

From:

Sent:

13 May 2021 12:37

To:

Cc:

Subject:

21/0047/PREAPP - Land off Wenny Road, Chatteris - Pre-App Meeting Minutes - 12.05.21

Attachments:

P17-1124 - Wenny Road - Pre-App Meeting Minutes - 12.05.21.pdf

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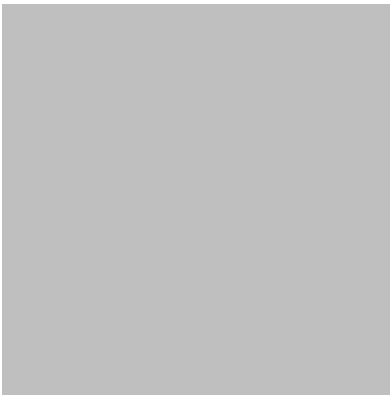
Good afternoon all,

21/0047/PREAPP – Land off Wenny Road, Chatteris

Please find attached a copy of the minutes from yesterday's pre-app meeting for the above. A summary is provided at the start of the document which highlights actions required.

If you have any queries surrounding the attached, then please let me know.

Best wishes



[REDACTED]

From: [REDACTED]
Sent: 11 February 2015 17:02
To: [REDACTED]
Subject: East of Chatteris Strategic Allocation Meeting
Attachments: FENLAND LOCAL PLAN 2014.pdf; ATT00001.txt; ATT00002.htm

Hi

Thank you all very much for responding so quickly with available dates. I have now agreed with [REDACTED] that we will meet on 17 April 2015 here at Fenland Hall. I suggest that we have a pre-meeting between ourselves prior to [REDACTED] and others arriving and therefore I proposed that we meet at 10.00am on 17 April and then proceed with the main meeting from 11.15 am with an end time of 1.00pm.

I attach for your information a copy of the Fenland Local Plan 2014 for your information and would point you initially to Policies LP7 and LP10 as a starting point for our discussions.

I hope the above times are acceptable and I look forward to seeing you.

[REDACTED]

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If you are an internal customer, please click here http://intranet/forms/internal_feedback/

"Apply for planning permission on-line <http://www.planningportal.gov.uk/apply> "

Thank you"

[REDACTED]

From: [REDACTED]
Sent: 30 July 2015 13:25
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Wenny Road, Chatteris - Archaeology Report
Attachments: CHAWEN15_Eval Report 1773_LR.pdf
Importance: High

FYI

[REDACTED]

From: [REDACTED]
Sent: 30 July 2015 13:21
To: [REDACTED]
Cc: [REDACTED]
Subject: Wenny Road, Chatteris - Archaeology Report
Importance: High

Dear [REDACTED]

Please see attached the report for Wenny Road, Chatteris.

When we carry out the work on the arable fields, we'll add the results to complete the study.

Any indication as to when the crops will be harvested?

Will you send to [REDACTED] or shall we?

Best regards

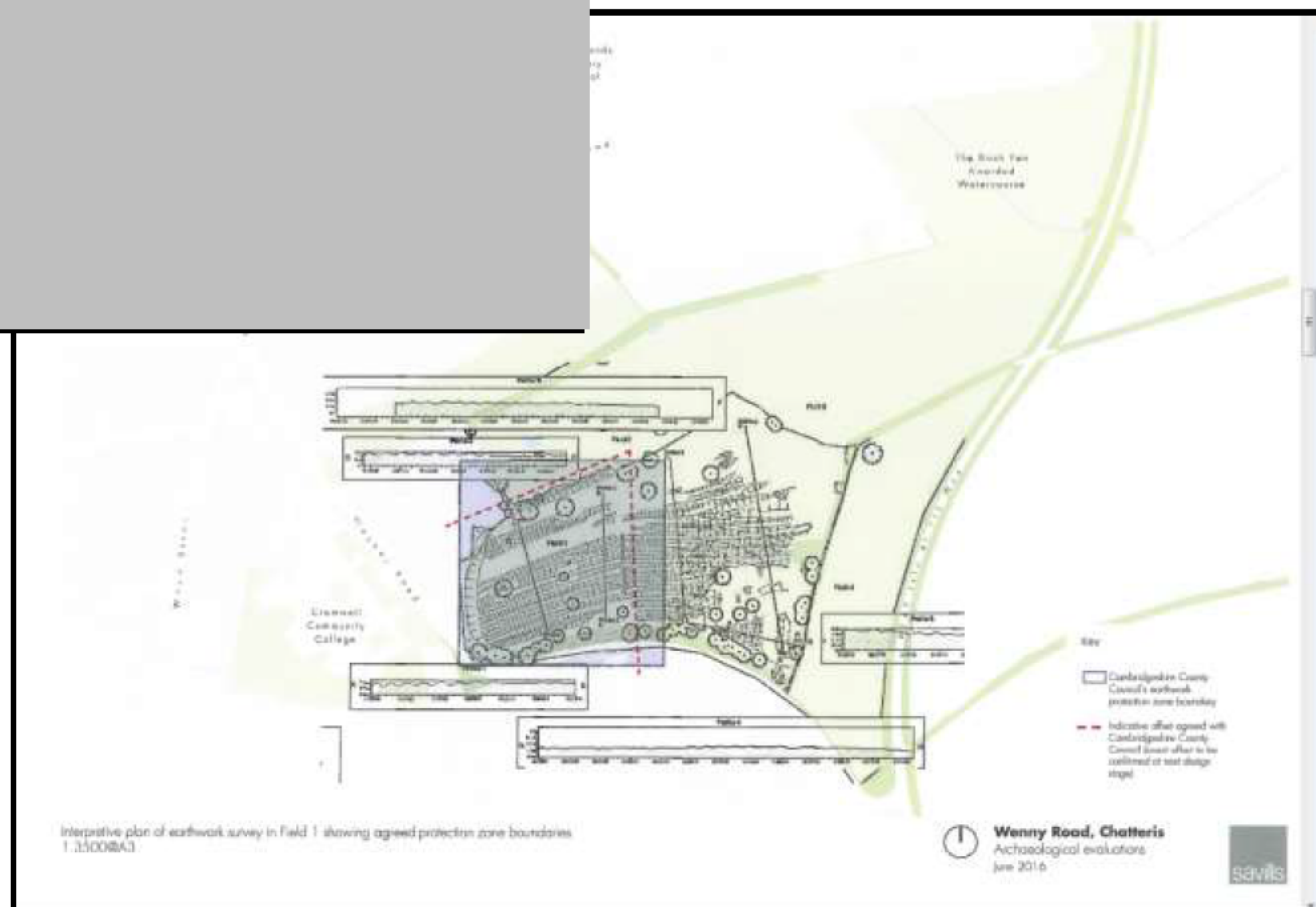
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]



[REDACTED]

From: [REDACTED]
Sent: 06 July 2016 16:30
To: [REDACTED]
Subject: RE: ** CONSULTATION ** Draft East Chatteris Broad Concept Plan
Attachments: RE: Draft East Chatteris Broad Concept Plan - June 16 - For comment-ARCHAEOLOGY

Dear [REDACTED]

Thank you for consulting us over the Draft East Chatteris BCP.

I have attached a copy of a response to direct consultation from FDC to this email for you to see.

In short, it's good to see the preservation of the best area of preserved ridge and furrow cultivation remains, and this chimes in with Fenland's local plan policies to preserve earthworks in the district (eg LP10). However, the new paths across this area should be redesigned to enable maintenance of the earthworks in the long term.

The rest of the comments relate to some errors that crept in to the archaeological and historical background – some cosmetic and some regarding content.

Regards,

[REDACTED]

[REDACTED]

Historic Environment Team
Growth & Economy
Cambridgeshire County Council
SH1011 Shire Hall
Cambridge, CB3 0AP

Web: www.cambridgeshire.gov.uk/archaeology

Please see our website for the 2016/7 service charges

From: [REDACTED]
Sent: 06 July 2016 09:49
To: [REDACTED]
Cc: [REDACTED]
Subject: ** CONSULTATION ** Draft East Chatteris Broad Concept Plan

Dear All,

The Fenland Local Plan (2014) sets out that development of an urban extension (i.e. the broad or specific locations for growth identified in Policies LP8-11 of the development plan) must be planned and implemented in a coordinated way, through an agreed overarching broad concept plan, that is linked to

the timely delivery of key infrastructure. With the exception of inconsequential very minor development, proposals for development within the identified growth locations which come forward prior to an agreed broad concept plan being produced will be refused.

Fenland DC are preparing such a Broad Concept Plan with supporting text for East Chatteris. At present, the program is that this document will be subject to 2 public consultation events in Chatteris on the 20th and 21st July (an earlier draft has already been presented to Chatteris Town Council). Following that, depending on comments received, the scheme will be amended with a view to it being presented to Planning Committee probably in October this year.

Fenland DC have approached CCC for early comments as this version this is not the final version that Planning Committee will consider.

Whilst the Broad Concept Plan focuses on setting out the basic framework for the site, CCC need to raise infrastructure and service requirements which may have land or site requirements needed for successful implementation, e.g. LLL or social services. A fairly high level response flagging these issues for addressing through the planning application would be appropriate.

The Broad Concept Plan should be address the criteria set out in Local Plan Policy LP7 which includes the following items which will be of interest to the County Council:

Policy LP7 – Urban Extensions

- (e) Education
- (i) Biodiversity
- (m) Flood risk
- (k) Community transport
- (p) Rights of way
- (t) Minerals and waste
- (u) Community/supporting people
- (v) Market Town Transport Strategy

Here is a [link](#) to the Fenland Local Plan for more policy context.

If you have already been consulted on this plan, please provide a copy of your comments, so they can be included in a collective response.

Comments by close of business, Friday 15th July 2016 please.

Thanks,



Principal Planner
Growth & Economy
Cambridgeshire County Council
Shire Hall,
Cambridge, CB3 0AP

Tel: 

Please note we now charge for pre application planning advice. For more information and a copy of the charging schedule please click [here](#)

[REDACTED]

From: [REDACTED]
Sent: Wednesday, June 2, 2021 4:37 PM
To: [REDACTED]
Subject: RE: 20/0154/PREAPP – Land off Wenny Road, Chatteris - Second Meeting

Yes of course [REDACTED], in the meantime I will set up a holding appointment in both our calendars so we keep the slot free
Best regards
[REDACTED]

[REDACTED]
Senior Development Officer
01354 622309 or 07752700174
www.fenland.gov.uk

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From: [REDACTED]
Sent: 02 June 2021 16:34
To: [REDACTED]

Hi

I will need to confirm with them their availability for the 16th June. I will ensure that we come back to you on Monday (07/06) once I have had chance to speak with them if that is okay?

From: [REDACTED]

Sent: Wednesday, June 2, 2021 3:30 PM

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: 20/0154/PREAPP – Land off Wenny Road, Chatteris - Second Meeting

Good afternoon

Sorry for the delay in coming back to you regarding a meeting date/time, having spoken to [REDACTED] and coordinated diaries we are unfortunately unable to offer any dates for w/c 7th due to committee preparation and other existing commitments. Looking at the following week we are only able to offer am or pm on the 16th June; could you please advise whether this will be convenient for your project team and send a teams invite to us both for whatever time suits you and your colleagues.

Should the 16th not be workable your end please do not hesitate to come back to me, however we would then have to look at dates w/c 21st June

Best regards

Senior Development Officer

How did we do? Visit our website to have your say

From: [REDACTED]
Sent: 02 June 2021 14:26
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: 20/0154/PREAPP – Land off Wenny Road, Chatteris - Second Meeting

20/0154/PREAPP – Land off Wenny Road, Chatteris

I look forward to hearing from you such that we can get a date and time organised next week for our second meeting.

[illegible]

[REDACTED]

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[REDACTED]

From: [REDACTED]
Sent: 28 April 2015 14:38
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Chatteris Archaeology Evaluation

Dear All,

Please find attached the updated brief following a recent geophysical survey and field visit. An earthwork survey is required, as we discussed at our meeting on 22nd. A specification just received from OAE indicates the survey will be conducted and I am pleased to approve this WSI.

Regards,

[REDACTED]

From: [REDACTED]
Sent: 27 April 2015 16:34
To: [REDACTED]
Cc: [REDACTED]
Subject: Chatteris Archaeology Scheme

[REDACTED]

Further to our recent meeting I can confirm that the archaeology work has been instructed. Subject to agreeing the WSI, work will be commencing with the Earthwork Survey 11/5/15, aiming to carry out Trial Trenching in June and therefore having the complete Evaluation Report ready for end of July.

Kind regards

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 18 January 2016 16:40
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Chatteris Strategic Masterplan Document HET response

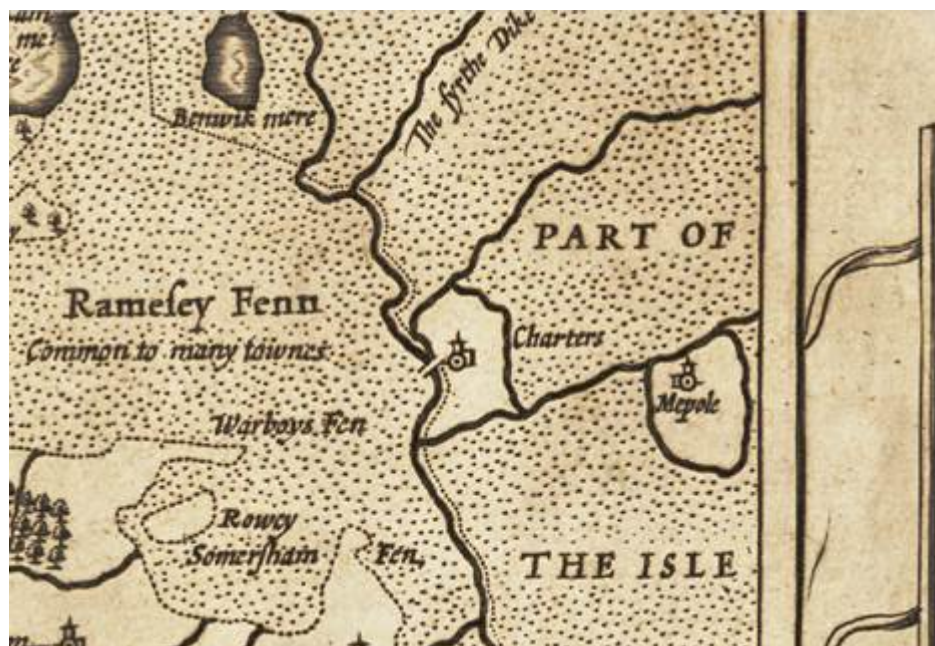
Dear [REDACTED]

Thank you for sending the revised masterplan for comment.

I recommend some amendments and corrections for its improvement.

[REDACTED]

[REDACTED]



[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Happy to discuss any or all of this.

Regards,

[Redacted]

From: [Redacted]

Sent: 15 January 2016 15:19

To: [Redacted]

Cc: [Redacted]

Subject: FW: Chatteris Strategic Masterplan DocumentSAVED

Dear All

Please find attached a copy of the latest masterplan for East Chatteris incorporating all of the relevant site data. The indicative layout has predominantly changed to incorporate archaeology and drainage requirements.

We are intending to present this to Chatteris Town Council next week. If you have any comments please let me know.

Regards

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[REDACTED]

From:

Sent:

06 July 2016 15:33

To:

Cc:

Subject:

RE: Draft East Chatteris Broad Concept Plan - June 16 - For comment-
ARCHAEOLOGY

Attachments:

proposed paths & existing earthworks.docx

Follow Up Flag:

Follow up

Flag Status:

Flagged

Dear [REDACTED],

Thank you for forwarding the Broad Concept Plan for the scheme at Wenny Rd, Chatteris.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Should they wish to do so, I would be happy to meet again with the designers to [REDACTED]
[REDACTED]. Perhaps you would advise me though, if the BCP should include

[redacted], or if this is better placed in a s106 agreement.

Regards,

[redacted]

[redacted]

Historic Environment Team
Growth & Economy
Cambridgeshire County Council
SH1011 Shire Hall
Cambridge, CB3 0AP

Web: www.cambridgeshire.gov.uk/archaeology

Please see our website for the 2016/7 service charges

From: [redacted]
Sent: 01 July 2016 16:38
To: [redacted]
Cc: [redacted]
Subject: Draft East Chatteris Broad Concept Plan - June 16 - For comment

Hi all,

Please find attached the latest version of a Broad Concept Plan with supporting text for East Chatteris for your observations and comments.

At present the program is that this will be subject to 2 public consultation events in Chatteris on the 20th and 21st July (an earlier draft has already been presented to Chatteris Town Council).

Following that, depending on comments received, the scheme will be amended with a view to it being presented to Planning Committee probably in October this year.

It is likely that the information before you will be largely that which is used for public consultation. However, this is not the final version that Planning Committee will consider and therefore should you have any comments please provide them to [redacted] or myself by **Friday 21st July** which can then be fed back to the proponents.

Many thanks,

[redacted]

[REDACTED]

From: [REDACTED]
Sent: 07 March 2017 17:36
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris BCP - February 2017 - Consultation

Dear [REDACTED]

Thank you for sending me the latest BCP for East Chatteris. The concept is looking good.

[REDACTED]

[REDACTED]

Regards,

[REDACTED]

[REDACTED]

Historic Environment Team
Growth & Economy
Cambridgeshire County Council
SH1011 Shire Hall
Cambridge, CB3 0AP

Web: www.cambridgeshire.gov.uk/archaeology

Please see our website for the 2016/7 service charges

From: [REDACTED]
Sent: 15 February 2017 11:54
To: [REDACTED]
Cc: [REDACTED]
Subject: East Chatteris BCP - February 2017 - Consultation

Hi all,

Please find attached the latest version of the draft East Chatteris BCP – February 2017 which has been worked up with the proponents following previous comments submitted by consultees.

I would be grateful for any comments you may have about the BCP and would require these within 21 days of the date of this email i.e. **by close of play on Wednesday 8th March 2017**.

Please send to both myself and [REDACTED].

Depending on the comments received it is intended that the BCP will be considered by FDC Planning Committee either in April, May or June.

The proponents have advised that at this stage, if approved by Planning Committee, they will be submitting a Full rather than an Outline planning application for consideration soon after.

Many thanks,

[REDACTED]

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[REDACTED]

From: [REDACTED]
Sent: 10 February 2015 09:18
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris Strategic Allocation Site - Initial Meeting

Hi [REDACTED]

I can do 23rd and 25th March, or 15th, 16th or 17th April.

Regards
[REDACTED]

From: [REDACTED]
Sent: 09 February 2015 15:07
To: [REDACTED]
Cc: [REDACTED]
Subject: East Chatteris Strategic Allocation Site - Initial Meeting

Hi

I am writing to invite you all to an initial meeting regarding the east of Chatteris Strategic allocation site and would like to know your (or an alternative team member) availability.

The end of March has been suggested for this meeting and I give below a selection of dates – could you please let me know your availability for a meeting here at Fenland Hall. [REDACTED]
[REDACTED]

23 – 26 March
13 April onwards

I look forward to hearing from you.

Regards
[REDACTED]

From: [REDACTED]
Sent: 04 February 2015 13:40
To: [REDACTED]
Subject: RE: Wenny Road, Chatteris

[REDACTED]

That looks a good start.

Lets get something in the diary for the end of March.

Regards
[REDACTED]

Hi

Initial meeting:

Look forward to your thoughts on the above.

Regards

It is likely that we will be in a position some time in March to present our initial draft therefore I was wondering if it would be prudent to establish a working group on your side that we can meet with to agree the masterplan.

This may include statutory consultees but also local members and the town council (albeit these may change at the elections)

In the first instance it would be good to establish a list of who we think should attend.

Please let me know your thoughts on how we should proceed.

Kind regards

[Redacted signature block]

[Redacted signature block]

[Redacted signature block]

[REDACTED]

From: [REDACTED]
Sent: 16 September 2015 10:11
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris Strategic Allocation site - second meeting

All

The 22nd is best for us please. 10.30?

Since our last meeting the archaeology has been 95% completed apart from the fields which were cropped. These will be completed next month.

The ecology reports are now also nearly complete.

We are therefore now able to fully inform a strategic master plan of the site. The purpose of these meeting should be to discuss the format, style and content of the master plan and set out the expectations for public consultation.

We would also like to set out a realistic timeframe for achieving approval of the strategic master plan ahead of us seeking planning permission in 2016.

Kind regards

[REDACTED]

From: [REDACTED]
Sent: 16 September 2015 10:01
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris Strategic Allocation site - second meeting

Dear All,

I can't make a meeting on 23/9.

Regards,

[REDACTED]

From: [REDACTED]
Sent: 16 September 2015 08:52
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris Strategic Allocation site - second meeting

Morning [REDACTED]

I look forward to hearing from you.

From: [REDACTED]
Sent: 14 September 2015 09:41
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris Strategic Allocation site - second meeting

What is your preferred date when everyone is available please?

From: [REDACTED]
Sent: 01 September 2015 17:47
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: East Chatteris Strategic Allocation site - second meeting

Hi

For the next 4 weeks I'm available on the following dates at present:

7
8 -am
9
10
11 -pm

15 -am
17 -am
18

22 -am
23 -pm
25

28
29 -am
30 -am
1

Regards,

[Redacted]

From: [Redacted]
Sent: 28 August 2015 10:35
To: [Redacted]
Cc: [Redacted]
Subject: East Chatteris Strategic Allocation site - second meeting

Hi

I have had a request to arrange a second meeting regarding the above site to progress the production of a broad concept plan in accordance with Policy LP7 of the Local Plan to be agreed by planning committee as an informal 'in principle' agreement.

I would therefore like to know your availability over the next few weeks and I will then arrange a date and time convenient to all parties.

[Redacted]
[Redacted]
[Redacted]

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<http://www.fenland.gov.uk/article/1898/3Cs-Procedure>

If you are an internal customer, please click here [http://intranet/forms/internal feedback/](http://intranet/forms/internal_feedback/)

"Apply for planning permission on-line <http://www.planningportal.gov.uk/apply> "

Thank you"

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

From: [REDACTED]
Sent: 26 January 2010 15:53
To: [REDACTED]
Subject: Re: F/YR10/0022/SCOP : Land East of Chatteris, Wenny Road, Chatteris

Dear [REDACTED]

Having just picked this site up from the notification sent to us, we would recommend the same condition as we placed on earlier proposed developments for the same parcel of land - a 'pre-determination' archaeological condition, that is:

'We would strongly recommend that the site is subject to an **archaeological evaluation**, to be commissioned and undertaken at the expense of the developer, and carried out **prior** to the granting of planning permission. The evaluation results should allow for the fuller consideration of the presence/absence, nature, extent, quality and survival of archaeological remains within the development area. An informed judgement can then be made as to whether any planning consent will need to include provisions for the recording and, more importantly, the preservation of important archaeological remains *in situ*. It is standard practice for this office to provide a design brief for such an evaluation.'

Many thanks,

[REDACTED]

[REDACTED]
[REDACTED]

Cambridgeshire Archaeology
Planning & Countryside Advice
CC1008, Castle Court
Shire Hall, Cambridge, CB3 0AP

Tel: [REDACTED]
email: [REDACTED]@cambridgeshire.gov.uk
Web: www.cambridgeshire.gov.uk/archaeology

UPDATED BRIEF FOR ARCHAEOLOGICAL EVALUATION
Historic Environment Team

Site: Wenny Road (south-eastern quadrant), Chatteris

Planning Application: pre-application

Company: Oxford Archaeology East

Location: NGR TL 4007 8576

This design brief is only valid for six months after the date of issue. After this period the Historic Environment Team (HET) should be contacted. Any specifications resulting from this brief will only be considered for the same period. Please note that this document is written for archaeological project managers to facilitate the production of an archaeological specification of work; the term project manager is used to denote the archaeological project manager only.

The project manager is strongly advised to visit the site before completing their specification, as there may be implications for accurately costing the project. The project manager must consult the Cambridgeshire Historic Environment Record (CHER) as part of the evaluation. Any response to this brief should follow CIfA Standard and Guidance for Archaeological Field Evaluations, 2008.

NO FIELDWORK MAY COMMENCE UNTIL WRITTEN APPROVAL OF A SPECIFICATION HAS BEEN ISSUED BY THE HISTORIC ENVIRONMENT TEAM

1.0 Site Description

- 1.1 This 25 hectare proposed development area lies at the south eastern end of Chatteris town, on a former fen island approximately 9 miles to the south of March where the heavy clay soils of low-lying fields (c. 5mAOD) are located on Ampthill Clay substrate. The western boundary of the development area coincides with that of the glacially deposited March Gravels, where they protect the underlying clay forming a north-south linear spine of higher land – rising to 10mOD.
- 1.2 Aerially, the heavy clay soils are notoriously silent in archaeological terms in that they do not tend to yield cropmarked evidence of archaeological activity, in contrast, for instance, with highly visible late prehistoric and Roman evidence (eg MCB11284) based on river terrace deposits at Langwood Fen 1.5km to the south east. Consequently little is known of land uses and activity that predates the medieval open fields, for which abundant evidence is known in ridge and furrow form from within and surrounding the development area (eg CHER ref 10534). Additionally, a single, undated circular enclosure is known from within the development area (MCB11292). Prehistoric flints are known from the southern perimeter of the site while fieldwalking in advance of the construction of the by-pass in the 1980s (MCB10535), as were 14th-17th century sherds of pottery along with the foundations of a substantial building (MCB10533). Excavations at Cromwell Community College demonstrated the presence of Iron Age settlement features (MCB19835), while Bronze Age and Saxon occupation evidence was also present in land investigated at Tithe Barn Farm (MCBs 12808-9). The by-pass conjoins Ireton's Way on the south side of town, next to the proposed development area. Formerly a toll road, it was built under the orders of General Ireton during the Civil War to ease troop movements between Chatteris and Ely.
- 1.3 The Wenny area of town refers to the name of the medieval fen meadow of which there were many at the perimeter of the medieval core settlement. It lies to the immediate south east of the location of an early 12th century Benedictine nunnery of which only traces of stray masonry now survive. About half of the development area is currently registered as a Park and Garden. Created in the 19th century, it forms part of the landscaping of an earlier house established in the late 18th century, for Manor House (MCB14171) and its associated outbuildings, all of which are listed.

- 1.4 Within the site, the cultivation ridge and furrow remains survive as very clear earthworks in the majority of the large central parkland field (MCBs 10534 & 11717 - see attached Flash Earth image). These remains are also clear in the geophysical survey recently conducted for this site (Stratascan 2015 *Wenny Road, Chatteris Cambridgeshire. J7854. SCB46603*). Archaeological earthworks are rare in Cambridgeshire and, where they survive well they require preserving in situ. For Wenny Road, heritage policies in Fenland Local Plan section 4.5.5 and Policy LP10 – Chatteris apply.

- 1.5 Detailed archaeological evidence and references for these and other sites is contained in the HER search attached to this brief. Please complete and return the licence attached to the search data provided with this brief to obtain the (free) GIS files from the HER.
Reproduction of spatial data by any other means is not recommended.

2.0 The nature of the development and archaeological requirements

- 2.1 The development is for 300+ houses, with associated infrastructure.
- 2.2 Due to the high archaeological potential of the site the applicant is advised to provide information concerning the potential impact of the proposal on archaeological remains. In order to provide this information an archaeological evaluation of the site is necessary. This design brief sets out the requirements for the adequate archaeological evaluation of the site.
- 2.3 The evaluation should include a suitable level of documentary research, including further consultation with information held in the CHER as necessary, to set the results in their geographical, topographical, archaeological and historical context.
- 2.4 The required scheme shall include a field evaluation of the application area.
- 2.5 The characterisation of the artefact contents of the ploughsoil and any lower soil horizons should be attempted, to provide an understanding of the presence/absence and condition of underlying archaeological remains. Bucket sampling of separate soil horizons (90 litre samples) at each end of the evaluation trenches should adequately test the soils across the site.
- 2.6 The evaluation should include a programme of linear trial trenching (or test-pitting in confined areas) to adequately sample the threatened available area and will excavate sufficient archaeological features to conform to section 3.0 below.
- 2.7 The use of metal detectors on site to aid the recovery of artefacts is required. The detector should not be set to discriminate against iron. A plan of detected items should be submitted to HET in advance of the location of trenches.
- 2.8 All features must be investigated and recorded unless otherwise agreed with HET. Investigation slots through all linear features must be at least 1m in width. Discrete features must be half-sectioned or excavated in quadrants where they are large or found to be deep. The use of boreholes is recommended to gain information from very deep deposits.
- 2.9 **The evaluation results will be used to determine the need, design and extent of any mitigation works that may be required.**
- 2.10 The mitigation of construction impacts to archaeological remains that are identified during this evaluation will be outlined in a further Design Brief.

3.0 Objectives

- 3.1 The evaluation should aim to determine, the location, extent, date, character, condition, significance and quality of any surviving archaeological remains liable to be threatened by the proposed development. An adequate representative sample of all areas where archaeological remains are potentially threatened should be studied. This office will be particularly

concerned with the amount of truncation to buried deposits, the presence or absence of a palaeosol or 'B' horizon, the preservation of deposits within negative features, site formation processes generally. To these ends buried soils and associated deposits should be inspected on site by a suitably qualified soil scientist and his/her advice sought on the whether soil micromorphological study or other analytical techniques will enhance understanding of the site. If so, suitable samples should be taken from relevant deposits/features and assessed.

- 3.2 Specialist advice concluded that aerial photographic survey & transcription is not recommended for this site
- 3.3 A geophysical survey has been conducted (SCB 46603) **A digital copy of the geophysical survey evidence should be supplied with the report for inclusion in the CHER.**
- 3.4 An earthwork survey is required to map the cultivation remains evident in the pasture fields of the application area. See EH 2009 (2nd ed) *Metric Survey Specifications for Cultural Heritage* section 6 for guidance on earthwork recording procedures. The survey should be sent to HET prior to the commencement of trenching. Areas in which well-preserved ridge and furrow or headland earthworks are present should NOT be subject to trenching.
- 3.4 The assessment of the environmental potential of the site through examination of suitable deposits must also be arranged with a suitably qualified specialist. Attention should be paid:
 - to the retrieval of charred plant macrofossils and land molluscs from former dry-land palaeosols and cut features, and to soil pollen analysis;
 - to the retrieval of plant macrofossils, insect, molluscs and pollen from waterlogged deposits located.
 - provision for the absolute dating of critical contacts should be made: *eg* the basal contacts of peats over former dryland surfaces; distinct landuse or landmark change in urban contexts

The assessment of environmental potential should consider the guidelines set out in the following documents:

- English Heritage, 2011, *Environmental Archaeology: A Guide to the Theory and Practice of Methods, from Sampling and Recovery to Post-excavation* (second edition).
- Association for Environmental Archaeology, 1995, *Environmental archaeology and archaeological evaluations. Recommendations concerning the environmental archaeology component of archaeological evaluations in England*. Working Papers of the Association for Environmental Archaeology 2, 8 ff. York: Association for Environmental Archaeology;
- Dobney, K., Hall, A., Kenward, H. and Milles, A., 1992, *A working classification of sample types for environmental archaeology*. Circaea 9.1 (1992 for 1991), pg. 24-26;
- Murphy, P.L. and Wiltshire, P.E.J., 1994, *A guide to sampling archaeological deposits for environmental analysis*.

The Project Manager is also advised to consult the following guidance documents in order to provide an adequate strategy for the excavation, field treatment and conservation of any delicate organic materials: English Heritage, 2012, *Waterlogged Organic Artefacts: Guidelines on Their Recovery, Analysis and Conservation*; English Heritage, 2008, *Investigative Conservation: Guidance on How the Detailed Examination of Artefacts from Archaeological Sites Can Shed Light on Their Manufacture and Use*; English Heritage, 2010, *Waterlogged Wood: Guidelines on the Recovery, Sampling, Conservation and Curation of Waterlogged Wood*.

The project manager must ensure that the results of palaeoenvironmental investigation or industrial residue assessments/analyses are included in a full report and sent to the English Heritage Science Advisor.

- 3.5 The evaluation should also carefully consider any artefact or economic information, in particular the survival of faunal evidence, and provide an assessment of the viability for further study of such information. It will be particularly important to provide an indication of the relative importance of such material for any subsequent decision-making regarding mitigation strategies. Advice is to be sought from a suitably qualified specialist in Faunal Remains on the potential of sites for producing bones of fish and small mammals. If there is

potential, a sieving programme is to be undertaken. Faunal remains collected by hand and sieving are to be assessed and analysed if appropriate.

- 3.6 The evaluation should include a comprehensive, illustrated assessment of the regional context within which the archaeological evidence rests and should aim to highlight any relevant research issues within a national and regional research framework.
- 3.7 The evaluation should provide a predictive model of surviving archaeological remains detailing zones of relative importance against known development proposals. An impact assessment should also be provided.
- 3.8 If any of these areas of analysis are not considered appropriate the report will detail justification for their exclusion.

4.0 Requirements

- 4.1 The evaluation must be undertaken by an archaeological team of recognised competence, fully experienced in work of this character and formally acknowledged by the HET officers, advisors to the Local Planning Authority (LPA). Inclusion in The Institute for Archaeologists' Register of Archaeological Organisations is recommended. Details, including the name, qualifications and experience, of the site director and all other key project personnel (including specialist staff) will be communicated to HET as part of a specification of works to be submitted by the archaeological contractor undertaking the programme. The specification must conform to the guidance in English Heritage's MoRPHE publication (*Management of Research Projects in the Historic Environment. The MoRPHE Project Manager's Guide*. EH 2006). This specification must:
 - 1. be supported by a research design which sets out the site specific objectives of the archaeological works.
 - 2. detail the proposed works as precisely as is reasonably possible, indicating clearly on plan their location and extent.
 - 3. provide a timetable for the proposed works including a "safety" margin in the event of bad weather or any other unforeseen circumstances that may effect this timetabling.
- 4.2 Care must be taken in the siting of offices and other support structures in order to minimise impact on the environment. Extreme care must also be taken in the structure and maintenance of spoil heaps for the same reasons and to facilitate a high quality reinstatement. This is particularly important in relation to pastureland.
- 4.3 The archaeological project manager must satisfy themselves that all constraints to groundworks have been identified, including the siting of live services, Tree Preservation Orders and public footpaths. The HET officers bear no responsibility for the inclusion or exclusion of such information within this brief.
- 4.4 Care must be taken in dealing with human remains and the appropriate guidance issued by the Ministry of Justice should be followed. Environmental health regulations must also be followed. The Cambridgeshire Historic Environment Team and the local Coroner must be informed immediately upon discovery of human remains. If found during an evaluation, the human remains must be left *in situ*, covered and protected when discovered. No further investigation should normally be permitted beyond that necessary to establish the date, condition and character of the burial. If removal is essential an exhumation licence should be requested from the MoJ.
- 4.5 All aspects of the evaluation shall be conducted in accordance with the Institute for Archaeologists' *Code of Conduct*, the *Standard and Guidance for Archaeological Field Evaluations* (2008), and *Standards for Field Archaeology in the East of England* (EAA

Occasional Paper 14). Reference should also be made to *Research and Archaeology Revisited: a revised framework for the East of England* (EAA Occ. Paper No 24, 2011) .

- 4.6 **Before commencing work the project manager must carry out a risk assessment and liaise with the site owner, client and HET in ensuring that all potential risks are minimised. A copy of this must be given to HET before the commencement of works.**
- 4.7 Project Managers are reminded of the need to comply with the requirements of the Treasure Act 1996 (with subsequent amendments). Advice and guidance on compliance with Treasure Act issues can be obtained from the Cambridgeshire Historic Environment Team (CHET) office. Any finds that could be considered treasure under the terms of the Act made during the process of fieldwork should be **immediately** reported to the Finds Liaison Officer of the Portable Antiquities Scheme based in CHET, so that it is reported to the appropriate Coroner within 14 days of discovery in line with the Act¹.
- 4.8 The site archive specification should conform to the guidelines in MoRPHE (EH 2006), eg section 2.5.3 and be deposited within the County's archaeological archive storage facility on completion of site analysis and any ensuing publication.
- 4.9 To assist with the curation of the project's archive, the Project Manager must contact the CHER office to obtain an **event number**. CHER will use this number as a unique identifier linking all physical and digital components of the archive. **The unique event number must be clearly indicated on any specification received for this project, on relevant ensuing reports and on the OASIS data collection form (see 4.11 below).**
- 4.10 Arrangements for the long term storage and deposition of all artefacts must be agreed with the landowner and CHER before the commencement of fieldwork. The Project Manager should consult *Deposition of archaeological archives in Cambridgeshire* (2014) regarding the requirements for the deposition of the archive into the archive storage facility on completion of the archaeological programme. Details of charges for the use of the County Store can be found in the guidelines at this weblink:
- http://www.cambridgeshire.gov.uk/info/20011/archives_archaeology_and_museums/318/archaeology/2
- 4.11 Cambridgeshire County Council's Historic Environment Team supports the national programme: Online Access to the Index of Archaeological Investigations (OASIS III) project and requires archaeological contractors working in Cambridgeshire to support this initiative. In order that a record is made of all archaeological events within the county occurring through the planning system, the archaeological contractor is required to input details of this project online at the ADS internet site²: The OASIS reference ID and Data Collection Form should be clearly presented in the relevant report. **Any report that does not contain this information will not be approved.**
- 4.12 An unbound hard copy of the report, clearly marked **DRAFT**, should be prepared and presented to HET within four weeks of the completion of site works (unless there are reasonable grounds for more time). This report must conform to the format contained within the document **HET Eval rev 06** dealing with the production of archaeological evaluation reports. Copies can be obtained from the address below. CIfA *Standard and Guidance for Archaeological Field Evaluation* (2008) Annex 2, Report Contents, should be used.
- 4.13 Following acceptance, **one copy** of the approved report of the results should be submitted to the CHER. The approved report should also be uploaded to the OASIS database within **two weeks** of approval.
- 4.14 HET officers are responsible for monitoring all archaeological work within Cambridgeshire and will need to inspect site works at an appropriate time during the fieldwork, and review the

¹ Please see <http://finds.org.uk/treasure> for further information.

² <http://ads.ahds.ac.uk/project/oasis>

progress of excavation reports and/or archive preparation. Further trenching or deposit testing may be a requirement of the site monitoring visit if unclear archaeological remains or geomorphological features present difficulties of interpretation, or to assist with the formulation of a mitigation strategy. Appropriate provision should be made for this eventuality. The project manager must inform HET in writing **at least one week in advance** of the proposed start date for the project.

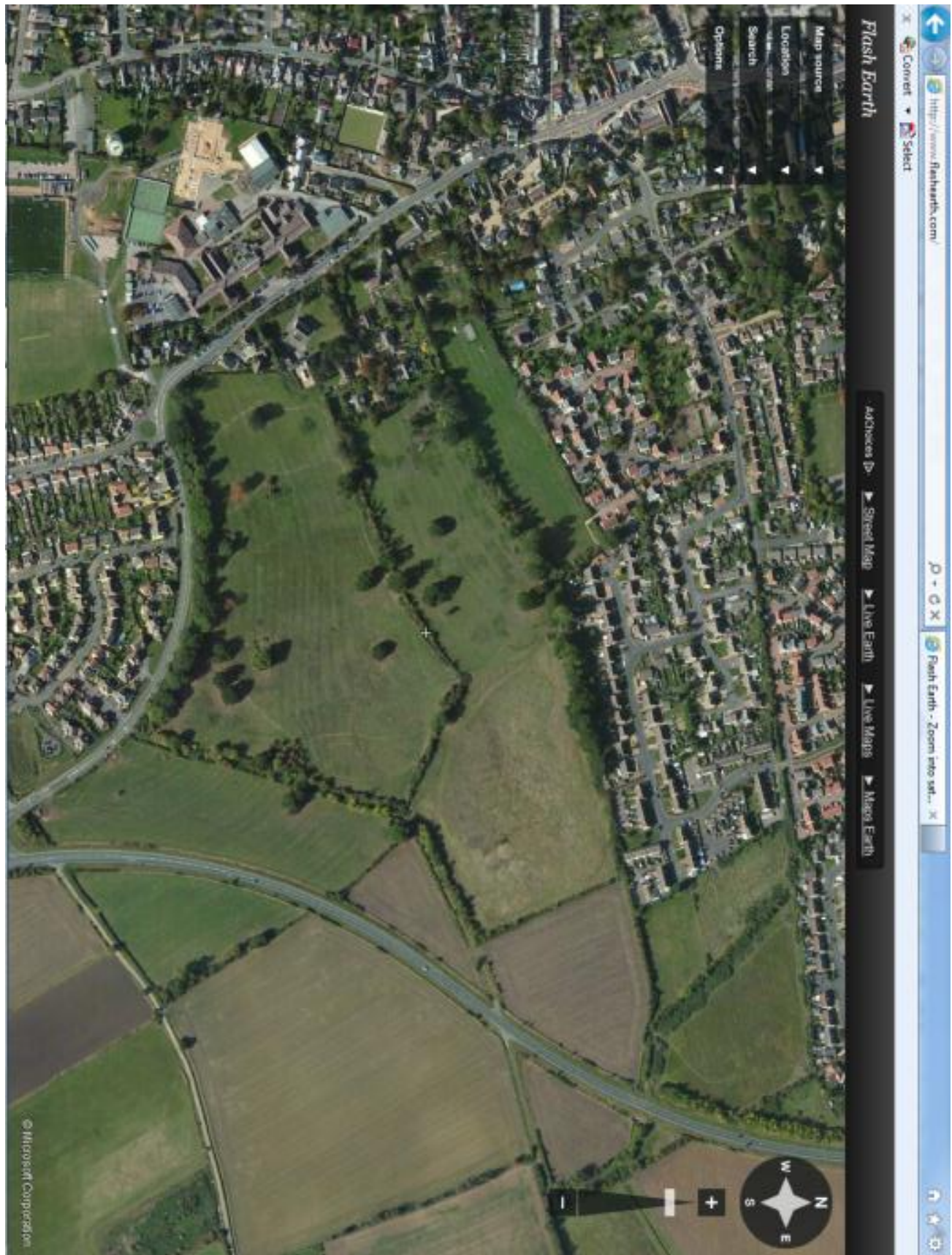
- 4.15 Any changes to the specifications that the project manager may wish to make after approval by this office should be communicated directly to HET for approval.
- 4.16 HET should be kept regularly informed about developments both during the site works and subsequent post-excavation work.
- 4.17 The involvement of HET should be acknowledged in any report or publication generated by this project.

As part of our desire to provide a quality service to all our clients we would welcome any comments you may have on the content or presentation of this design brief. Please address them to the author at the address below.



Historic Environment Team
Growth & Economy
Cambridgeshire County Council
SH1011 Shire Hall
Cambridge, CB3 0AP

Wenny Road earthwork evidence. Flash Earth image (Bing Maps)



If you require this data in a GIS format (at no extra charge), please complete the form on the following page and return to the Cambridgeshire Historic Environment Record either by email or post. Our email and postal address details are listed on page overleaf.

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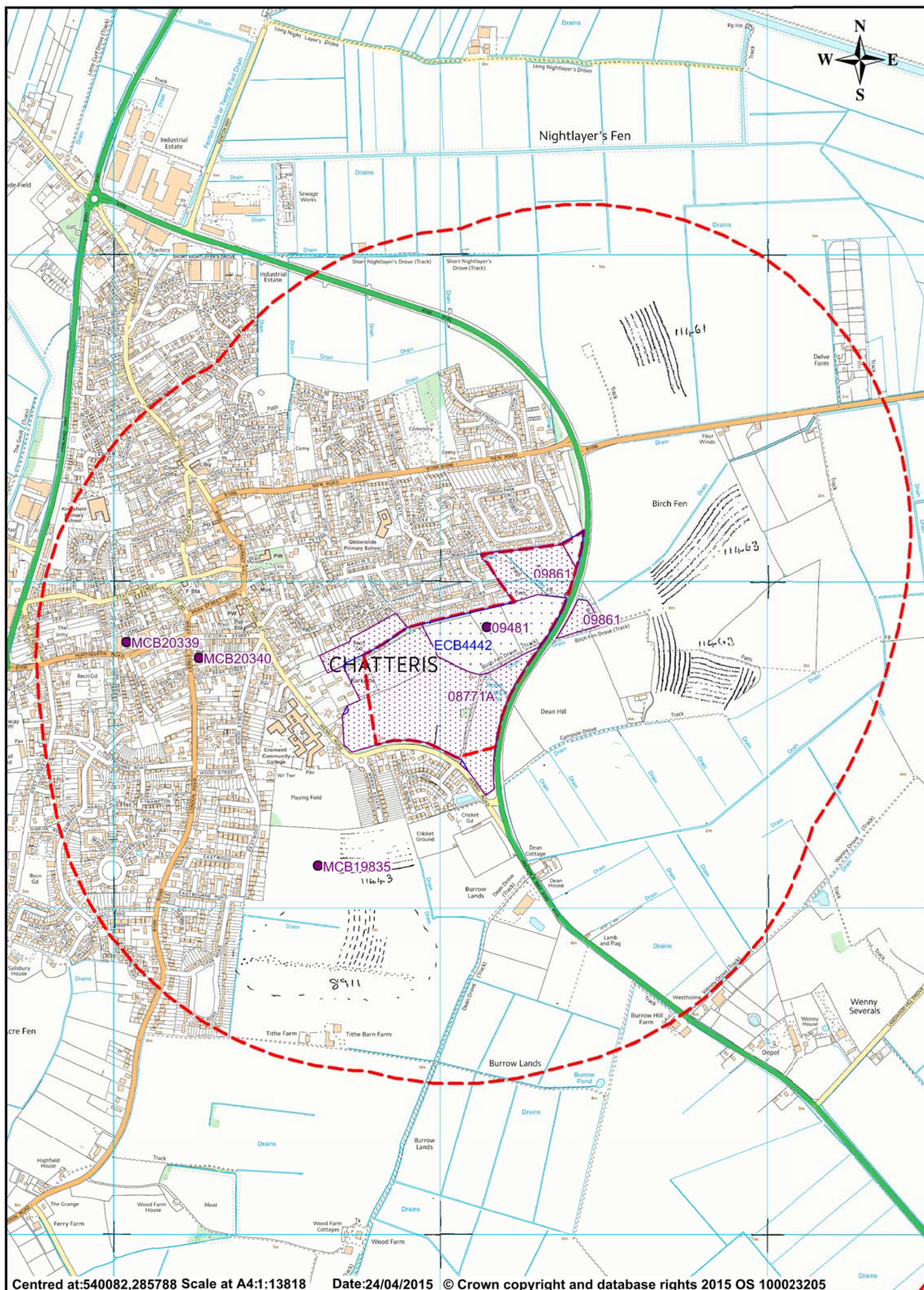
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HER Number	Site Name	Record Type
08771A	Ridge and furrow, Chatteris	Monument
Classification		
Monument Types and Dates		Building Materials/Evidence
Ridge And Furrow	Medieval - 1066 AD to 1539 AD	Earthwork
Monument Status and Scores		
Associated Legal Designations - None recorded		
Other Statutes and Cross-References		
SHINE Candidate (No)		Active
Original Record Number - 08771A		Active
Ratings and Scorings - None recorded		

Location

National Grid Reference TL 400 856

Administrative Areas

Civil Parish Chatteris, Fenland, Cambridgeshire

Address/Historic Names - None recorded

Description

1. A few single sherds found during fieldwalking on the route of the Chatteris by pass. Ridge and furrow in the field bounded by Wenny Road and Campole Drove.
- 01, Ridge and furrow seen from road is in good state of preservation as earthworks. Field bisected by by-pass has best preserved ridge and furrow on SE side.
2. On this AP (BK 93) more ridge and furrow in pasture can be seen surviving in adjoining field to W at TL/399-/856- and TL/398-/859-.
3. Brick footings excavated here probably formed part of a medieval-post medieval agricultural complex, possibly incorporating a stable or sheepfold. Pottery suggests this building was in use c. 1600. It cuts across ridge and furrow cultivation.
4. AP assessment along the route of the Chatteris to Haddenham water pipeline mapped the areas of medieval cultivation remains around Chatteris. Most of the features have been levelled by arable cultivation, with a few pasture fields retaining earthwork remains.
5. Ridge and furrow was identified during a geophysical survey in the south-western fields of the site. There is good survival of ridge and furrow in the field north of Wenny Road, West of Birch Fen Drove, centred 539890 285610, following the boundary alignment (NE-SW). The better preservation of Ridge and Furrow occurs in the western half of the field, and though still present in the eastern half, they are much reduced and lack integrity as earthworks in some parts of the field at this end.
6. Seen as cropmarks, the recreational ground West of The Elms, east of Wenny Road, 539720 285782, also has Ridge and Furrow following the boundary alignment (NE-SW).

Sources

- (1) Unpublished document: M Young, Ely District Archaeological Society July 1988. Finds from Chatteris bypass fieldwalking.
- (2) Aerial Photograph: CUCAP APs, BK 93, colour vertical
- (3) Unpublished report: Holton-Krayenbuhl, A. and Young, M. 2000. Report on field-walking along the routes of the by-passes in the Ely area and at Apes Hall, Littleport. Ely and District Archaeological Society Report
- (5) Unpublished report: Slater, J 2015. Geophysical Survey report: Wenny Road, Chatteris, Cambridgeshire. Stratascan Report J7854
- (6) Aerial Photograph: 2007/09. CCC 2007/09 Aerial photograph layer.

Associated Finds**Find Types and Dates**

FCB7884 SHERD (Medieval - 1066 AD to 1539 AD)

Object Material

POTTERY

Associated Events/Activities

ECB442 Fieldwalking along Ely, Apes Hall, Soham area bypasses, 1980s (Event - Survey)

ECB2987 Aerial photographic assessment, Chatteris to Haddenham water scheme, 2007 (Event - Interpretation)

ECB4442 Geophysical survey of land at Wenny Road, Chatteris, 2015 (Event - Survey. Ref: J7854)

Associated Individuals/Organisations - None recorded

HER Number	Site Name	Record Type
09481	Circular enclosure, Chatteris	Monument
Circular enclosure visible from aerial photographs		

Classification

Monument Types and Dates		Building Materials/Evidence
Circular Enclosure	Unknown date	Cropmark

Monument Status and Scores**Associated Legal Designations - None recorded****Other Statutes and Cross-References**

SHINE Candidate (No) Active

Original Record Number - 09481 Active

Ratings and Scorings - None recorded**Location**

National Grid Reference TL 4014 8586

Administrative Areas

Civil Parish Chatteris, Fenland, Cambridgeshire

Address/Historic Names - None recorded**Description**

1. Traces of a circular enclosure visible on RAF APs. It is about 60,0m in diameter and there is an entrance on the S side. The interior appears to be slightly raised.
2. No traces of this circular enclosure was seen in a geophysical survey of the area.

Sources

- (1) Aerial Photograph: RAF APs, 01/01/1965, F21/58/6572 0204,0205
- (2) Unpublished report: Slater, J 2015. Geophysical Survey report: Wenny Road, Chatteris, Cambridgeshire. Stratascan Report J7854

Finds - None recorded**Associated Events/Activities**

ECB4442 Geophysical survey of land at Wenny Road, Chatteris, 2015 (Event - Survey. Ref: J7854)

Associated Individuals/Organisations - None recorded

HER Number	Site Name	Record Type
09861	Ridge and furrow, Chatteris	Monument
Classification		
Monument Types and Dates		Building Materials/Evidence
Ridge And Furrow	Medieval - 1066 AD to 1539 AD	Earthwork
Monument Status and Scores		
Associated Legal Designations - None recorded		
Other Statutes and Cross-References		
SHINE Candidate (No)		Active
Original Record Number - 09861		Active
Ratings and Scorings - None recorded		
Location		
National Grid Reference	TL 403 859	
Administrative Areas		
Civil Parish	Chatteris, Fenland, Cambridgeshire	
Address/Historic Names - None recorded		
Description		
1. Very low ridge and furrow seen as earthworks from the bypass, running E - W approximately .		
2. Ridge and furrow was identified during a geophysical survey in the north-eastern fields of the site. These show as very strong anomalies on the results of the survey .		
3. Seen on the CCC 2007/09 AP layer ridge and furrow cropmarks can be seen in the same area. There is also a small triangular field adjacent to the area investigate by geophysics on the East side of Ireton's Way A142, centred 540250 285500, in which ridge and furrow is also prominent.		
Sources		
	Aerial Photograph: 2007/09. CCC 2007/09 Aerial photograph layer.	
(1)	Aerial Photograph: CUCAP APs, RC8-KN, BK 94, colour	
(2)	Unpublished report: Slater, J 2015. Geophysical Survey report: Wenny Road, Chatteris, Cambridgeshire. Stratascan Report J7854	
Finds - None recorded		
Associated Events/Activities		
ECB4442	Geophysical survey of land at Wenny Road, Chatteris, 2015 (Event - Survey. Ref: J7854)	
Associated Individuals/Organisations - None recorded		

HER Number	Site Name	Record Type
MCB19835	Iron Age Settlement at Cromwell Community College, Chatteris	Monument
Classification		
Monument Types and Dates		Building Materials/Evidence
Pit	Early Iron Age - 800 BC to 401 BC	Excavated Feature
Post Hole	Early Iron Age to Middle Iron Age - 800 BC to 101 BC	Excavated Feature
Gully	Iron Age - 800 BC to 42 AD	Excavated Feature
Ditch	Early Iron Age to Middle Iron Age - 800 BC to 101 BC	Excavated Feature
Boundary Ditch	Early Iron Age to Middle Iron Age - 800 BC to 101 BC	Excavated Feature
Ridge And Furrow	Medieval to 19th century - 1066 AD to 1900 AD	Excavated Feature
Post Built Structure?	Early Iron Age to Middle Iron Age - 800 BC to 101 BC	Excavated Feature
Ditch	Post Medieval - 1540 AD to 1900 AD	Excavated Feature
Monument Status and Scores		
Associated Legal Designations - None recorded		
Other Statutes and Cross-References		
SHINE Candidate (No)		Active
Ratings and Scorings - None recorded		
Location		
National Grid Reference	TL 3962 8513	
Administrative Areas		
Civil Parish	Chatteris, Fenland, Cambridgeshire	
Address/Historic Names - None recorded		
Description		
<p>1. An archaeological excavation uncovered the rest of the Iron Age settlement identified in the evaluation (ECB3572). Up to 125 features were dated to the Early Iron Age. The extent of the settlement remained within the excavation area and was fairly short lived. It appears to have been established east of a boundary ditch with a possible entrance way. Within the settlement area there were several clusters of pits and post holes. To the south of the clusters there were two possible four-post structures arranged in a sub-square shape.</p> <p>After the abandonment of the Iron Age settlement it appears the site remained in agricultural use until the present day, with evidence from Medieval/Post-Medieval ridge and furrow.</p> <p>From the Iron Age pottery recovered, mainly from pits and post holes, there were four main fabric types; sandy, shell-tempered, chalk and flint which is similar to the results from the evaluation.</p> <p>A small quantity of animal bone was recovered and two radiocarbon dates were taken from cow and sheep bone recovered from one of the pits. These produced a date range of mid 6th to 5th centuries BC (c.545-402BC). The feature also contained Early Iron Age pottery.</p>		
Sources		
<p>Article in serial: Atkins, R & Percival, S 2014. Cromwell Community College, Chatteris: Further Evidence for Early Iron Age Ceramic Chronology. PCAS 103. 27-37.</p> <p>(1) Unpublished report: Atkins, R 2012. An Iron Age Settlement at Cromwell Community College, Chatteris. Oxford Archaeology East Report 1355</p>		
Associated Finds		
Find Types and Dates		Object Material
FCB21681	FLAKE (6-10) (Early Bronze Age to Late Iron Age - 2500 BC to 42 AD)	FLINT

FCB21682	BUCKLE (2) (13th century to 14th century - 1250 AD to 1400 AD)	COPPER ALLOY
FCB21683	STRAP FITTING (1) (Post Medieval - 1540 AD to 1900 AD)	COPPER ALLOY
FCB21684	BUTTON (1) (Post Medieval - 1540 AD to 1900 AD)	COPPER ALLOY
FCB21685	RING (1)	COPPER ALLOY
FCB21686	SHERD (Medium quantity) (Early Iron Age to Middle Iron Age - 800 BC to 101 BC)	POTTERY
FCB21687	SHERD (Small quantity) (Medieval to 19th century - 1066 AD to 1900 AD)	POTTERY
FCB21688	QUERN (6-10) (Medieval - 1066 AD to 1539 AD)	STONE
FCB21689	BRICK (Small quantity) (Post Medieval - 1540 AD to 1900 AD)	CERAMIC
FCB21690	ANIMAL REMAINS (Small quantity) (Early Iron Age to Middle Iron Age - 800 BC to 101 BC)	BONE

Associated Events/Activities

ECB3740	Excavation at Cromwell Community College, Chatteris 2012 (Event - Intervention. Ref: CHA CCC 12)
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Associated Individuals/Organisations - None recorded

HER Number	Site Name	Record Type
MCB20339	Salem Chapel and burial ground, Chatteris	Monument

Classification

Monument Types and Dates

Baptist Burial Ground	Unknown to 20th century?2000 AD
Baptist Chapel	Unknown to 20th century?2000 AD

Building Materials/Evidence

Documentary Evidence
Documentary Evidence

Monument Status and Scores

Associated Legal Designations - None recorded

Other Statutes and Cross-References

SHINE Candidate (No)	Active
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Ratings and Scorings - None recorded

Location

National Grid Reference	TL 3903 8581
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Administrative Areas

Civil Parish	Chatteris, Fenland, Cambridgeshire
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Address/Historic Names - None recorded

Description

1. Now demolished Salem Baptist Chapel and burial ground illustrated on 1st edition OS map (1885) and 3rd edition OS map (1926).

Sources

(1)	Verbal communication: Day, G. 02/03/15. Salem Chapel and burial ground illustrated on 1st edition OS map (1885).
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Finds - None recorded

Associated Events/Activities - None recorded

Associated Individuals/Organisations - None recorded

HER Number	Site Name	Record Type
MCB20340	Baptist Church, Chatteris	Monument
Classification		
Monument Types and Dates		Building Materials/Evidence
Baptist Chapel	Unknown to 21th century?2100 AD	Documentary Evidence
Monument Status and Scores		
Associated Legal Designations - None recorded		
Other Statutes and Cross-References		
SHINE Candidate (No)		Active
Ratings and Scorings - None recorded		
Location		
National Grid Reference	TL 3926 8576	
Administrative Areas		
Civil Parish	Chatteris, Fenland, Cambridgeshire	
Address/Historic Names - None recorded		
Description		
1. Baptist Church illustrated on 1st edition OS map (1885) and 3rd edition OS map (1926). Still extant.		
Sources		
(1) Verbal communication: Day, G. 02/03/15. Baptist Church illustrated on 1st edition OS map (1885).		
Finds - None recorded		
Associated Events/Activities - None recorded		
Associated Individuals/Organisations - None recorded		

Event Number	Event Name	External Reference no
ECB4442	Geophysical survey of land at Wenny Road, Chatteris, 2015	J7854

Project Details

Organisation Responsible Stratascan

Associated Individuals -
None recorded

Associated
Organisations - None
recorded

Event Type - None
recorded

Dates 12/Jan/2015 - 16/Jan/2015

Location

National Grid Reference TL 4006 8580

Administrative Areas

Civil Parish Chatteris, Fenland, Cambridgeshire

Address - None recorded

Description

A detailed gradiometry survey was conducted over approximately 26 hectares of arable farmland and grass pasture. Former field boundaries (visible on historic mapping from 1888 – 1913) and also ridge and furrow indicate an agricultural past. Other positive and negative anomalies could represent archaeological features but these are of uncertain origin. The remaining features are modern or natural in origin and include agricultural activity, land drains, magnetic disturbance, natural variation, and various scattered debris.

Sources

Unpublished report: Slater, J 2015. Geophysical Survey report: Wenny Road, Chatteris,
Cambridgeshire. Stratascan Report J7854

Associated Monuments

08771A Ridge and furrow, Chatteris (Monument 08771A)
09481 Circular enclosure, Chatteris (Monument 09481)
09861 Ridge and furrow, Chatteris (Monument 09861)

