

# NORTHUMBRIA POLICE



## Procurement Section

Finance & Resources  
Newcastle City Centre Police Station  
Forth Banks  
Newcastle upon Tyne  
NE1 3PH  
E-mail:  
Tel: 01661 869292

Dr William Cheng  
Partners Occupational Medical Services Ltd  
208 Green Lane  
Palmers Green  
London  
N13 5UE

claire.urwin.4479@northumbria.pnn.police.uk

13<sup>th</sup> January 2016

Dear Dr Cheng

### Award of Contract for the Provision of SMP Services

On the 11<sup>th</sup> December 2015 the Force communicated its intention to award the above contract to your organisation, if no challenges were received within the standstill period in accordance with the Public Contract Regulations 2015.

I'm delighted to inform you that the Force received no challenges in the standstill period and would like to formally award the contract to your organisation.

I enclose the contract documentation, if you could please arrange for this to be signed and returned by 30<sup>th</sup> January 2016.

May, I take this opportunity once again to thank you for all the time and effort your organisation has invested in responding to this opportunity.

If you have any queries regarding this letter please don't hesitate to contact me on the details above.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Claire Urwin'.

Claire Urwin  
Procurement Officer  
**Procurement**