



**Executive Director of  
Education**  
Maureen McKenna

**Education Services  
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Ref: CLU/MMcK/RG/FOI 5121870

Date: 20 August 2015

Mr Alistair Sloan  
[request-282587-a8074a76@whatdotheyknow.com](mailto:request-282587-a8074a76@whatdotheyknow.com)

Dear Mr Sloan

### **Request under the Freedom of Information (Scotland) Act 2002**

I refer to your request dated 27 July 2015 requesting that the following information be provided to you:

“(1) all forecasts for the number of Primary school places that will be required (split down into P1, P2, P3, P4, P5, P6 and P7) in the 2015/16, 2016/17 and 2017/18 academic years

(2) all forecasts for the number of Secondary School places that will be required (split down into S1, S2, S3, S4, S5 and S6) in the 2015/16, 2016/17 and 2017/18 academic years

(3) all forecasts for the number of (a) Primary School teachers and (b) Secondary School teachers that will be required in the 2015/16, 2016/17 and 2017/18 academic years (expressed as a FTE) to secure adequate and efficient provision of school education for the Glasgow City Council area

(4) all forecasts for the change in the number of (a) Primary School teachers and (b) Secondary School teachers that will be required in the 2015/16, 2016/17 and 2017/18 academic years (expressed as a FTE) to secure adequate and efficient provision of school education for the Glasgow City Council area

(5) the last forecast made for the number of of Primary school places that were going to be required (split down into P1, P2, P3, P4, P5, P6 and P7) for the 2014/15 academic year together with the actual number that were required.

(6) the last forecast made for the number of Secondary School places that were going to be required (split down into S1, S2, S3, S4, S5 and S6) for the 2014/15 academic year together with the actual number that were required.”

I can confirm that the Council holds some of the information that you are requesting. The Council is treating your request as a request under the Freedom of Information (Scotland) Act 2002 and can respond to your request as follows:

**(1) all forecasts for the number of Primary school places that will be required (split down into P1, P2, P3, P4, P5, P6 and P7) in the 2015/16, 2016/17 and 2017/18 academic years.**

In accordance with Section 17 of the Act we would advise you that the information you are looking for is not held by the Council. Neither does anyone else hold it on our behalf. Accordingly we are unable to comply with part of your request. We do not hold the information you have requested split into year groups. The Council work on forecasts of whole populations. Forecasts of the whole population are contained within the attached spreadsheet.

**(2) all forecasts for the number of Secondary School places that will be required (split down into S1, S2, S3, S4, S5 and S6) in the 2015/16, 2016/17 and 2017/18 academic years.**

In accordance with Section 17 of the Act we would advise you that the information you are looking for is not held by the Council. Neither does anyone else hold it on our behalf. Accordingly we are unable to comply with part of your request. We do not hold the information split into year groups. The Council work on forecasts of whole populations. Forecasts of the whole population are contained within the attached spreadsheet.

**(3) all forecasts for the number of (a) Primary School teachers and (b) Secondary School teachers that will be required in the 2015/16, 2016/17 and 2017/18 academic years (expressed as a FTE) to secure adequate and efficient provision of school education for the Glasgow City Council area; and**

**(4) all forecasts for the change in the number of (a) Primary School teachers and (b) Secondary School teachers that will be required in the 2015/16, 2016/17 and 2017/18 academic years (expressed as a FTE) to secure adequate and efficient provision of school education for the Glasgow City Council area.**

In accordance with Section 17 of the Act we would advise you that the information you are looking for is not held by the Council. Neither does anyone else hold it on our behalf. Accordingly we are unable to comply with part of your request. . The Council does not hold information on the forecast of teachers required. The process of staffing our schools is complex. This varies each year and it is not possible to accurately forecast.

Teachers are allocated to schools on the basis of the number of pupils. The following formula is the one currently used in Glasgow:

Secondary Schools –

Basic formula  $(9.84 + 0.0576 \times \text{roll}) + \text{Staged intervention } (0.034 \times \text{roll}) + (0.00235 \times \text{Footwear and Clothing Grant no if over 35\%}) = \text{total roll.}$

Primary Schools –

Basic formula - (if the roll is less than or equal to 150 =  $1.5 + (0.0432 \times \text{roll})$ , if the roll is greater than 150 =  $1.67 + (0.0419 \times \text{roll})$ ) + Staged intervention –  $(5\% \times \text{Total Roll} \times 0.034) + (0.00235 \times \text{Footwear and Clothing Grant no if over 35\%}) = \text{total roll.}$

**(5) the last forecast made for the number of Primary school places that were going to be required (split down into P1, P2, P3, P4, P5, P6 and P7) for the 2014/15 academic year together with the actual number that were required.**

In accordance with Section 17 of the Act we would advise you that the information you are looking for is not held by the Council. Neither does anyone else hold it on our behalf. Accordingly we are unable to comply with this part of your request. We do not hold forecast information split into year groups. What we can provide you with is the actual numbers for each year group for 2014/15. This information is contained within the attached spreadsheet.

**(6) the last forecast made for the number of Secondary School places that were going to be required (split down into S1, S2, S3, S4, S5 and S6) for the 2014/15 academic year together with the actual number that were required.**

In accordance with Section 17 of the Act we would advise you that the information you are looking for is not held by the Council. Neither does anyone else hold it on our behalf. Accordingly we are unable to comply with this part of your request. We do not hold forecast information split into year groups. What we can provide you with is the actual numbers for each year group for 2014/15. This information is contained within the attached spreadsheet.

If you are dissatisfied with the way Glasgow City Council has dealt with your request you are entitled to require the Council to review its decision. Please note that for a review to take place you must:

- Lodge a written request for a review within 40 working days of the date of this letter
- Include a correspondence address and a description of the original request and the reason why you are dissatisfied
- Address your request to the Acting Executive Director of Corporate Services :

Acting Executive Director of Corporate Services  
Glasgow City Council  
City Chambers  
George Square  
Glasgow G2 1DU

Email: [FOIreviews@glasgow.gov.uk](mailto:FOIreviews@glasgow.gov.uk)

You will receive notice of the results of the review within 20 working days of receipt of your request. The notice will state the decision reached by the reviewing officer as well as details of how to appeal to the Scottish Information Commissioner if you are still dissatisfied with the Council's response. You must request an internal review by the Council before a complaint can be directed to the Scottish Information Commissioner.

If you wish to submit a complaint to the Council in relation to the manner in which it has handled your request for information then you can do by requesting that the Council review its decision. Details of how to request a review are set out in the above paragraph "Right of Review".

Yours sincerely



MAUREEN McKENNA  
Executive Director of Education Services

