

Sarah James  
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Telephone: 01636 655216/7  
Email: [freedom@nsdc.info](mailto:freedom@nsdc.info)

Your ref:  
Our ref: **RFI-2019-0890**

20 August 2019

Dear Ms James

**Request for information: RFI-2019-0890**

Your request for information about public participation at planning committee. has now been considered. The information held by the Council relevant to your request is set out below:

1. Can you confirm how long, in minutes, a community group such as a Civic Society is permitted to speak at your local council's Planning Committee? (By 'Planning Committee' we mean your local authority's committee of elected members which determines planning applications. It may be known by a different name in your local authority).

**Only parish or town council representatives are allowed to speak at planning committee. No other body or individual may speak**

2. Is there a limit on the number of registered speakers permitted to speak at your Planning Committee? If yes, please specify the maximum number of speakers allowed.

**One for the relevant parish or town council**

3. Is there a limit on the total time allowed for registered speakers? If yes, please provide details of the time restriction.

**5 minutes**

4. Are your Planning Committee procedure rules publicly available online? If yes, please provide the weblink.

This is contained in section two of the Council's Constitution <https://www.newark-sherwooddc.gov.uk/constitution/>

This request has been handled under the Freedom of Information Act 2000.

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by a member of the Senior Leadership Team who has not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website [www.ico.org.uk/](http://www.ico.org.uk/)

More details of this complaints process are available to view on our website at the following link:  
[www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/](http://www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/)

Yours sincerely

David Clarke

A handwritten signature in black ink, appearing to read 'Clarke', with a small horizontal line underneath.

Information Governance Officer