



**Sent by Email:**

To: Mr D Bryant

**Email:**

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Date: 4 August 2017

Our Reference: FOI 29 17-18

Enquiries to: Information Governance  
& Audit Co-ordinator

Your Reference: Provided vehicles and  
subsistence

Dear Mr Bryant

**Freedom of Information Act 2000**

We are writing in respect of your recent application for the release of information held by the Authority.

Further to your original request, you asked for additional information as follows:-

The clarification I require relates to the original information request so therefore don't feel it needs another FOI, the request asked the following questions, but I don't have all the answers to them:

- (1) The request asked how many vehicles HFRS has allocated to employees, which you advised 61, but have only supplied a spreadsheet for the 31 business users showing the allocation dates with no contributions or private mileage.

The attached document gives details of all 61 Vauxhall Insignia cars.

- (2) Also I still require information for the remainder of the vehicles, (excluding the 4 spares), with a breakdown of:

- a. Amount per Dept,
- b. Amount per Rank/Role,

Cars are provided to our Flexible Duty System officers (Station Managers, Group Managers, Area Managers and Brigade Managers). The rationale for allocating a car to an individual is due to an operational response requirement. As staff are frequently changing roles, and therefore their requirement for a Provided Vehicle, we do not keep a figure of allocating vehicles per department, or per rank.

- c. Monthly cost to HFRS
- d. Yearly cost to HFRS



INVESTORS  
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The monthly figure is not immediately available. The annual figure is also unavailable as the majority of the cars have now been in use for just seven months.

- (3) I have also not been advised what rate HFRS pays its employees for using their own car for business, with a breakdown per year, Dept & Role. (your response to the original FOI request stated "Allowance claims ceased with the introduction of provided vehicles.")

The Casual User rate is paid only in exceptional circumstances, and only with pre-approval from the relevant line manager. The rate is £0.45 per mile.

- (4) I assume that HFRS purchased the Vauxhall Insignias outright and does not lease them, so I have assumed that the capital cost is £19500 x 61 = £1,189,500, please confirm this. (in our response we quoted £19,500 as the average cost per Insignia)

HFRS has purchased the Vauxhall Insignias, and the individual costs are on the attached Excel spreadsheet.

- (5) Why do business users have to pay £157 per month if they only use the vehicle for business, and how was this figure arrived at, and how was the vehicle type/cost agreed?

Those members of staff who have a car allocated for business use only pay zero contributions towards the use of the vehicle. Only those personnel who use the vehicle for private use pay the £157 monthly contribution. The value of the contribution was based on a number of factors, including road fund tax, insurance, and vehicle maintenance.

Vauxhall Insignias were the vehicle of choice following a full transparent procurement process, complying with procurement rules, which included a consideration of vehicle costs.

Many thanks for providing your name. For information, the reason that we asked for you to provide your name and address is that it is a safeguarding process to protect your right of appeal. When someone does not provide their real name in a Freedom of Information request, they automatically lose all rights of further appeal with the Information Commissioner's Office (ICO). Should you be dissatisfied with the response to your Freedom of Information request, as you have now provided your real name you will now be able to mount an appeal through the ICO should you wish to pursue your request further.

Any future correspondence you may have with HFRS in relation to this matter should be sent to the Information Governance and Audit Co-ordinator at the above address.

If for whatever reason you are unhappy with our response to your application you are entitled to pursue any dissatisfaction through Hampshire Fire and Rescue Service Complaints Team. The Complaints Team can be contacted by writing to Hampshire Fire and Rescue Service, Headquarters, Leigh Road, Eastleigh, Hampshire, SO50 9SJ.

Should you still remain dissatisfied you can appeal against the decision by contacting the Information Commissioner, Wycliffe House, Water Lane, Wilmslow SK9 5AF.

Yours sincerely

Hampshire Fire and Rescue Service Information Governance & Audit Co-ordinator  
Data Protection, Freedom of Information & Environmental Information Regulations