

Freedom of Information request 141-10

Request

1. How you procure Construction Consultancy Services
2. How you procure Construction Contractors
3. If by your own framework, please tell me:
 - a. The titles and content of the relevant frameworks
 - b. Who is on the current frameworks
 - c. The start and end dates of the frameworks
 - d. Any possible extension periods to the frameworks
 - e. The name and contact email of person responsible for the frameworks.

Response

1. In this response, NHS Borders has assumed the term Construction Consultancy Services to be those required to form design team, architects, mechanical/electrical/structural engineers, quantity surveyors and construction design and management co-ordinators, (CDM).

For small commissions, following the Borders NHS Board's Standing Financial Instructions, quotations are sought from a list of those organisations known to the Estates & Capital works team, supplemented by others who have expressed interest to be considered and/or known to have provided good service within other NHS Boards.

For larger works over £50,000 all procurement is channelled through the national Scottish Procurement Portal. Adverts appear on this government sponsored web page, those interested submit notification of interest, complete a Pre Qualification Questionnaire (PQQ) such returns are short listed and tenders invited and evaluated.

For works over the European Threshold, requiring adverts within the OJEU, the same process applies and the Procurement Portal will automatically ensure such additional adverts are placed. However as Frameworks Scotland and 'hub' develop more and more of the larger works will be processed through these routes which incorporate project design and construction.

2. Measured term contracts are let on a three yearly basis for maintenance and minor works. All other procurement as above.
3. NHS Borders do not operate any framework contracts relating to construction.

If you are not satisfied with the way in which your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, Public Involvement & Communications, NHS Borders, Newstead, Melrose, TD6 9DA.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **141-10** on this request. Your request should be made within 40 days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Office of the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Office of the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Office of the Scottish Information Commissioner must be made within 6 months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.

Deborah Adams
Senior Public Involvement
& Communications Officer
9th July 2010