod
Subject: Rawtenstall Bus Station

Lynne

Could you let me know what the current departure charges are for Rawtenstall bus station.

Thanks

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR5 5LU

From: Fergie, John
Sent: 23 September 2014 16:08
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Follow Up Flag: Follow up
Due By: 24 September 2014 16:00
Flag Status: Completed

OK thanks Jacqueline

John

John Fergie
Head of Building & Quantity Surveying,
Building design & Construction
Lancashire County Council.

From: Day, Jacqueline
Sent: 23 September 2014 16:03
To: Fergie, John
Cc: Anslow, Chris
Subject: RE: Rawtenstall Bus Station

Thank you John

I will send you the agenda once I receive it.

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR5 5LU

From: Natalie Sarabia-Johnston
Sent: 31 October 2014 17:17
To: Annabel Partridge
Cc: Gareth Smith; Gareth Hayhoe; Aspinall, Walter (Capita); Anslow, Chris; Day, Jacqueline; Williams, Sion (Capita); Sykes, Jonathan (Capita); Hammond, Phil (Capita); Mark Saunders
Subject: Re: Rawtenstall Bus Station

Annabel I have a meeting in York on the afternoon but I could do first thing Tuesday morning.

Cheers

Natalie Sarabia-Johnston BA HONS DIP ARCH RIBA ARB

On 31 Oct 2014, at 17:02, "Annabel Partridge"

All,

I would really appreciate it if people could attend this meeting. I will send round an agenda on Monday.

Kind Regards,

Annabel

<meeting.ics>

From: Natalie Sarabia-Johnston
Sent: 03 December 2014 19:14
To: Day, Jacqueline
Cc: Anslow, Chris
Subject: RE: Rawtenstall Bus Station

Thanks Jacqueline,

I have a busy week that week, depending on the day I may be able to join you, but I would agree the meeting best for you and I will let you know if I can make it nearer the time. (Monday and Tuesday are the best days for me that week.)

Cheers

NATALIE SARABIA-JOHNSTON BA HONS DIP ARCH RIBA

From: Day, Jacqueline
Sent: 03 December 2014 13:18
To: Natalie Sarabia-Johnston
Cc: Anslow, Chris
Subject: Rawtenstall Bus Station

Dear Natalie

You asked for the dimensions of the cleaning equipment that needs storing in the store room. I haven't received a specific answer but I have received the following pointers from colleagues that manage bus stations in Lancashire.

I intend to go and visit Nelson, probably week beginning 16 December 2014. The station manager is going to show me around. Would you like to join me?

Thanks

With regards your request about the cleaning accommodation at Rawtenstall Bus Station.

The first question is really what will need to be in the store room?

For instance is all the electric machinery for cleaning required to be stored in it (mechanical floor sweeper and scrubber dryer)?

Are there consumables being stored in here as well i.e. toilet rolls, paper towels, cleaning materials and chemicals, cleaning equipment like trolleys, mops, buckets etc?

Are the machines to be charged in this space as well?

Is there to be a sink in here for the filling of mop buckets etc?

Is the scrubber dryer machine to empty its dirt water in the store room? Will a sufficient drain be installed for this?

What about storing grit, shovels and grit spreaders for winter?

Finally with all this you will need to look at the H & S of the situation i.e. electrical charging equipment, water, paper products and chemicals together in one space.

It may be better to have several smaller dedicated rooms and than one big one that's doesn't do anything well.

Remember under CDM Regs it is for the architect to design out all H & S issues at the design stage.

If you want me to have a look at the plans I am more than willing, as I did with Burscough Bridge & Nelson, are you able to email them?

Finally it may be worth you meeting with myself at Chorley or Nelson or both to have a look at the present arrangements and hopefully learn from the issues we currently experience at those locations.

"The Scrubber dryer machines are different sizes depending on the model

I have measured the cleaning cupboard at Chorley which is 3meters by 2 meters which is too small

If it was being built today it would need to be 3 metres by 4 metres to fit all the equipment and stores and would need shelves on at least one wall

It should also be designed as a wet room with a drain in the floor and a low fitted sluice sink"

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Pearce, Geoff
Sent: 04 December 2014 11:50
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Hi Jacqueline

We can meet at Nelson Interchange next Wednesday 10th December 2014 about 1030 – 1100.

Is that ok for you?

Thanks
Geoff

Kind Regards

Geoff Pearce MInstLM
Area Supervisor Rural Interchanges
Travel and Interchanges
Lancashire County Council

From: Day, Jacqueline
Sent: 28 November 2014 15:55
To: Pearce, Geoff
Subject: RE: Rawtenstall Bus Station

Thanks Geoff,

I am on leave Monday 8 and Tuesday 9 Dec 2014.

Have a good weekend.

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Pearce, Geoff
Sent: 28 November 2014 15:54
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Hi Jacqueline

Unfortunately David has rang me to say he cant make next week.

It would have to be the week after now.

I will let you when David tells me what his availability is.

Thanks
Geoff

Kind Regards

Geoff Pearce MInstLM
Area Supervisor Rural Interchanges
Travel and Interchanges
Lancashire County Council

From: Day, Jacqueline
Sent: 28 November 2014 15:51
To: Pearce, Geoff
Subject: RE: Rawtenstall Bus Station

Thanks Geoff

Yes next Thursday would be good.

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Pearce, Geoff
Sent: 28 November 2014 11:51
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Hi Jacqueline

Please see below David's comments.

"The Scrubber dryer machines are different sizes depending on the model

I have measured the cleaning cupboard at Chorley which is 3meters by 2 meters which is too small

If it was being built today it would need to be 3 metres by 4 metres to fit all the equipment and stores and would need shelves on at least one wall

It should also be designed as a wet room with a drain in the floor and a low fitted sluice sink"

If we said next Thursday 04th Dec at Nelson about 1300 to 1330 would that be ok?

If your available I will see if David can meet us there as well as he will be able to give us the benefit of his experience with the site.

Thanks
Geoff

Kind Regards

Geoff Pearce MInstLM
Area Supervisor Rural Interchanges
Travel and Interchanges
Lancashire County Council

From: Day, Jacqueline
Sent: 27 November 2014 15:38
To: Pearce, Geoff
Cc: Anslow, Chris
Subject: RE: Rawtenstall Bus Station

Dear Geoff

Thanks for your response. We are still quite early on with the internal space design. But I think it would be really useful to meet you at Chorley or Nelson. Happy for you to decide which, was thinking that maybe Nelson might be a similar size to Rawtenstall.

I'm available on:

Thursday 4 December from 11:00am onwards
Friday 5 December All day
Wednesday 10 December All day and
Thursday 11 December All day.

Thanks

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Pearce, Geoff
Sent: 27 November 2014 14:52

To: Day, Jacqueline
Cc: Maudsley, Gail
Subject: Rawtenstall Bus Station

Hi Jacqueline

With regards your request about the cleaning accommodation at Rawtenstall Bus Station.

The first question is really what will need to be in the store room?

For instance is all the electric machinery for cleaning required to be stored in it (mechanical floor sweeper and scrubber dryer)?

Are there consumables being stored in here as well i.e. toilet rolls, paper towels, cleaning materials and chemicals, cleaning equipment like trolleys, mops, buckets etc?

Are the machines to be charged in this space as well?

Is there to be a sink in here for the filling of mop buckets etc?

Is the scrubber dryer machine to empty its dirt water in the store room? Will a sufficient drain be installed for this?

What about storing grit, shovels and grit spreaders for winter?

Finally with all this you will need to look at the H & S of the situation i.e. electrical charging equipment, water, paper products and chemicals together in one space.

It may be better to have several smaller dedicated rooms and than one big one that's doesn't do anything well.

Remember under CDM Regs it is for the architect to design out all H & S issues at the design stage.

If you want me to have a look at the plans I am more than willing, as I did with Burscough Bridge & Nelson; are you able to email them?

Finally it may be worth you meeting with myself at Chorley or Nelson or both to have a look at the present arrangements and hopefully learn from the issues we currently experience at those locations.

Thanks
Geoff

Kind Regards

Geoff Pearce MInstLM
Area Supervisor Rural Interchanges
Travel and Interchanges
Lancashire County Council

Burman, Prianta

From: Cox, Andrea
Sent: 11 September 2014 14:30
To: Day, Jacqueline
Subject: Rawtenstall Bus Station

Jacqueline

Further to our conversation this morning the following is the funding provision we currently have in the programme:

Total: £3.5m
2014/15 - £250k
2015/16 - £3.250m

The spend profile I gave you this morning has been revised to the above to reflect the current situation.

I hope this is of help

Andrea

Andrea Cox
Principal Commissioning Officer
Strategy and Policy

Good morning Andy

I was on leave on Friday but looking through my emails this morning I see that you were trying to contact me.

I've left a message on your phone but as I know you often work from home I'm also dropping you this email to say I'm in the office today and for a fair bit of this week.

Take care

Jeanette
Jeanette Binns
Equality & Cohesion Team
Lancashire County Council

If you could let us know the amount of funding you would require and the timescale of work for each scheme that would be extremely helpful.

Thanks as always for your interest in and support of this programme.

Take care

Jeanette
Jeanette Binns
Equality & Cohesion Team
Lancashire County Council

From: Ray, Andy
Sent: 24 November 2014 10:26
To: Binns, Jeanette
Cc: Anslow, Chris; Day, Jacqueline
Subject: RE: Rawtenstall Bus Station - Changing Places facility possible funding?

Morning Jeanette

Thanks for getting back, I guessed you were on leave Friday.

Chris Anslow has asked me to get in touch

He's currently working up the technical specification for a new 8 Bay Bus Station facility at Rawtenstall which will be part of a larger development on the site of the Town Hall & the former Valley Centre.

In the current design, a disabled WC facility has already been included but there could also be the aspiration for a Changing Places facility, however as usual funding is tight.

Chris was therefore wondering if you had access to any additional funding streams as per what you have kindly guaranteed us for Accrington's new bus station?

If you could let me and Chris know if there's likely to be anything available and if so, what sort of figure this would be, it would be extremely useful and it will help Chris with deciding on the final specification for Rawtenstall.

Cheers – Andy

From: Binns, Jeanette
Sent: 24 November 2014 08:50
To: Ray, Andy
Subject: Phone Call

From: Ray, Andy
Sent: 24 November 2014 14:49
To: Binns, Jeanette
Cc: Anslow, Chris; Day, Jacqueline; Patel, Habib; Beaumont, Karen
Subject: RE: Rawtenstall Bus Station - Changing Places facility possible funding

Hi Jeanette

That is excellent news and I'm sure Chris will be really pleased to hear this!

As for Rawtenstall; Chris is now going to go back to the architects to request a drawing and separate costing for the Changing Places facility and he will be in touch with you when he has this information.

Regards

Andy

From: Binns, Jeanette
Sent: 24 November 2014 14:26
To: Ray, Andy
Cc: Anslow, Chris; Day, Jacqueline; Patel, Habib; Beaumont, Karen
Subject: RE: Rawtenstall Bus Station - Changing Places facility possible funding?

Hello Andy

Following on from your email this morning, I am pleased to confirm that provisionally the budget to provide Changing Places facilities could assist with funding for a Changing Place at the proposed Rawtenstall Bus Station.

My colleagues met with CC Tony Martin earlier this afternoon and he was supportive of using some of the budget for Rawtenstall.

CC Martin also mentioned proposals for improvements at both Preston and Ormskirk bus stations and requested that Changing Places improvements or facilities should also be considered at these. I'm not sure whether either of these schemes are ones which you are involved with but, if so, your assistance in taking this element forward too would be much appreciated.

Dear Mike,

Further to our discussion I've tried to put a note together for you, on the lines that you requested. I haven't though been able to get in contact with Chris. So he hasn't approved it.

Hope this helps,

Thanks

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Kirby, Mike
Sent: 09 October 2014 15:49
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

I've not had a chance to read it yet – but I have explained everything to Steve Jackson who seemed OK.

Mike

Mike Kirby
Director of Transport and Environment
Environment Directorate
Lancashire County Council

From: Day, Jacqueline
Sent: 09 October 2014 15:36
To: Kirby, Mike
Cc: Anslow, Chris
Subject: FW: Rawtenstall Bus Station
Importance: High

Dear Mike

Was just wondering if this was ok (Chris has emailed he is happy with it) and if you managed to speak with Steve Jackson. Chris and I have a meeting with RTB tomorrow at 12:00 and it would be really useful if we had something to take to that meeting.

Thank you,

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Day, Jacqueline
Sent: 09 October 2014 12:04
To: Kirby, Mike
Cc: Anslow, Chris
Subject: Rawtenstall Bus Station

-----Original Appointment-----

From: Phil Seddon

Sent: 07 April 2015 13:49

To: Day, Jacqueline

Subject: Tentative: Rawtenstall Bus Station - Management of the Bus Station

When: 22 April 2015 14:00-16:00 (UTC) Dublin, Edinburgh, Lisbon, London.

Where: Preston County Hall

Jacqueline

Should this be for me or the MD of Rossendale Transport Ltd – Phil Smith?

Phil

From: Phil Seddon
Sent: 07 April 2015 16:08
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station - Management of the Bus Station

OK many thanks. Who else will be in attendance?

Phil

Philip Seddon

From: Day, Jacqueline
Sent: 07 April 2015 13:53
To: Phil Seddon
Subject: RE: Rawtenstall Bus Station - Management of the Bus Station

Dear Phil

No its for you. Susan Robinson asked me to invite you too, presumably at the request of Stuart Sugarman.

Thanks

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council

From: Phil Seddon
Sent: 08 April 2015 09:16
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station - Management of the Bus Station

Much appreciated

Phil

Philip Seddon

From: Day, Jacqueline
Sent: 08 April 2015 08:37
To: Phil Seddon
Subject: RE: Rawtenstall Bus Station - Management of the Bus Station

Dear Phil,

From Rossendale BC: Stuart Sugarman and Steve Jackson
From LCC: Mike Kirby, Chris Anslow and myself.

Thanks

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall

From: Susan Robinson
Sent: 24 March 2015 11:33
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station . Management of:

Hi Jackie,

If the meeting is to be held here Stuart, Phil Seddon and Stephen Jackson would be available at 2.00 on the 15th April.

They would also be available on the 20th April at 2.30 and the 22nd April.

Can you please confirm where the meeting would be held.

Thank you.

Susan Robinson

From: Susan Robinson
Sent: 25 March 2015 15:53
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station . Management of:

Hi Jackie,

That'll be fine. Will you send an e-invite please.

Susan Robinson

From: Day, Jacqueline
Sent: 25 March 2015 15:24
To: Susan Robinson
Cc: Wareing, Janine
Subject: RE: Rawtenstall Bus Station . Management of:

Dear Susan

Could we do the Wednesday 22 April 2015 14:00 at Preston- County Hall?

Thank you,

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council

Chris Anslow has asked me to get in touch...

He's currently working up the technical specification for a new 8 Bay Bus Station facility at Rawtenstall which will be part of a larger development on the site of the Town Hall & the former Valley Centre.

In the current design, a disabled WC facility has already been included but there could also be the aspiration for a Changing Places facility, however as usual funding is tight.

Chris was therefore wondering if you had access to any additional funding streams as per what you have kindly guaranteed us for Accrington's new bus station?

If you could let me and Chris know if there's likely to be anything available and if so, what sort of figure this would be, it would be extremely useful and it will help Chris with deciding on the final specification for Rawtenstall.

Cheers – Andy

From: Binns, Jeanette
Sent: 24 November 2014 08:50
To: Ray, Andy
Subject: Phone Call

Good morning Andy

I was on leave on Friday but looking through my emails this morning I see that you were trying to contact me.

I've left a message on your phone but as I know you often work from home I'm also dropping you this email to say I'm in the office today and for a fair bit of this week.

Take care

Jeanette
Jeanette Binns
Equality & Cohesion Team
Lancashire County Council

From: Binns, Jeanette
Sent: 24 November 2014 14:26
To: Ray, Andy
Cc: Anslow, Chris; Day, Jacqueline; Patel, Habib; Beaumont, Karen
Subject: RE: Rawtenstall Bus Station - Changing Places facility possible funding?

Hello Andy

Following on from your email this morning, I am pleased to confirm that provisionally the budget to provide Changing Places facilities could assist with funding for a Changing Place at the proposed Rawtenstall Bus Station.

My colleagues met with CC Tony Martin earlier this afternoon and he was supportive of using some of the budget for Rawtenstall.

CC Martin also mentioned proposals for improvements at both Preston and Ormskirk bus stations and requested that Changing Places improvements or facilities should also be considered at these. I'm not sure whether either of these schemes are ones which you are involved with but, if so, your assistance in taking this element forward too would be much appreciated.

If you could let us know the amount of funding you would require and the timescale of work for each scheme that would be extremely helpful.

Thanks as always for your interest in and support of this programme.

Take care

Jeanette
Jeanette Binns
Equality & Cohesion Team
Lancashire County Council

From: Ray, Andy
Sent: 24 November 2014 10:26
To: Binns, Jeanette
Cc: Anslow, Chris; Day, Jacqueline
Subject: RE: Rawtenstall Bus Station - Changing Places facility possible funding?

Morning Jeanette

Thanks for getting back, I guessed you were on leave Friday.

From: Anslow, Chris
Sent: 10 February 2015 08:06
To: Philip Smith
Cc: Brendan O'Reilly; Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Good morning Phil

I would be more than happy to discuss the new bus station. Let me have a few dates when you are available over the next couple of weeks (full diary this week!) and we'll get something arranged.

Regards

Chris

From: Philip Smith
Sent: 09 February 2015 17:42
To: Anslow, Chris
Cc: Brendan O'Reilly
Subject: Rawtenstall Bus Station

Chris

I was wondering if we could meet up to discuss the new Rawtenstall Bus Station.

Thanks.

Phil

Philip Smith

Phil

From: Philip Smith
Sent: 12 February 2015 20:22
To: Anslow, Chris
Cc: Brendan O'Reilly
Subject: Fw: Rawtenstall Bus Station

Chris

Apologies, further to my email of a few hours ago, I now have a meeting at 1100 hrs next Thursday in Haslingden so really if we stick with Thursday AM it would have to be at our place would that be OK?

Regards

Phil

From: Philip Smith
Sent: Thursday, 12 February 2015 17:38
To: Anslow, Chris
Cc: Brendan O'Reilly
Subject: Re: Rawtenstall Bus Station

Chris

Where would you like to do this meeting?

Phil

From: Anslow, Chris
Sent: Thursday, 12 February 2015 15:12
To: Philip Smith
Subject: RE: Rawtenstall Bus Station

Phil

Apologies for the delay in replying. Could we go for next Thursday morning (19th)?

Chris

From: Philip Smith
Sent: 12 February 2015 09:48
To: Anslow, Chris
Subject: RE: Rawtenstall Bus Station

Chris

I am OK most of next week except for Tues 17th and Weds 18th.

Regards

Phil

From: Anslow, Chris
Sent: 18 February 2015 15:47
To: 'Philip Smith'
Cc: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station

Yes, that's in the diary. Seen you then.

Chris

From: Philip Smith
Sent: 18 February 2015 13:58
To: Anslow, Chris
Subject: RE: Rawtenstall Bus Station

Chris

Could we say Friday 27 Feb at 0930 here at Haslingden?

Thanks

Phil

From: Anslow, Chris
Sent: 18 February 2015 09:56
To: Philip Smith
Subject: RE: Rawtenstall Bus Station

Phil

Please accept my apologies for the delay in replying. Unfortunately, I now have a bit of a problem with one of our major schemes which is going to prevent me from coming over tomorrow.

It looks like it's going to be next week now. I could manage Monday AM if you're able to come here but I will need to finish just after 10:30. Alternatively, I could do Tuesday AM or Friday AM either at your place or here.

Chris

From: Philip Smith
Sent: 17 February 2015 14:19
To: Anslow, Chris
Subject: FW: Rawtenstall Bus Station

Chris

Are you OK to meet at Haslingden this Thursday at 9 am?

Thanks

From: Montgomerie, Sharon
Sent: 19 September 2014 16:19
To: Day, Jacqueline
Cc: Anslow, Chris; Johnson, Jane
Subject: RE: Rawtenstall Bus Station - Agreement to Fund pre planning Work/Surveys.

Thanks Jacqueline.

Do you have copies of legal and finance clearance emails for this report please?

Regards

Sharon

From: Day, Jacqueline
Sent: 19 September 2014 09:41
To: Montgomerie, Sharon
Cc: Anslow, Chris; Johnson, Jane
Subject: Rawtenstall Bus Station - Agreement to Fund pre planning Work/Surveys.

Dear Sharon

Please see the report that we discussed last Friday. I would be grateful if you could progress this with (out of session) Mike Kirby.

Thank you for your help.

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR5 5LU

From: Gareth Hayhoe
Sent: 16 April 2015 10:02
To: Day, Jacqueline
Cc: Anslow, Chris; Gareth Smith; Hassan Ahmed
Subject: RE: Rawtenstall Bus Station - Fence height

Jacqueline,

Thanks for the confirmation on the fence height, we will ensure that this is reflected within the updated planning information.

We look forward to receiving confirmation on the various bits of kit you would like to be integrated / future proofed for & If you could send out some invites for the various LCC / Bus Station visits we discussed, that would be really helpful.

Kind regards

GARETH HAYHOE

From: Day, Jacqueline
Sent: 15 April 2015 13:56
To: Gareth Hayhoe
Cc: Anslow, Chris
Subject: Rawtenstall Bus Station - Fence height

Dear Gareth

I can confirm that we set the fence height at a minimum of 1.8m

I have been out of the office for a couple of days and I am out again now but will address any other issues from Fridays meeting tomorrow.

Thank you,

Jacqueline Day
Transportation Officer
Public and Integrated Transport

From: Susan Robinson |
Sent: 24 March 2015 11:33
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station . Management of:

Hi Jackie,

If the meeting is to be held here Stuart, Phil Seddon and Stephen Jackson would be available at 2.00 on the 15th April.

They would also be available on the 20th April at 2.30 and the 22nd April.

Can you please confirm where the meeting would be held.

Thank you.

Susan Robinson

From: Day, Jacqueline
Sent: 24 March 2015 09:32
To: Susan Robinson
Subject: Rawtenstall Bus Station . Management of:

Dear Susan

As discussed by telephone could you let me know if Stuart is available on the following dates for a meeting with Mike Kirby and Chris Anslow.

From: Susan Robinson
Sent: 24 March 2015 12:32
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station . Management of:

Thanks. We would prefer if at all possible for the meeting to be held here in Rossendale but please let me know.

Thank you.

Susan Robinson

From: Day, Jacqueline
Sent: 24 March 2015 12:32
To: Susan Robinson
Subject: RE: Rawtenstall Bus Station . Management of:

Thanks Susan

I will ask Mike and Chris what fits in best for them.

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100

Decision Taken: Declarations

insert Leader, Deputy Leader, or Cabinet Member for (title) - as appropriate

Insert title of item

Original recommendation, as set out in the report, approved without amendment. Yes/No *

Original recommendation amended and decision as follows: Yes/No *
insert details or delete instruction as appropriate

I have a pecuniary/non-pecuniary interest in this matter. Yes/No *

If an interest is declared please give details below:
insert details or delete instruction as appropriate

.....
insert Leader, Deputy Leader or Cabinet
Member for (title) - as appropriate

Date insert date

Chief Officer

I certify that this is an appropriate and accurate record within the terms of Standing Order 35(2) and (3) of the decision taken by the Cabinet Member.

.....
insert title of Chief Officer

Date insert date

*Delete as appropriate

The agreed maximum fees for the Early works Agreement of £100,000 include design fees to RIBA stage D and other professional works required as part of the planning application.

It should be noted that there will be a revenue implication in meeting the on-going costs of operating the new bus station. It is not possible to quantify this until the design is further advanced.

Risk management

There is a risk that the work could be abortive if:

1. Planning consent for the project is not obtained and/or:
2. The formal Agreement with Rossendale Borough Council to build the new bus station proves not to be possible.

Both risks are considered to be low.

List of Background Papers

None.

number of years, was bought by Rossendale Borough Council in 2011 and subsequently demolished.

The Partnership has recently consulted on a Masterplan for the site. Following discussions with county officers, the Masterplan incorporates a site for a new bus station, which is seen by the Partnership as being fundamental in kick-starting the whole redevelopment. The site allocated for the bus station is located adjacent to Bacup Road in Rawtenstall, opposite the current sub-standard bus station. The site is sufficient to accommodate a high quality eight-stand bus station that meets the County Council's operational and safety criteria and is considered to be a good position to serve both the new development and the town centre.

A replacement bus station in Rawtenstall is a programmed scheme within the adopted East Lancashire Highways and Transport Masterplan with an overall budget of £3.5 million being allocated from the Transport Capital Programme.

It is intended that the County Council enter into a formal arrangement with Rossendale Borough Council to design and build the bus station on the County Council's behalf through the RTB Partnership. However, it is likely to be towards the end of the calendar year before such an arrangement can be formalised.

In order to complete construction and open the new bus station during the 2015/16 financial year, it will be necessary for planning consent to be obtained in early 2015. This will require an early start to the design work, ahead of the formal arrangements.

Consultations

The County Council has undertaken extensive consultation on the proposals within the East Lancashire Highways and Transport Masterplan prior to it being adopted. The adopted Masterplan includes the delivery of a new bus station in Rawtenstall

The RTB Partnership has consulted on the draft Masterplan for the site including the proposed location for the bus station. A further consultation on the more detailed plans for the whole site, again including the bus station, is planned by the Partnership for late October 2014.

Report to the Cabinet Member for Highways and Transport
Report submitted by: Acting Executive Director Environment
Date Insert date of decision making session

Part insert I or II - Item
No. insert number

Electoral Division affected:
Rossendale North,
Rossendale East, Whitburn,
Rossendale South,
Rossendale West.

Rawtenstall Bus Station

Contact for further information:
Jacqueline Day, 01772 534607, Environment,

Executive Summary

Authorisation is sought to enter into an Early Works Agreement with the Rossendale Together Barnfield (RTB) partnership, via Rossendale Borough Council. This will enable the architectural and other professional works required to design the new Rawtenstall Bus Station to Royal Institute of British Architects (RIBA) stage D and to complete the necessary assessments for the Partnership to apply for planning consent. This is in advance of the main contracts between the County Council and Rossendale Borough Council and the Borough Council and the RTB partnership being instigated. The agreed fee level for this work is £100k. This is not a key decision.

Recommendation

Authorisation is given to an Early Works Agreement being entered into with the Rossendale Together Barnfield (RTB) partnership and Rossendale Borough Council to design the new Rawtenstall Bus Station to Royal Institute of British Architects (RIBA) stage D and to complete the necessary assessments for the Partnership to apply for planning consent at an agreed maximum fee level of £100,000.

Background and Advice

In September 2012, Rossendale Borough Council entered into a Development Partnership Agreement with Barnfield Investment Properties and Together Housing following OJEU procurement. The Partnership is known as Rossendale Together Barnfield (RTB).

One of the first priorities for the Partnership is the redevelopment of the former Valley Centre shopping complex. The complex, which had been mostly derelict for a

From: Ray, Andy
Sent: 21 November 2014 11:49
To: John Threlfall
Cc: Anslow, Chris; Day, Jacqueline
Subject: Re: Rawtenstall Bus Station trial - request to use Intack facility...

Hi John

Hope you're ok, not seen or spoken to you for quite a while?

I'm just getting in touch at the request of Chris Anslow...

Chris is currently involved with Rossendale BC in the new Bus Station development for Rawtenstall which is part of a bigger development on the site formerly occupied by the Valley Centre and Town Hall.

The Architect has drawn up plans and done the associated tracks for a new 8 Bay DIRO facility but as you know; it is always better to do a real life size bus trial based on the drawings to be a 100% certain that the drawings and tracks are indeed fit for purpose.

You will no doubt remember that we did a life size trial of the Accrington Bus Station facility at your Intack Depot a couple of years or so back.

Chris was wondering if you would now be agreeable for us to undertake a life size trial for Rawtenstall at the Intack Depot preferably sometime in the next couple of weeks or so or whenever it is convenient for you?

Like last time, we would need to borrow an experienced driver and a 12 metre vehicle.

Please could you let me and Chris now if this would be acceptable to Transdev?

Regards

Andy Ray

Thanks for confirming we can use Intack Depot again to conduct the bus trial and like before, we're fine avoiding the morning and evening peaks due to bus movements around your depot.

This trial should actually be a little simpler as the proposed Rawtenstall facility is quite a bit smaller than Accrington so we shouldn't take up quite so much space laying the cones out at the depot.

I will come back with a date ASAP but Chris Anslow is still awaiting various drawings from the Architect and we also still need to find out the availability of their surveying staff to undertake the trial.

Me and / or Chris will be in touch when we have this information.

Cheers - Andy

From: John Threlfall

Sent: 21 November 2014 16:57

To: Ray, Andy

Cc: Anslow, Chris; Day, Jacqueline; Alan Isherwood; Carl Weall

Subject: RE: Rawtenstall Bus Station trial - request to use Intack facility...

Hi Andy

Good to hear from you.

Regarding using Intack, that will be fine. I've copied this to Alan Isherwood (Ops Manager) and Carl Weall (Engineering Manager).

As before, I think we said middle of the day so that there are minimal bus movements on site and we would of course have a bus and driver available.

I'm not aware of any one day being better than another so unless Carl or Alan know anything I don't, would you suggest a date?

Kind regards

John

John S Threlfall

From: Ray, Andy
Sent: 21 November 2014 11:49
To: John Threlfall
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Regards

Andy Ray

From: Day, Jacqueline
Sent: 10 March 2015 16:49
To: Fergie, John; Hadfield, Susan; Anslow, Chris
Subject: Rawtenstall Bus Station.

Dear All

Please see my notes for our meeting last week.

Andy Wray isn't in the office until next week but I will speak to him then about the Information system costs.

Thank you.

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD

From: Wareing, Janet **On Behalf Of** Kirby, Mike
Sent: 24 March 2015 14:50
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station - Management Procurement.

Hi Jacqueline

Mike has asked if you could make the arrangements for this meeting. Mike is available on:

Monday 20 April @ 2.30pm or
Wednesday 22 April (any time)

Please let me know as soon as you have firmed this up.

Thank you.

Janet

Janet Wareing
PA to Mike Kirby
Environment Directorate
Lancashire County Council

From: Day, Jacqueline
Sent: 24 March 2015 12:40
To: Kirby, Mike
Cc: Anslow, Chris
Subject: Rawtenstall Bus Station - Management Procurement.

Dear Mike

Chris asked me to get some dates from Stuart Sugarman to discuss the Management of Rawtenstall Bus Station. Stuart Sugarman, Phil Seddon and Stephen Jackson are available on:

Wednesday 15th April 2:00pm at Rossendale BC offices
Monday 20th April 2.30pm
Wednesday 22nd April.

Hope this helps. Please let me know if you would like me to make the arrangements and let me know what would be best for you.

Thanks,

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall

From: Wareing, Janet on behalf of Kirby, Mike
Sent: 25 March 2015 17:32
To: Day, Jacqueline
Subject: RE: Rawtenstall Bus Station - Management Procurement.

Hi Jacqueline

Yes, no problem to use Mike's office. Just to mention that Mike will be moving offices in the not too near future and at this moment in time not sure where that is going to be so might be best just to say Mike Kirby's office, if that's ok.

Thanks.

Janet

Janet Wareing
PA to Mike Kirby
Environment Directorate
Lancashire County Council

From: Day, Jacqueline
Sent: 25 March 2015 16:01
To: Kirby, Mike
Subject: RE: Rawtenstall Bus Station - Management Procurement.

Janet I have organised the meeting for Wednesday 22 April 2015 14:00 at Preston- County Hall. I will send outlook invites. I am assuming it will be in Mike's office.

Thanks

Jacqueline Day
Transportation Officer
Sustainable Transport
Lancashire County Council
Room D1
P O Box 100
County Hall
Preston
PR1 0LD