



7th May 2019

Guildhall  
Kingston upon Thames  
Surrey KT1 1EU  
[www.kingston.gov.uk](http://www.kingston.gov.uk)

Poppy Daley  
[request-566327-ea811ff1@whatdotheyknow.com](mailto:request-566327-ea811ff1@whatdotheyknow.com)

Dear Poppy Daley

**FREEDOM OF INFORMATION ACT 2000 - INFORMATION REQUEST - REF NO F0616**

I refer to your request for information received on 05/04/2019 concerning Procurement spending.

**1) Which company do you use to purchase stationery from?**

We currently purchase stationery from Office Depot

**2) Which company do you use to purchase wall clocks from, if different from above?**

We can also source wall clocks from our Facilities company Engie

**3) How much did you spend on stationery in 2017/18 and 2018/19?**

- 2017/18 £15,971.31
- 2018/19 £35,977.92

**4) How much did you spend on wall clocks in 2017/18 and 2018/19?**

- 2017/18 £5.22 excluding VAT - Office Depot
- 2018/19 £23.61 excluding VAT - Office Depot
- 2017/18-2018/19 £0 - Engie

If you are unhappy with the way in which your request has been handled you have the right to ask for an internal review. Please notify us in writing as soon as possible with the grounds

upon which you feel the appeal is justified to : [foi@kingston.gov.uk](mailto:foi@kingston.gov.uk) or by post to Customer Care, Guildhall 2, Kingston upon Thames, Surrey, KT1 1EU  
We aim to respond to you within 20 working days of receiving your request. If it is going to take longer we will let you know.

Should you still be dissatisfied with the outcome you have the right to refer to the Information Commissioner: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF [www.ico.org.uk](http://www.ico.org.uk)

Yours sincerely

**Nargis Ghafoor Palma MCIPS**  
**Commissioning Manager - Strategic Sourcing**

Royal Borough of Kingston upon Thames  
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