

## Meeting rules for the Handbook

1. Where the nature of a proposed meeting or event, the identity of the speaker or speakers, or some other factor gives rise to concern on the part of the organisers, or any junior member of the College, the meeting or event should be notified to the President. Members of the College must always report events where they consider that:
  - (a) the meeting or event may give rise to an environment in which people will experience, or could reasonably fear, discrimination, harassment, intimidation, verbal abuse or violence, particularly (but not exclusively) on account of their age, disability, gender reassignment, marriage or civil partnership, pregnancy, maternity, race, religion or belief, sex or sexual orientation;
  - (b) a proposed external speaker is a member of, or is likely to use the event to encourage support for, a proscribed organisation;
  - (c) the meeting or event is likely to pose a risk to health and safety of those lawfully on University premises; or that it may prompt a risk to public safety.
2. A 'proscribed organisation' is defined by the Terrorism Act 2000, under which the Home Secretary may proscribe an organisation if she/he believes it is concerned in terrorism. For the purposes of the act, this means that the organisation:
  - (a) commits or participates in acts of terrorism;
  - (b) prepares for terrorism;
  - (c) promotes or encourages terrorism;
  - (d) is otherwise concerned in terrorism.
3. In the event that an event is notified to the President under these sections, the President may impose such restrictions on the event as s/he thinks necessary – up to and including the power to prohibit the event entirely. The President may also require assurances from the speakers or organisers about the content of the event.
4. If the organisers of the event are unable to reach agreement with the President over such restrictions, they have three days in which to appeal the decision.
5. Where the organisers are members of the College, the appeal will be heard by a panel consisting of the Vice-President of the College, a representative nominated by the JCR, a representative nominated by the MCR, and two further members of the SCR.
6. Where the organisers are not members of the College, the appeal will be heard by the Vice-President and two further members of the SCR.