



## Department for International Trade

Department for International Trade  
1 Victoria Street  
London  
SW1H 0ET

Bhav Parmar  
request-376905-fb619a26@whatdotheyknow.com

T +44 (0)20 7215 5000  
E [Foi.requests@bis.gsi.gov.uk](mailto:Foi.requests@bis.gsi.gov.uk)  
W [www.gov.uk](http://www.gov.uk)

Our ref: FOI2016/34418

19 January 2016

Dear Bhav Parmar,

Thank you for your email of 13/12/2016 where you requested the following information:

*Please can I have a organisation structure of all IT, Procurement, Finance and HR services within your organisation, including team name, phone number and team managers name?*

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).

I can confirm the Department holds the information in scope of your request. The organograms of Digital (IT), Commercial (Procurement), Finance and HR are attached and include all permanent roles.

Some information constitutes personal data and has been withheld. Section 40 of the Act provides an absolute exemption for personal data which then falls to be dealt with under the Data Protection Act. Personal data of third parties can only be disclosed in accordance with the data protection principles. In particular, the first data protection principle requires that disclosure must be fair and lawful and must comply with one of the conditions in Schedule 2 of the Data Protection Act. We do not think that it is fair to release the names of junior members of staff and do not think that any of the relevant conditions apply.

Please note the team structures represent the functions inherited by DIT upon its formation. The team structures are under review and may change in the future.

### **Appeals procedure**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within 40 working days of the date of receipt of the response to your original request and should be addressed to the Information Rights Unit:

Information Rights Unit  
Department for Business, Energy and Industrial Strategy  
1 Victoria Street

London  
SW1H 0ET  
Email: [FOI.Requests@bis.gsi.gov.uk](mailto:FOI.Requests@bis.gsi.gov.uk)

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely,

**Department for International Trade**