

APPENDIX 1: OPTION 1 PROPOSED LAY-OUT (DRAFT 11/14)

Revised Proposals 3/F Plan

All desks are drawn at 700 X 1400 mm

The existing Archive, Staff Room and I.T. Hub are kept at the same place at the same size

	Required	Proposed
Offices	9	6
Private Desks	23	24, 15 in Offices, 9 in Open Space
Meeting Rooms	6	6
Meeting Seats	60	62 in Meeting Rooms
Open Co-Work	45	47 in Open Space
Semi-Private Co	8	15
Entrepreneurs' Rm	1	1, with WC
Coffee Bar	1	1 in Welcome Bench
Innovation Area	1	1, with flexible setting
Stage	1	1 in Innovation Area

