



Lauren Chapman
By email

Reference: FOI-2016-548

20 January 2017

Dear Ms Chapman,

Your request was received on 24 December 2016 and I am dealing with it under the terms of the Freedom of Information Act 2000 ('the Act').

You asked:

Please could I have a breakdown in spreadsheet format of the following information from 2013 - 2016:

- *The number of racism related incidents that have been reported at the university or it's campus*
- *Details of the type of incident if possible (i.e. verbal assault, physical attack)*
- *The date each incident occurred*

There is no centralised way in which such allegations are recorded by the University. No cases meeting your description have been progressed through the relevant formal University student disciplinary procedures (see http://www.admin.cam.ac.uk/univ/so/2016/statute_d-front.html), the formal University student complaints procedure (see <http://www.admin.cam.ac.uk/univ/so/2016/chapter02-section26.html>), or any relevant formal University HR procedure (see <http://www.admin.cam.ac.uk/offices/hr/policy/grievance/> and <http://www.hr.admin.cam.ac.uk/policies-procedures/dignity-work-policy>) in the period.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request an internal review of this decision, you should write to Dr Kirsty Allen, Head of the Registrary's Office, quoting the reference above, at The Old Schools, Trinity Lane, Cambridge, CB2 1TN or send an email marked for her attention to foi@admin.cam.ac.uk. The University would normally expect to receive your request for an internal review within 40 working days of the date of this letter and reserves the right not to review a decision where there has been undue delay in raising a complaint. If you are not content with the outcome of your review, you may apply directly to the Information

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UNIVERSITY OF CAMBRIDGE

Registry's Office

Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the University. The Information Commissioner may be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (<https://ico.org.uk/>).

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'James Knapton'.

James Knapton