

James Lavers

request-611674-3ba0d38c@whatdotheyknow.com

25 October 2019

Our Ref: FOI 2019/444 - F1204648

Dear James Lavers,

Re: Freedom of Information (Scotland) Act 2002 – Request for Information

Thank you for your email which was received by the University on 14 October 2019 timed 11:05 hours, requesting the following information:

1. Please state who is your supplier for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
2. Please can you confirm the start and expiry dates for your contracts for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
3. Please can you confirm the number of devices you have for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
4. Please can you confirm the print volumes per annum in B/W and colour for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
5. Please can you confirm the annual cost for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
6. Please can you confirm if the machines are leased/ rented/ purchased for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
7. Please can you confirm if the contracts are managed internally or through a managed print provider:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
8. Please can you confirm which departments manage the contracts for:
 - a) MFDs/ MPS
 - b) Print room/ reprographics
9. Please can you confirm the person and their role who is in charge of the procurement for printing and any managed print contracts?
10. Which procurement route or framework was used to procure this service?

DATA PROTECTION AND FREEDOM OF INFORMATION OFFICE

University of Glasgow, Tay House, Glasgow G12 8QQ

Data Protection: Telephone: 0141-330-3111 E-Mail: dp@gla.ac.uk

Freedom of Information: Telephone: 0141-330-2523 E-Mail: foi@gla.ac.uk

The University of Glasgow, charity number SC004401

University's Response

1. Please state who is your supplier for:

a) MFDs/ MPS

Canon

b) Print room/ reprographics

The University has engaged with the following suppliers: Canon, J Thomson Colour Printers Ltd, Sterling Press, Allander Print Ltd, Barr Printers Ltd, McAllister Litho Glasgow Ltd, MBM Print SCS Ltd, Twentyone Colour Ltd

2. Please can you confirm the start and expiry dates for your contracts for:

a) MFDs/ MPS

End date is December 2019. Requirement is out to tender; new contract agreement will commence from Dec 2019 for 5 years.

b) Print room/ reprographics

May 2018 – May 2021

3. Please can you confirm the number of devices you have for:

a) MFDs/ MPS

780

b) Print room/ reprographics

2 mono, 2 colour

4. Please can you confirm the print volumes per annum in B/W and colour for:

a) MFDs/ MPS

B&W c. 21,200,000; Colour c. 5,600,000

b) Print room/ reprographics

5.5m, 1m

5. Please can you confirm the annual cost for:

a) MFDs/ MPS

b) Print room/ reprographics

The University of Glasgow considers that release of the information requested in questions 1.9 and 2.7 would be likely to prejudice substantially the commercial interests of both the University and the third party supplier as laid out in Section 33(1)(b) Commercial interests and the economy.

Notwithstanding the result of the “harm test”, section 33(1)(b) of FOISA does not provide an absolute exemption to the general entitlement to information. The University has therefore considered whether, notwithstanding the exemption, it is in the public interest to release the information.

The University has considered the public interest by applying the “public interest test”. That is, the University has balanced whether the release of the information is in the public interest against whether disclosure would substantially prejudice its own, or another person's, commercial interests. The view of the Scottish Information Commissioner, in advice on the application of the “public interest test”, is that the public interest should not be interpreted as “of interest to the public”. That is, the potential release of the information must be in the interests of the public and not merely of individual interest.

The University has negotiated a specific price with the third party supplier for the services provided. The public interest in the disclosure of this information is slight. However, the University of Glasgow operates in a very competitive environment and the public interest is in ensuring the continuing success of the University. The disclosure of the requested information would be likely to be detrimental to the University's competitiveness and success, and therefore the public interest, by inhibiting organisations from entering into negotiations and business relationships with the University if it was known that the University released details of its negotiated rates. This potential to fail to achieve best value would substantially prejudice the commercial interests of the University of Glasgow.

In addition, the University must also consider the commercial interests of other persons or organisations. The third party concerned operates in a distinct and highly competitive environment and any release of information concerning a specific aspect of its relationship with the University may be likely to adversely affect the commercial position of the organisation, causing real and significant substantial prejudice to their commercial interests.

The University therefore concludes that the "public interest test", as required when applying section 33 of the FOISA, is met as the disclosure of the information requested would cause real and significant substantial prejudice to the commercial interest of the person/s in question. The public interest in withholding the information is greater than the public interest in its release.

6. Please can you confirm if the machines are leased/ rented/ purchased for:

a) MFDs/ MPS

Leased

b) Print room/ reprographics

Leased

7. Please can you confirm if the contracts are managed internally or through a managed print provider:

a) MFDs/ MPS

Internally – Finance and Procurement

b) Print room/ reprographics

Internally – Publications Manager (External Relations)

8. Please can you confirm which departments manage the contracts for:

a) MFDs/ MPS

Information Services

b) Print room/ reprographics

Print Unit

9. Please can you confirm the person and their role who is in charge of the procurement for printing and any managed print contracts?

MFDs and Print/Reprographics services:

Andrew Fitzpatrick, University Services Category Manager

Procurement Team

Procurement Office (Tay House)

University of Glasgow

Glasgow G12 8QQ

10. Which procurement route or framework was used to procure this service?

MFDs - Scottish Government Framework SP-16-013
Print Room, Reprographics - Scottish Government Framework Agreement for Print &
Associated Services. SP-18-001

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Breach of copyright law is an actionable offence and the University expressly reserves its rights and remedies available to it pursuant to the CDPA and common law. Further information on copyright is available at the following website:

<http://www.ipo.gov.uk/copy.htm>

Your right to seek a review

Should you be dissatisfied with the way in which the University has dealt with your request, you have the right to require us to review our actions and decisions. If you wish to request a review, please contact the University Deputy Secretary, University Court Office, Gilbert Scott Building, University of Glasgow, Glasgow, Scotland G12 8QQ or e-mail: foi@gla.ac.uk within 40 working days. Your request must be in a recordable format (letter, email, audio tape, etc). You will receive a full response to your request for review within 20 working days of its receipt.

If you are dissatisfied with the way in which we have handled your request for review you may ask the Scottish Information Commissioner to review our decision. You must submit your complaint to the Commissioner within 6 months of receiving the response to review letter. The Commissioner's Office may be contacted as follows:

Online Appeal Service:

Website: www.itspublicknowledge.info/Appeal

By post:

The Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife
KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: enquiries@itspublicknowledge.info

An appeal, on a point of law, to the Court of Session may be made against a decision by the Commissioner.

For further information on the review procedure please refer to
(<http://www.gla.ac.uk/services/dpfoioffice/policiesandprocedures/foisa-complaintsandreview/>)
All complaints regarding requests for information will be handled in accordance with this procedure.

Yours sincerely,

Data Protection and Freedom of Information Office