

By email only
Ms Treharne Oakley

27 July 2015



Dear Ms Treharne Oakley

Re: Freedom of Information Request - Quarterly performance reports
(request-266544-0e5c5e90@whatdotheyknow.com)

I am writing in response to your email dated 2 June 2015 in which you expressed dissatisfaction with our handling of your request for information. Under our internal complaints procedure your complaint has been passed to me for review.

In your original information request of 3 May 2015 you requested the following:

'PHSO November Board meeting

'Item 11

Executive to report in quarterly performance reports and build into financial risk assessment the meeting of controls for cash, capital resources and Aimee'

1. Are these quarterly performance reports available?

2. Could you explain please the term 'Aimee'?

In her response to you on 2 June 2015 Ms Gasston, Freedom of Information / Data Protection Officer, identified that you were seeking any quarterly finance performance reports that had been produced following the PHSO Board meeting of November 2014. She provided you with the only such report that she understood was available at the time of her response. This was the first quarterly finance update report considered by the PHSO Board at its February 2015 meeting. She also explained that the word Aimee was a typographical error which should have read AME (Annual Managed Expenditure).

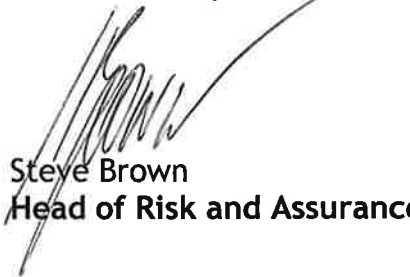
However, having reviewed this matter I can confirm that a second finance update report in respect of the following quarter (quarter 4) had been considered by PHSO's Board on 28 April 2015. I am satisfied that this report fell within the scope of your request and should have been provided to you in our response to your information request. I am sorry for the

oversight on our part that this did not happen. I am therefore upholding your complaint and I have enclosed a copy of the report with this response.

That concludes my review of this matter. If you consider that I have not dealt with your information request properly you can raise the matter with the Information Commissioner. He can be contacted at:

**The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5A**

Yours sincerely

A handwritten signature in black ink, appearing to be 'Steve Brown', with a long, sweeping horizontal line extending to the right.

**Steve Brown
Head of Risk and Assurance**