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Ref: DOF/2017-0434

Dear Jennifer

Freedom of Information Act 2000

I refer to your request for information under the terms of the above Act, dated 7 June 2017. You asked for information on Curatorial Grade E posts in PRONI.

The Department's response is at ANNEX A

I have also attached a Public Information Leaflet to this letter which provides information on FOI procedures and some useful contact points.

Yours sincerely

NICSHR

ANNEX A

Q1. How many Curatorial Grade E vacant posts are there in PRONI?

No substantive vacancies for Curatorial Grade E posts in PRONI are recorded by NICS HR. A substantive vacancy is defined as a funded post which has been approved by NICS HR and does not have a postholder.

Q2. How many of these vacant posts are being filled by staff being temporarily promoted/deputising?

As per response to Q1, no declared vacant posts for Curatorial Grade E posts in PRONI are recorded by NICS HR. However, there is currently one Curatorial Grade E post in PRONI which is being covered by temporary promotion.

Q3. If applicable, how long have the temporary promotion/deputising arrangement(s) identified at Q2 been in place?.

The temporary promotion has been in place for 205 days, as at the date your request was received (07/06/17).

Q4. When is it anticipated that the next tier of the IRC206321: Curatorial E merit list will be posted?.

The publication of further lists will be dependent upon future Curatorial Grade E substantive vacancies being declared to NICS HR during the lifetime of the competition.

Yours sincerely

{signed}

Lisa Morgan

DEPARTMENT OF FINANCE

Public Information Leaflet on The Freedom of Information Act 2000

Note: This guide is an overview of some of the main provisions of the Act and should not be regarded as a legal interpretation.

1. What does the Freedom of Information Act do?

The Freedom of Information (FOI) Act 2000 gives everyone the right to request information from public authorities. The FOI Act means that, from 1 January 2005, you can get information to help you to understand better how this department works, how we spend public money, and how and why we make our decisions.

2. You can also get information under:

- The Data Protection Act 1998 (DPA) which, amongst other things, gives individuals access to their own personal information. The DPA applies to private enterprise as well as public authorities.
- The Environmental Information Regulations 2004 (EIRs) which gives people access to environmental information. EIRs apply to “environmental information” held by organisations that perform functions of a public nature.

3. How do I get information about the department under the FOI Act?

If you have access to the Internet you can get information on the departmental website at www.finance-ni.gov.uk; or visit www.nidirect.gov.uk for further information on accessing the websites of all Northern Ireland Government departments. Alternatively you can write to us at the address on the letter accompanying this leaflet.

4. How long does it take to get information?

Once a written request for information is received, we have 20 working days to respond – although that time can be extended where a “qualified” exemption applies and we need to consider the public interest.

5. Is there a cost for getting information?

This depends on a number of factors including the volume of material requested. Responses to enquiries that cost the department less than £600 to process will normally be provided free of charge. The department has the right to refuse to respond to a request that is estimated to cost more than £600 to process.

6. What happens if the information I want is not available?

The FOI Act does not require us to gather or create information that does not already exist. We will contact you and tell you that we do not hold the information and may suggest another public authority who may hold the information you are looking for.

7. Can I have any information at all?

The FOI Act allows you access to almost all information that a public body holds. But there are some things that cannot be given to the public. For example, information about national security, law enforcement or personal information – you can obtain your own personal information through the DPA (see above). Personal information supplied by, or in relation to, third parties may be available in certain circumstances. The Department is not obliged to send you information that is already freely available elsewhere e.g. in our publication scheme at www.finance-ni.gov.uk (or request a copy by writing to us at the address in the accompanying letter), or available for purchase e.g. at The Stationery Office.

8. What if I am refused information?

You have the right to request a formal review by the Department within two calendar months of the date of the Department's response and if you wish to do so, please write to foi@finance-ni.gov.uk or Department of Finance Information Management Unit, Room 26, Dundonald House, Upper Newtownards Road, Belfast BT4 3SB.

If after such an internal review you are still unhappy with the response, you have the right to appeal to the Information Commissioner (contact details below).

9. Where can I get more information about the FOI Act?

You can get more information about FOI from the Information Commissioner's Office. The contact details are:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner, Wycliffe House, Water Lane, Wilmslow, CHESHIRE SK9 5AF