

Our Ref: LW/jls/FOI.205.17

17 November 2017

request-435868-decad33b@whatdotheyknow.com

Dear Sandra Black

Laurie Wrench
Associate Director of Governance
North Staffordshire Combined Healthcare NHS Trust
Lawton House
Bellringer Road
Trentham
ST4 8HH
Tel 01782 275122

Freedom of Information Act Request

I am writing in response to your request of 3 October 2017 for information as below and apologise for the delay in responding. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested Information

What are your current invoice volumes? **£14,277**

How many suppliers have you paid in the last 12 months? **863**

What is the current spend of the Trust that is managed by Procurement? **£26m**

What is the value of spend not managed by Procurement? **See above**

How much spend is raised without a Purchase order? **£27m - this includes NHS SLA payments, Tax/NI payments, PFI, rates and utility bills.**

How much spend is raised with a Purchase order but after the spend has already been committed? **Not able to easily identify**

Which systems to you currently use in each area of the Trust for:

Requisitioning / Receipting **Integra (IBS Solutions)**

Catalogue Management **Integra**

Inventory **Integra**

Invoicing **Integra (IBS Solutions)**

Financial ledger **Integra (IBS Solutions)**

Contracts database **Integra**

Other P2P systems **Integra**

NHS Supply Chain

Do you use NHSSC? **Yes**

What percentage of overall procurement spend is with NHS SC? **£233K spend with NHSSC**

Which categories / products do you buy from NHS SC? **Various**

What is the average time from requisition point by the end user to delivery for non standard products & services? **Unknown – this is dependent upon value**

What is the average time for payment of Non NHS Suppliers over the last 12 months? **17.61 days**

How do you source goods / services / suppliers? **Through Supplies and Procurement**

Where do you access contracts from? Internal / external? If externally, who is your provider? **Internal – Supplies and Procurement, External – Procurement HUBS Framework ie NOECPC, Crown Commercial Services, H.T.E, LPP and NHS SC,**

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Do you use Procurement cards for purchasing? If not, why not? **Yes**

How many cards do you have in the Trust? **34**

What spend level does your procurement card go up to? **£2,000**

Do you have other methods of paying suppliers / 3rd parties that are not paid via BACS or credit card? **Cheques, Faster Payments, CHAPS Payments, BKT Transfers**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Mrs Caroline Donovan, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

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Laurie Wrench
Associate Director of Governance

Encl

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