



UNIVERSITY OF
CAMBRIDGE
Registry's Office

Kirsty Allen MA, PhD
Head of Registry's Office
Principal Assistant Registry

Dr George Oppitz-Trotman

By email

Reference: FOI-2012-85 (Follow-Up)

24 October 2012

Dear Dr Oppitz-Trotman,

I write further to your email of 28 September 2012 following the University's response dated 26 July 2012 to your request for a review of our handling of the above request under the Freedom of Information Act 2000. In this email you stated: "I would very much like to hear about the specific ways the University feels my requests have caused 'a disproportionate amount of administrative time and resource'".

The elaborate manner in which you make successive requests is burdensome and involves a disproportionate amount of administrative time and resource, because it requires the University not only to locate and retrieve all of the information falling within the scope of your request, but also to go to the trouble of creating from scratch a schedule of the documents containing the information in question. Furthermore, notwithstanding that follow-up requests may not seek copies of all the relevant documents, your supplemental request for annotations nevertheless requires the contents of all the documents to be reviewed in detail by a suitably skilled member of the FOI team. This twofold process is typically more time-consuming than simply providing to you (subject to applicable exemptions) copies of all the information falling within the scope of your request, although the exercise of copying the information is not in any event avoided altogether, as characteristically you anyway request by way of follow-up copies of a proportion of the documents which originally you requested to be listed by way of schedule.

Yours sincerely,

Kirsty Allen

The Old Schools
Trinity Lane
Cambridge, CB2 1TN
Tel: +44 (0) 1223 764142
Fax: +44 (0) 1223 332332
Email: foi@admin.cam.ac.uk
www.cam.ac.uk