

Sam Key
Request-747167-4dfbe609@whatdotheyknow.com

Date: 15th April 2021
Ref: 21-062

Dear Sam,

RE: Freedom of Information request

I am writing in response to your e-mail received on the 14th April 2021 for information held by NHS Leeds CCG ("CCG") under the provisions of the Freedom of Information Act 2000 ("the Act) and on behalf of the CCG. For ease of reference your query has been reproduced below along with our response.

Query:

When a parent loses a baby, to miscarriage, stillbirth or neonatal and are directed to the bereavement office within St James Hospital and LGI, what policies are in place regarding the hospital offering a funeral. How does the service work for all the above services?

Response:

NHS Leeds CCG does not have copies of the policies you have requested.

Under Section 16 of the FOIA we would recommend that you contact Leeds Teaching Hospital NHS Trust who will be able to provide the information that you are requesting. We have taken the following from their website should you wish to contact them:

By e-mail

Please use our Freedom of Information request form to ask us a question by e-mail. All such requests will be acknowledged upon receipt.

If for whatever reason you are unable to submit a request using the above form, please send an e-mail Leedsth-tr.informationgovernance@nhs.net.



By post

If you'd prefer to send a letter, please contact us at the following address. Remember to provide a valid name and address for correspondence. Regrettably, we are unable to acknowledge receipt of postal requests unless a contact e-mail address is provided.

Freedom of Information Office
Trust Headquarters
St James's University Hospital
Beckett Street
Leeds
LS9 7TF

I would like to draw your attention to the provisions of the Re-use of Public Sector Information Regulations 2005. I should point out that the information we have supplied is the property of the CCG and subject to Intellectual Property and Database Rights. Any commercial application or use of this information may be subject to the provisions of the above Regulations. This means that if you wished to re-use any of the information provided for commercial purposes you would need to ask us for permission to do so. Should we agree that you can use the information it will be subject to the issue of a licence which may or may not involve a fee.

If for any reason you are unhappy with the service you have received in relation to your request, you have a right to appeal to an independent officer within NHS Leeds CCG. They will re-examine your request and assess whether we have adhered to the requirements of the act. Should you wish to follow this course of action please address your concerns in writing to the above address.

If you continue to be dissatisfied, you have the right to contact the Information Commissioner. Generally, the Commissioner cannot make a decision until you have exhausted the CCG's complaints procedure. Should you wish to contact the Information Commissioner, you can do by writing to The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



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Leonardo Tantari
Chief Digital and Information Officer, Senior Information Risk Officer (SIRO)

