

Department for
Information Governance,
Caldicott & SIRO Support
Royal Hallamshire Hospital
2 Claremont Place
Sheffield
S10 2TB

Tel: 0114-2265151
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R Malhotra

request-420xxxxxxxxxx@xxxxxxxxxxxxxxxxxxx

15th August 2017

Our ref: FOI RFI 005568

Your ref: email received 20th July 2017

Dear R Malhotra

Freedom of Information Request

Further to your email dated and received by the Trust on 20th July 2017, our response to your request is as follows (highlighted in red):

1. Please state the number of printers currently within the organization, including MFD's & photocopiers. – **766 Xerox MFDs and 445 Printers**
2. What percentage of your fleet is in colour vs mono? **63% of devices have colour capability. Volume split from mono to colour is 93% in favour of mono.**
3. In terms of usage, what is your monthly page volumes? **Average 4,392,992 per month, in 2017**
4. Who are the main manufacturers for the printers (hardware)? **Xerox**
5. Who are the main supplier(s) of print consumables (Toner, spares, etc)? **Xerox**
6. What are the start and end dates for the print support contract(s) if applicable? **Start Date – January 2015. End Date December 2021**
7. What is the approximate spend on printers and consumables during the last year? **The spend on printers, MFDs and Consumables is included within the click price. The last full year, 2016, expenditure was £1,159,705**
8. What is the length of the MFD contract(s)? **Start Date – January 2015. End Date December 2021**
9. What is the approximate spend on MFD's and consumables during the last full year? **The spend on printers, MFDs and Consumables is included within the click price. The last full year, 2016, expenditure was £1,159,705**
10. What are the start and end dates for the managed print contract in your organization (if applicable)? **Start Date – January 2015. End Date December 2021**
11. Which procurement route or framework was used to procure this service? **The contract was based on the framework RM1599**
12. The named person and their role in your organization is in charge of the procurement for printing and any managed print contracts. **Senior Buyer within Procurement**

This completes the Trust response to your request, but please note:

Your rights

If you are unhappy with the way we have handled your request, you may ask for an internal review in accordance with Section VI Complaints Procedures of the Section 45 Code of Practice of the Freedom of Information Act 2000: and in accordance with Appendix E of the Trust's Code of Practice for Responding to Requests for Information (v 4.0 dated 31/03/14).

If you wish to complain you should contact:

Peter Wilson
Information Governance, Caldicott & SIRO Support Manager
Department for Information Governance, Caldicott & SIRO Support
Sheffield Teaching Hospitals NHS Foundation Trust
Royal Hallamshire Hospital
2 Claremont Place
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Tel: 0114 226 5151

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If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision.

The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications

Yours sincerely



Amy Cooper
Information Governance Officer