



Ernest King  
By email

Reference: FOI-2016-411

7 October 2016

Dear Mr King,

Your request was received on 26 September 2016 and I am dealing with it under the terms of the Freedom of Information Act 2000 ('the Act').

You asked:

*Can you please provide a detailed structure chart, with names of staff members, for each of your Professional Services departments including the following:*

- *Executive Board*
- *HR*
- *Finance*
- *Marketing & Communications*
- *Procurement*
- *Estates & Facilities*
- *IT*
- *Legal*
- *Project Management / Strategic Planning Office*

The University does not have structure charts for the administrative units you list but contact information for relevant staff is published as follows (the University does not have an Executive Board):

<http://www.hr.admin.cam.ac.uk/contact-us>

<http://www.finance.admin.cam.ac.uk/about-us/contact-us>

<http://www.communications.cam.ac.uk/communications-0>

<http://www.admin.cam.ac.uk/offices/purchasing/contact/index.shtml>

<http://www.em.admin.cam.ac.uk/about-us/how-contact-and-find-us>

<http://www.uis.cam.ac.uk/about-us/bios>

<http://www.legal.admin.cam.ac.uk/who-we-are>

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# UNIVERSITY OF CAMBRIDGE

Registry's Office

<https://www.admin.cam.ac.uk/global/cgi/stafflist.cgi?officeabbr=pra>

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request an internal review of this decision, you should write to Dr Kirsty Allen, Head of the Registry's Office, quoting the reference above, at The Old Schools, Trinity Lane, Cambridge, CB2 1TN or send an email marked for her attention to [foi@admin.cam.ac.uk](mailto:foi@admin.cam.ac.uk). The University would normally expect to receive your request for an internal review within 40 working days of the date of this letter and reserves the right not to review a decision where there has been undue delay in raising a complaint. If you are not content with the outcome of your review, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the University. The Information Commissioner may be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (<https://ico.org.uk/>).

Yours sincerely,

James Knapton