

## Vidler, Lucy

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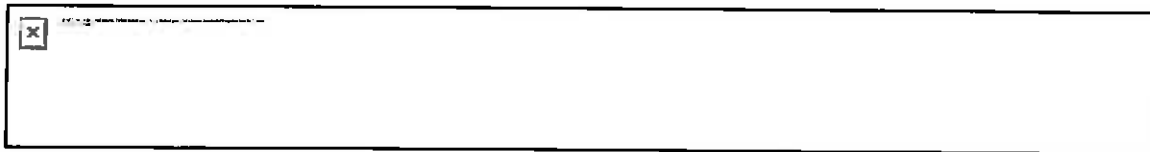
**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 10 November 2015 14:24  
**To:** Vidler, Lucy  
**Subject:** Re: RE: [no subject]

REFERENCE EML-OUT/P03474/109  
For the attention of lucy.vidler@shepway.gov.uk

Thanks Lucy

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----START

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**From:** [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk) [[lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)]  
**Sent:** 10th Nov 2015 at 13:31 (GMT+00:00)  
**Received:** 10th Nov 2015 at 13:37 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal

Hi Karen,

Received the email. They look good!

I have found out that the planning officer is Rob Allen, so once Andy has approved I can forward them onto him.

Thanks,

Lucy

Lucy Vidler

Project Officer, Strategic Developments Team

T: (01303) 853443

E: [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)

**From:** Karen Banks [<mailto:karen.banks@lee-evans.co.uk>]

**Sent:** 10 November 2015 12:41

**To:** Vidler, Lucy

**Cc:** Jarrett, Andy

**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/108

For the attention of [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)

**Title changed perspectives**

Dear Andy and Lucy

Please see attached for two perspectives sent through from Nick's team.

I shall call you.

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners

w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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-----Original Message-----START

Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Tue 10th Nov 2015

---

**From:** Hannah Hurst [[hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)]  
**Sent:** 10th Nov 2015 at 12:19 (GMT+00:00)  
**Received:** 10th Nov 2015 at 12:22 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**CC:** Lee Evans, Nick [[nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)]  
**Subject:** [no subject]  
**Attachments:** Hythe Green Perspective1.jpg; Hythe Green Perspective2.jpg;  
**Importance:** Normal  
REFERENCE EML-OUT/08113/56  
For the attention of Banks, Karen  
**Title changed perspectives**

Hannah Hurst  
Part 2 Architectural Assistant  
Lee Evans Partnership LLP

w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----END

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-----Original Message-----END

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## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:52  
**To:** Andy.Jarrett@shepway.gov.uk  
**Subject:** Re: Re: RE: [no subject]

REFERENCE EML-OUT/P03474/107

For the attention of Andy.Jarrett@shepway.gov.uk

Whooooo hoooooooooooooooooooo

OK - its Friday!

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
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-----Original Message-----START

---

**From:** Andy.Jarrett@shepway.gov.uk [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 6th Nov 2015 at 21:46 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:49 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**Subject:** RE: RE: [no subject]  
**Attachments:**  
**Importance:** Normal

Hi Karen

Have checked throu gh the portal ..it all looks good....slightly spooky having a ghost writer.

Thanks again.

Andy

Andy Jarrett  
Head of Strategic Development Sites

Shepway District Council

Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)

M: 07713081278

W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]

**Sent:** 06 November 2015 21:31

**To:** Jarrett, Andy

**Cc:** nick.lee-evans@lee-evans.co.uk

**Subject:** Re: RE: [no subject]

REFERENCE EML-OUT/P03474/106

For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

Thanks Andy

Say Hi to Tamsin for me (long time no see) and have a great weekend

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners

w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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-----Original Message-----START

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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]  
**Sent:** 6th Nov 2015 at 21:27 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:29 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**CC:** [nick.lee-evans@lee-evans.co.uk](mailto:nick.lee-evans@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal  
Hi Karen

You have been a real star.

I am happy for you to complete the application when it suits you this weekend. There will not be anyone at the office to register the it until Monday morning so please work it around your own arrangements. But yes please let me know when the button is pressed so that I can reassure the hierarchy.. If you need to contact me to discuss anything please do not hesitate - my phone is always on.

Otherwise good luck and thanks again.

Andyj

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**From:** Karen Banks [<mailto:karen.banks@lee-evans.co.uk>]

**Sent:** 06 November 2015 21:21

**To:** Jarrett, Andy

**Cc:** Lee Evans, Nick

**Subject:** Re: [no subject]

REFERENCE EML-OUT/P03474/105

For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

We made you a promise Andy that we would submit today.

Our failure to hit the button early today should not affect your family time.

I will submit tonight and as you have seen the drawings and I am tidying the report - shall we say good night!?

I will send a confirmation email when finished which you can pick up when you can.

Karen Banks

ASSOCIATE

Lee Evans Partnership LLP • Architects and Town Planners

w: <http://www.lee-evans.co.uk>

e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)



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-----Original Message-----START

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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]  
**Sent:** 6th Nov 2015 at 21:09 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:14 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**Subject:** [no subject]

**Attachments:**

**Importance:** Normal

Hi Karen

I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!

Thanks

Andy

-----Original Message-----END

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-----Original Message-----END

---

## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 21:46  
**To:** 'karen.banks@lee-evans.co.uk'  
**Subject:** RE: RE: [no subject]  
**Attachments:** image001.jpg

Hi Karen

Have checked through the portal ..it all looks good...slightly spooky having a ghost writer.

Thanks again.

Andy

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)  
M: 07713081278  
W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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---

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:31  
**To:** Jarrett, Andy  
**Cc:** nick.lee@lee-evans.co.uk  
**Subject:** Re: RE: [no subject]

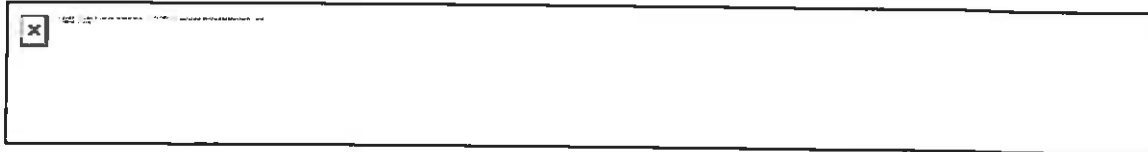
REFERENCE EML-OUT/P03474/106  
For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

Thanks Andy

Say Hi to Tamsin for me (long time no see) and have a great weekend

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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-----Original Message-----START

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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]  
**Sent:** 6th Nov 2015 at 21:27 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:29 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**CC:** [nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal

Hi Karen

You have been a real star.

I am happy for you to complete the application when it suits you this weekend. There will not be anyone at the office to register the it until Monday morning so please work it around your own arrangements. But yes please let me know when the button is pressed so that I can reassure the hierarchy.. If you need to contact me to discuss anything please do not hesitate - my phone is always on.

Otherwise good luck and thanks again.

Andyj

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**From:** Karen Banks [<mailto:karen.banks@lee-evans.co.uk>]

**Sent:** 06 November 2015 21:21

**To:** Jarrett, Andy

**Cc:** Lee Evans, Nick

**Subject:** Re: [no subject]

REFERENCE EML-OUT/P03474/105

For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

We made you a promise Andy that we would submit today.

Our failure to hit the button early today should not affect your family time.

I will submit tonight and as you have seen the drawings and I am tidying the report - shall we say good night!?

I will send a confirmation email when finished which you can pick up when you can.

Karen Banks

ASSOCIATE

Lee Evans Partnership LLP • Architects and Town Planners

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e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)

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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]

**Sent:** 6th Nov 2015 at 21:09 (GMT+00:00)

**Received:** 6th Nov 2015 at 21:14 (GMT+00:00)

**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)

**Subject:** [no subject]

**Attachments:**

**Importance:** Normal

Hi Karen

I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!

Thanks

Andy

-----Original Message-----END

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-----Original Message-----END

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## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 21:32  
**To:** 'karen.banks@lee-evans.co.uk'  
**Cc:** 'nick.lee-evans@lee-evans.co.uk'  
**Subject:** Re: RE: [no subject]

Thanks will do.

---

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** Friday, November 06, 2015 09:30 PM  
**To:** Jarrett, Andy  
**Cc:** nick.lee-evans@lee-evans.co.uk <n timer.lee-evans@lee-evans.co.uk>  
**Subject:** Re: RE: [no subject]

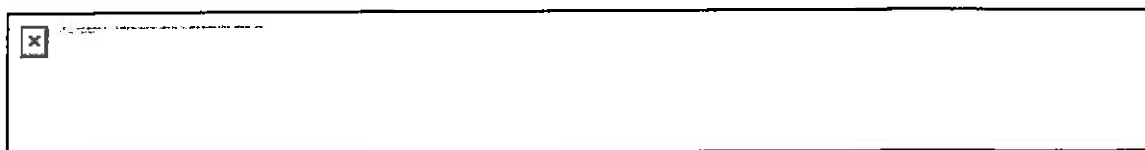
REFERENCE EML-OUT/P03474/106  
For the attention of Andy.Jarrett@shepway.gov.uk

Thanks Andy

Say Hi to Tamsin for me (long time no see) and have a great weekend

Karen

Karen Banks  
ASSOCIATE  
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**From:** Andy.Jarrett@shepway.gov.uk [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 6th Nov 2015 at 21:27 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:29 (GMT+00:00)  
**To:** karen.banks@lee-evans.co.uk  
**CC:** [nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal

Hi Karen

You have been a real star.

I am happy for you to complete the application when it suits you this weekend. There will not be anyone at the office to register the it until Monday morning so please work it around your own arrangements. But yes please let me know when the button is pressed so that I can reassure the hierarchy.. If you need to contact me to discuss anything please do not hesitate - my phone is always on.

Otherwise good luck and thanks again.

Andyj

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**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:21  
**To:** Jarrett, Andy  
**Cc:** Lee Evans, Nick  
**Subject:** Re: [no subject]

REFERENCE EML-OUT/P03474/105

For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

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Karen Banks  
ASSOCIATE  
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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]  
**Sent:** 6th Nov 2015 at 21:09 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:14 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**Subject:** [no subject]

**Attachments:**

**Importance:** Normal

Hi Karen

I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!

Thanks

Andy

-----Original Message-----END

---



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-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:31  
**To:** Andy.Jarrett@shepway.gov.uk  
**Cc:** nick.lee-evans@lee-evans.co.uk  
**Subject:** Re: RE: [no subject]

REFERENCE EML-OUT/P03474/106  
For the attention of Andy.Jarrett@shepway.gov.uk

Thanks Andy

Say Hi to Tamsin for me (long time no see) and have a great weekend

Karen

Karen Banks  
*ASSOCIATE*  
**Lee Evans Partnership LLP • Architects and Town Planners**



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----START

---

**From:** Andy.Jarrett@shepway.gov.uk [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 6th Nov 2015 at 21:27 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:29 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**CC:** [nick.lee-evans@lee-evans.co.uk](mailto:nick.lee-evans@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**

**Importance:** Normal

Hi Karen

You have been a real star.

I am happy for you to complete the application when it suits you this weekend. There will not be anyone at the office to register the it until Monday morning so please work it around your own arrangements. But yes please let me know when the button is pressed so that I can reassure the hierarchy.. If you need to contact me to discuss anything please do not hesitate - my phone is always on.

Otherwise good luck and thanks again.

Andyj

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**All email to and from the council may be monitored in accordance with the council's policies.**

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:21  
**To:** Jarrett, Andy  
**Cc:** Lee Evans, Nick  
**Subject:** Re: [no subject]

REFERENCE EML-OUT/P03474/105  
For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

We made you a promise Andy that we would submit today.

Our failure to hit the button early today should not affect your family time.

I will submit tonight and as you have seen the drawings and I am tidying the report - shall we say good night!?

I will send a confirmation email when finished which you can pick up when you can.

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners

w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----START

---

**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]

**Sent:** 6th Nov 2015 at 21:09 (GMT+00:00)

**Received:** 6th Nov 2015 at 21:14 (GMT+00:00)

**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)

**Subject:** [no subject]

**Attachments:**

**Importance:** Normal

Hi Karen

I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!

Thanks

Andy

-----Original Message-----END

---

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All email to and from the council may be monitored in accordance with the council's policies.

7  
-----Original Message-----END

---

## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 21:28  
**To:** 'karen.banks@lee-evans.co.uk'  
**Cc:** Lee Evans, Nick  
**Subject:** RE: [no subject]

Hi Karen

You have been a real star.

I am happy for you to complete the application when it suits you this weekend. There will not be anyone at the office to register the it until Monday morning so please work it around your own arrangements. But yes please let me know when the button is pressed so that I can reassure the hierarchy.. If you need to contact me to discuss anything please do not hesitate - my phone is always on.

Otherwise good luck and thanks again.

Andyj

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---

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:21  
**To:** Jarrett, Andy  
**Cc:** Lee Evans, Nick  
**Subject:** Re: [no subject]

REFERENCE EML-OUT/P03474/105  
For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

We made you a promise Andy that we would submit today.

Our failure to hit the button early today should not affect your family time.

I will submit tonight and as you have seen the drawings and I am tidying the report - shall we say good night!?

I will send a confirmation email when finished which you can pick up when you can.

Karen Banks  
ASSOCIATE



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----START

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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]  
**Sent:** 6th Nov 2015 at 21:09 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:14 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**Subject:** [no subject]  
**Attachments:**  
**Importance:** Normal

Hi Karen  
I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!  
Thanks  
Andy

-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 21:21  
**To:** Andy.Jarrett@shepway.gov.uk  
**Cc:** Lee Evans, Nick  
**Subject:** Re: [no subject]

REFERENCE EML-OUT/P03474/105

For the attention of Andy.Jarrett@shepway.gov.uk

We made you a promise Andy that we would submit today.

Our failure to hit the button early today should not affect your family time.

I will submit tonight and as you have seen the drawings and I am tidying the report - shall we say good night!?

I will send a confirmation email when finished which you can pick up when you can.

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----START

---

**From:** Andy.Jarrett@shepway.gov.uk [Andy.Jarrett@shepway.gov.uk]



**Sent:** 6th Nov 2015 at 21:09 (GMT+00:00)  
**Received:** 6th Nov 2015 at 21:14 (GMT+00:00)  
**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
**Subject:** [no subject]  
**Attachments:**  
**Importance:** Normal

Hi Karen

I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!

Thanks

Andy

-----Original Message-----END

---

**Makin, Steve**

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 21:10  
**To:** 'karen.banks@lee-evans.co.uk'

Hi Karen

I will be available for as long as you need. So please let me know if you would prefer to finish tomorrow!

Thanks

Andy

## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 21:00  
**To:** 'karen.banks@lee-evans.co.uk'  
**Subject:** Re: Hythe leisure centre - application fee

Hi Karen

Its sorted by internal transfer. Probably best to tick the "cheque" box.

Thanks

Andy

---

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** Friday, November 06, 2015 08:24 PM  
**To:** Jarrett, Andy  
**Cc:** Lee Evans, Nick <nick.lee@lee-evans.co.uk>; Hurst, Hannah <hannah.hurst@lee-evans.co.uk>; Vidler, Lucy  
**Subject:** Hythe leisure centre - application fee

REFERENCE EML-OUT/P03474/102

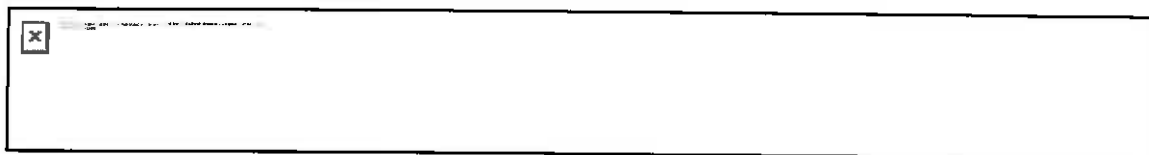
For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

Dear Andy

You may now wish to arrange the internal transfer payment of £14,357.00 under PP-04612008.

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
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**Makin, Steve**

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 20:25  
**To:** Andy.Jarrett@shepway.gov.uk  
**Cc:** Lee Evans, Nick; Hurst, Hannah; lucy.vidler@shepway.gov.uk  
**Subject:** Hythe leisure centre - application fee

REFERENCE EML-OUT/P03474/102

For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

Dear Andy

You may now wish to arrange the internal transfer payment of £14,357.00 under PP-04612008.

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
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## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 19:03  
**To:** karen.banks@lee-evans.co.uk  
**Attachments:** image001.jpg

Hi Karen

Can you please forward the docs to BP apparently large files can get caught in SDCs filters and there wont be anyone to release them.

Sorry

Andy

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)  
M: 07713081278  
W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 17:47  
**To:** 'karen.banks@lee-evans.co.uk'  
**Subject:** Re: RE: [no subject]

Hi Karen  
Let's say 6.30 to 10. 00. (Mon to Sat) and 7.00 to 9pm on Sunday  
Thanks  
Andy

---

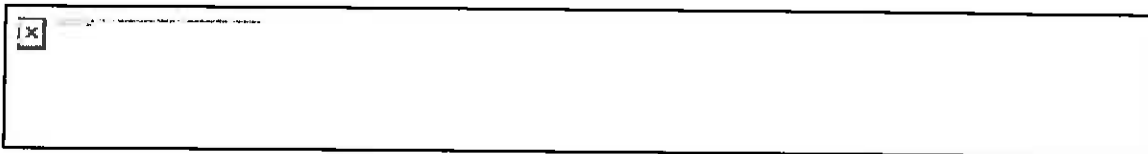
**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** Friday, November 06, 2015 05:42 PM  
**To:** Jarrett, Andy  
**Subject:** Re: RE: [no subject]

REFERENCE EML-OUT/P03474/99  
For the attention of Andy.Jarrett@shepway.gov.uk

Hello Andy

Apologies - could you confirm the hours of opening for the weekends?

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
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-----Original Message-----START

---

**From:** Andy.Jarrett@shepway.gov.uk [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 6th Nov 2015 at 16:58 (GMT+00:00)  
**Received:** 6th Nov 2015 at 17:18 (GMT+00:00)  
**To:** [kirsty@herringtonconsulting.co.uk](mailto:kirsty@herringtonconsulting.co.uk); [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)  
**CC:** [nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal

T hanks Kirsty

Recieved and approved.

Thank you for all of your hard work this week.

Kind Regards

Andy

Andy Jarrett  
Head of Strategic Development Sites

Shepway District Council

Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)

M: 07713081278

W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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**From:** Kirsty Thomas [mailto:kirsty@herringtonconsulting.co.uk]  
**Sent:** 06 November 2015 16:50  
**To:** karen.banks@lee-evans.co.uk; Vidler, Lucy; Jarrett, Andy  
**Cc:** Lee Evans, Nick  
**Subject:** RE: [no subject]

Hello,

Please find attached the finalised FRA for The Green, Hythe.

We shall be in the office for a while so if you need anything just call.

Kind Regards,

**Kirsty Thomas BSc (Hons)**  
*Graduate Flood Risk Advisor*

*Specialists in Coastal & Flood Risk Management*

Unit 6 - Barham Business Park - Elham Valley Road - Canterbury - Kent - CT4 6DQ

tel 01227 833855

fax 01227 832418

[www.herringtonconsulting.co.uk](http://www.herringtonconsulting.co.uk)

Think Green! Please do not Print this e-mail unless absolutely necessary.

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 16:36  
**To:** Kirsty Thomas <kirsty@herringtonconsulting.co.uk>; Lucy.Vidler@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk  
**Cc:** Lee Evans, Nick <nick.lee@lee-evans.co.uk>  
**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/98

For the attention of [kirsty@herringtonconsulting.co.uk](mailto:kirsty@herringtonconsulting.co.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk); [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)  
**Roof Plan 1:200 A3**

.. and please see attached for the roof plan.

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners

w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
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-----Original Message-----START

Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Fri 6th Nov 2015

---

**From:** Hannah Hurst [[hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)]  
**Sent:** 6th Nov 2015 at 16:30 (GMT+00:00)  
**Received:** 6th Nov 2015 at 16:33 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**Subject:** [no subject]  
**Attachments:** 05-Roof Plan version2.dwg; Roof Plan.pdf;  
**Importance:** Normal  
REFERENCE EML-OUT/08113/49  
For the attention of Banks, Karen  
**Roof Plan 1:200 A3**

Regards,

Hannah Hurst  
*Part 2 Architectural Assistant*  
**Lee Evans Partnership LLP**

w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
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-----Original Message-----END

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-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 17:43  
**To:** Andy.Jarrett@shepway.gov.uk  
**Subject:** Re: RE: [no subject]

REFERENCE EML-OUT/P03474/99  
For the attention of Andy.Jarrett@shepway.gov.uk

Hello Andy

Apologies - could you confirm the hours of opening for the weekends?

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
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---

-----Original Message-----START

---

**From:** Andy.Jarrett@shepway.gov.uk [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 6th Nov 2015 at 16:58 (GMT+00:00)  
**Received:** 6th Nov 2015 at 17:18 (GMT+00:00)  
**To:** [kirsty@herringtonconsulting.co.uk](mailto:kirsty@herringtonconsulting.co.uk); [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)  
**CC:** [nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal

T hanks Kirsty

Recieved and approved.

Thank you for all of your hard work this week.

Kind Regards

Andy

Andy Jarrett  
Head of Strategic Development Sites

Shepway District Council

Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)

M: 07713081278

W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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**All email to and from the council may be monitored in accordance with the council's policies.**

**From:** Kirsty Thomas [mailto:kirsty@herringtonconsulting.co.uk]  
**Sent:** 06 November 2015 16:50  
**To:** karen.banks@lee-evans.co.uk; Vidler, Lucy; Jarrett, Andy  
**Cc:** Lee Evans, Nick  
**Subject:** RE: [no subject]

Hello,

Please find attached the finalised FRA for The Green, Hythe.

We shall be in the office for a while so if you need anything just call.

Kind Regards,

**Kirsty Thomas** BSc (Hons)  
Graduate Flood Risk Advisor

*Specialists in Coastal & Flood Risk Management*

Unit 6 - Barham Business Park - Elham Valley Road - Canterbury - Kent - CT4 6DQ

tel 01227 833855

fax 01227 832418

[www.herringtonconsulting.co.uk](http://www.herringtonconsulting.co.uk)

Think Green! Please do not Print this e-mail unless absolutely necessary.

**From:** Karen Banks [<mailto:karen.banks@lee-evans.co.uk>]

**Sent:** 06 November 2015 16:36

**To:** Kirsty Thomas <[kirsty@herringtonconsulting.co.uk](mailto:kirsty@herringtonconsulting.co.uk)>; [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk); [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

**Cc:** Lee Evans, Nick <[nick.lee-evans@lee-evans.co.uk](mailto:nick.lee-evans@lee-evans.co.uk)>

**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/98

For the attention of [kirsty@herringtonconsulting.co.uk](mailto:kirsty@herringtonconsulting.co.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk); [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

**Roof Plan 1:200 A3**

.. and please see attached for the roof plan.

Karen

Karen Banks

ASSOCIATE

Lee Evans Partnership LLP • Architects and Town Planners

w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----START

Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Fri 6th Nov 2015

---

**From:** Hannah Hurst [[hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)]  
**Sent:** 6th Nov 2015 at 16:30 (GMT+00:00)  
**Received:** 6th Nov 2015 at 16:33 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**Subject:** [no subject]  
**Attachments:** 05-Roof Plan version2.dwg; Roof Plan.pdf;  
**Importance:** Normal  
REFERENCE EML-OUT/08113/49  
For the attention of Banks, Karen  
**Roof Plan 1:200 A3**

Regards,

Hannah Hurst  
Part 2 Architectural Assistant  
Lee Evans Partnership LLP

w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
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-----Original Message-----END

---



**Makin, Steve**

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 16:58  
**To:** 'Kirsty Thomas'; karen.banks@lee-evans.co.uk; Vidler, Lucy  
**Cc:** Lee Evans, Nick  
**Subject:** RE: [no subject]  
**Attachments:** image003.jpg; image004.gif; image005.png

Thanks Kirsty

Recieved and approved.

Thank you for all of your hard work this week.

Kind Regards

Andy

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)  
M: 07713081278  
W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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**Cc:** Lee Evans, Nick  
**Subject:** RE: [no subject]

Hello,

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We shall be in the office for a while so if you need anything just call.

Kind Regards,

**Kirsty Thomas** BSc (Hons)  
Graduate Flood Risk Advisor

**herrington**  
CONSULTING LIMITED  
Specialists in Coastal & Flood Risk Management

Unit 6 - Barham Business Park - Elham Valley Road - Canterbury - Kent - CT4 6DQ  
tel 01227 833855  
fax 01227 832418  
[www.herringtonconsulting.co.uk](http://www.herringtonconsulting.co.uk)



Silver Level: 1030723

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[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)  
**Cc:** Lee Evans, Nick <[nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)>  
**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/98

For the attention of [kirsty@herringtonconsulting.co.uk](mailto:kirsty@herringtonconsulting.co.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk); [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)  
**Roof Plan 1:200 A3**

.. and please see attached for the roof plan.

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444

London: 0207 812 0640  
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-----Original Message-----START

Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Fri 6th Nov 2015

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**From:** Hannah Hurst [[hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)]  
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**Received:** 6th Nov 2015 at 16:33 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**Subject:** [no subject]  
**Attachments:** 05-Roof Plan version2.dwg; Roof Plan.pdf;  
**Importance:** Normal

REFERENCE EML-OUT/08113/49  
For the attention of Banks, Karen  
**Roof Plan 1:200 A3**

Regards,

Hannah Hurst  
*Part 2 Architectural Assistant*  
**Lee Evans Partnership LLP**



w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
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-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 16:36  
**To:** kirsty@herringtonconsulting.co.uk; lucy.vidler@shepway.gov.uk;  
Andy.Jarrett@shepway.gov.uk  
**Cc:** Lee Evans, Nick  
**Subject:** Fw: [no subject]  
**Attachments:** 05-Roof Plan version2.dwg; Roof Plan.pdf

REFERENCE EML-OUT/P03474/98

For the attention of kirsty@herringtonconsulting.co.uk; lucy.vidler@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk  
**Roof Plan 1:200 A3**

.. and please see attached for the roof plan.

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
Canterbury: 01227 784444  
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**To:** Banks, Karen [karen.banks@lee-evans.co.uk]  
**Subject:** [no subject]

**Attachments:** 05-Roof Plan version2.dwg; Roof Plan.pdf;  
**Importance:** Normal

REFERENCE EML-OUT/08113/49  
For the attention of Banks, Karen  
**Roof Plan 1:200 A3**

Regards,

Hannah Hurst  
*Part 2 Architectural Assistant*  
**Lee Evans Partnership LLP**



w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
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-----Original Message-----END

---

## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 15:56  
**To:** 'karen.banks@lee-evans.co.uk'; Vidler, Lucy  
**Cc:** Lee Evans, Nick; kirsty@herringtonconsulting.co.uk  
**Subject:** RE: Parking Layout CAD and PDF  
**Attachments:** image001.jpg

Well done. Fine thank you.

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)  
M: 07713081278  
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---

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 15:52  
**To:** Jarrett, Andy; Vidler, Lucy  
**Cc:** Lee Evans, Nick; kirsty@herringtonconsulting.co.uk  
**Subject:** Fw: Parking Layout CAD and PDF

REFERENCE EML-OUT/P03474/96  
For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)

Please see attached for the car parking layout (Andy - the dwg file is the AutoCAD version of the PDF)

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Fri 6th Nov 2015

---

**From:** Hannah Couper [[Hannah.Couper@lee-evans.co.uk](mailto:Hannah.Couper@lee-evans.co.uk)]  
**Sent:** 6th Nov 2015 at 15:44 (GMT+00:00)  
**Received:** 6th Nov 2015 at 15:48 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**Subject:** Parking Layout CAD and PDF  
**Attachments:** 03-Parking Layout version1.pdf; 03-Parking Layout version1.DWG;  
**Importance:** Normal

REFERENCE EML-OUT/08113/47  
For the attention of Banks, Karen

Kind Regards,

Hannah Couper  
Part II Architectural Assistant  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [Hannah.Couper@lee-evans.co.uk](mailto:Hannah.Couper@lee-evans.co.uk)  
Canterbury: 01227 784444



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-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 15:52  
**To:** Andy.Jarrett@shepway.gov.uk; lucy.vidler@shepway.gov.uk  
**Cc:** Lee Evans, Nick; kirsty@herringtonconsulting.co.uk  
**Subject:** Fw: Parking Layout CAD and PDF  
**Attachments:** 03-Parking Layout version1.pdf; 03-Parking Layout version1.DWG

REFERENCE EML-OUT/P03474/96

For the attention of Andy.Jarrett@shepway.gov.uk; lucy.vidler@shepway.gov.uk

Please see attached for the car parking layout (Andy - the dwg file is the AutoCAD version of the PDF)

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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**Sent:** 6th Nov 2015 at 15:44 (GMT+00:00)  
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**Attachments:** 03-Parking Layout version1.pdf; 03-Parking Layout version1.DWG;

**Importance:** Normal

REFERENCE EML-OUT/08113/47  
For the attention of Banks, Karen

Kind Regards,

Hannah Couper  
*Part II Architectural Assistant*  
**Lee Evans Partnership LLP • Architects and Town Planners**



w: <http://www.lee-evans.co.uk>  
e: [Hannah.Couper@lee-evans.co.uk](mailto:Hannah.Couper@lee-evans.co.uk)  
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## Makin, Steve

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**Sent:** 06 November 2015 15:50  
**To:** 'karen.banks@lee-evans.co.uk'  
**Subject:** RE: [no subject]  
**Attachments:** image001.jpg

All good Thank you.

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

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---

**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 15:28  
**To:** Vidler, Lucy; Jarrett, Andy  
**Cc:** Lee Evans, Nick; kirsty@herringtonconsulting.co.uk  
**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/95

For the attention of [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk); [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)  
**Coloured Proposed Plans 1:200 at A1**

Hi

Please see attached for the internal layout.

Kirsty - I am sorry, I am still waiting for the roof plan and final site layout

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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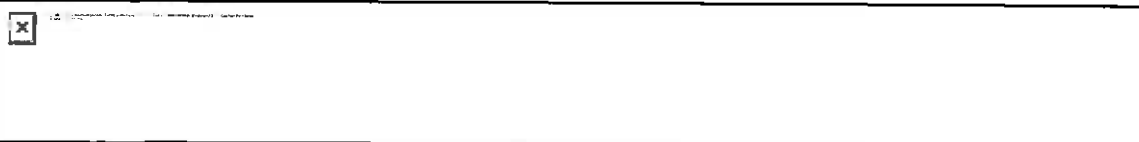
---

**From:** Hannah Hurst [[hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)]  
**Sent:** 6th Nov 2015 at 15:18 (GMT+00:00)  
**Received:** 6th Nov 2015 at 15:23 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**Subject:** [no subject]  
**Attachments:** First Floor Plan.pdf; Ground Floor Plan.pdf;  
**Importance:** Normal

REFERENCE EML-OUT/08113/44  
For the attention of Banks, Karen  
**Coloured Proposed Plans 1:200 at A1**

Regards,

Hannah Hurst  
Part 2 Architectural Assistant  
Lee Evans Partnership LLP



w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
Canterbury: 01227 784444  
London: 0207 812 0640  
Fax: 01227 819102

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-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 15:28  
**To:** lucy.vidler@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk  
**Cc:** Lee Evans, Nick; kirsty@herringtonconsulting.co.uk  
**Subject:** Fw: [no subject]  
**Attachments:** First Floor Plan.pdf; Ground Floor Plan.pdf

REFERENCE EML-OUT/P03474/95

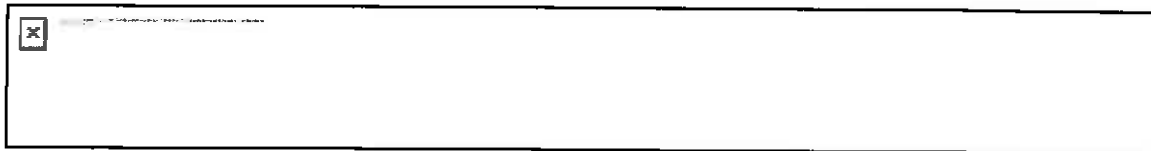
For the attention of [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk); [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)  
**Coloured Proposed Plans 1:200 at A1**

Hi

Please see attached for the internal layout.

Kirsty - I am sorry, I am still waiting for the roof plan and final site layout

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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-----Original Message-----START

Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Fri 6th Nov 2015

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**Coloured Proposed Plans 1:200 at A1**

Regards,

Hannah Hurst

*Part 2 Architectural Assistant*

**Lee Evans Partnership LLP**



w: <http://www.lee-evans.co.uk>

e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)

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-----Original Message-----END



## Makin, Steve

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**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 14:58  
**To:** Vidler, Lucy; karen.banks@lee-evans.co.uk  
**Cc:** nick.lee-evans@lee-evans.co.uk  
**Subject:** RE: RE: [no subject]  
**Attachments:** image001.jpg

Thats fine

We can always amend it later if we get that far.

Many thanks

Andy

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)  
M: 07713081278  
W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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---

**From:** Vidler, Lucy  
**Sent:** 06 November 2015 14:50  
**To:** karen.banks@lee-evans.co.uk; Jarrett, Andy  
**Cc:** nick.lee-evans@lee-evans.co.uk  
**Subject:** RE: RE: [no subject]

Hi Karen,

Andy is just driving home, but will be contactable once he gets there.

I think probably at this stage we can use this MUGA, as long as there is provision that is better than existing, which this is, that will be fine and we can look at it in more detail for the detailed planning application if we get there!

Hopefully Andy will agree!

Thanks,  
Lucy

Lucy Vidler  
Project Officer, Strategic Developments Team

T: (01303) 853443  
E: [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)

---

**From:** Karen Banks [<mailto:karen.banks@lee-evans.co.uk>]  
**Sent:** 06 November 2015 14:34  
**To:** Jarrett, Andy  
**Cc:** [nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk); Vidler, Lucy  
**Subject:** Re: RE: [no subject]

REFERENCE EML-OUT/P03474/94  
For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)

Hi

The plan is being adjusted - thank you for the reality check.

The MUGA is based on a Sport England, 5 a-side football pitch which is also used for basketball. The MUGA at present does not meet any particular standard.

There are various sizes of MUGA and Nick has chosen the one on page 37 (see attached) which he has used before.

Is this OK - or would you like a larger one?

Karen Banks  
ASSOCIATE  
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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]

**Sent:** 6th Nov 2015 at 13:58 (GMT+00:00)

**Received:** 6th Nov 2015 at 14:03 (GMT+00:00)

**To:** [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)

**CC:** [nick.lee-evans@lee-evans.co.uk](mailto:nick.lee-evans@lee-evans.co.uk)

**Subject:** RE: [no subject]

**Attachments:**

**Importance:** Normal

Hi Karen

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2 points:

- Can you confirm that we have a 2 metre strip between parking and edge of site in accordance with tree/ecol. Reports;
- The new play area is very much smaller than the current area – I know we agreed to reduce it but I am not sure if there is a loss of a particular sport as a consequence? It does look very much smaller.

Thanks

Andy

Andy Jarrett  
Head of Strategic Development Sites

Shepway District Council

Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

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**From:** Karen Banks [<mailto:karen.banks@lee-evans.co.uk>]

**Sent:** 06 November 2015 13:41

**To:** Jarrett, Andy; Vidler, Lucy

**Cc:** Lee Evans, Nick

**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/93

For the attention of [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk); [lucy.vidler@shepway.gov.uk](mailto:lucy.vidler@shepway.gov.uk)

**Proposed Parking DWG**

Hi

I am now starting to receive the drawings.

Please see attached the proposed layout.

I shall forward others as they 'arrive'

Thanks

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners

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-----Original Message-----START

Forwarded by Karen Banks [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)] on Fri 6th Nov 2015

---

**From:** Hannah Hurst [[hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)]  
**Sent:** 6th Nov 2015 at 13:37 (GMT+00:00)  
**Received:** 6th Nov 2015 at 13:38 (GMT+00:00)  
**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]  
**CC:** Lee Evans, Nick [[nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)]  
**Subject:** [no subject]  
**Attachments:** 03-Parking Layout version1.dwg; Proposed with site boundary.pdf;  
**Importance:** Normal  
REFERENCE EML-OUT/08113/43  
For the attention of Banks, Karen  
**Proposed Parking DWG**

Regards,

Hannah Hurst  
Part 2 Architectural Assistant  
Lee Evans Partnership LLP

w: <http://www.lee-evans.co.uk>  
e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)  
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-----Original Message-----END

---

## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 14:34  
**To:** Andy.Jarrett@shepway.gov.uk  
**Cc:** nick.lee@lee-evans.co.uk; lucy.vidler@shepway.gov.uk  
**Subject:** Re: RE: [no subject]  
**Attachments:** Artificial-Surfaces-for-Outdoor-Sports-2012.pdf

REFERENCE EML-OUT/P03474/94

For the attention of Andy.Jarrett@shepway.gov.uk

Hi

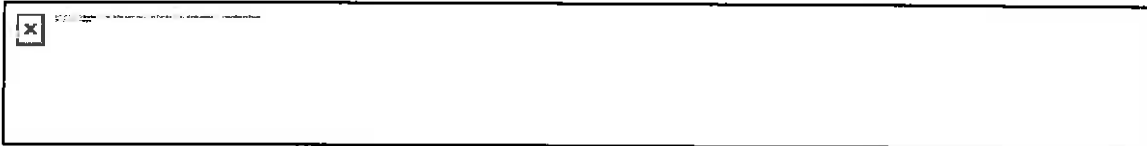
The plan is being adjusted - thank you for the reality check.

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There are various sizes of MUGA and Nick has chosen the one on page 37 (see attached) which he has used before.

Is this OK - or would you like a larger one?

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**From:** [Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk) [[Andy.Jarrett@shepway.gov.uk](mailto:Andy.Jarrett@shepway.gov.uk)]  
**Sent:** 6th Nov 2015 at 13:58 (GMT+00:00)  
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**CC:** [nick.lee-evans@lee-evans.co.uk](mailto:nick.lee-evans@lee-evans.co.uk)  
**Subject:** RE: [no subject]  
**Attachments:**  
**Importance:** Normal

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2 points:

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Thanks

Andy

Andy Jarrett  
Head of Strategic Development Sites

Shepway District Council

Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)

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II



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**From:** Karen Banks [mailto:karen.banks@lee-evans.co.uk]

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**To:** Jarrett, Andy; Vidler, Lucy

**Cc:** Lee Evans, Nick

**Subject:** Fw: [no subject]

REFERENCE EML-OUT/P03474/93

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Please see attached the proposed layout.

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Thanks

Karen

Karen Banks

ASSOCIATE

Lee Evans Partnership LLP • Architects and Town Planners

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**Sent:** 6th Nov 2015 at 13:37 (GMT+00:00)

**Received:** 6th Nov 2015 at 13:38 (GMT+00:00)

**To:** Banks, Karen [[karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)]

**CC:** Lee Evans, Nick [[nick.lee@lee-evans.co.uk](mailto:nick.lee@lee-evans.co.uk)]

**Subject:** [no subject]

**Attachments:** 03-Parking Layout version1.dwg; Proposed with site boundary.pdf;

**Importance:** Normal

REFERENCE EML-OUT/08113/43

For the attention of Banks, Karen

**Proposed Parking DWG**

Regards,

Hannah Hurst

*Part 2 Architectural Assistant*

**Lee Evans Partnership LLP**

w: <http://www.lee-evans.co.uk>

e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)

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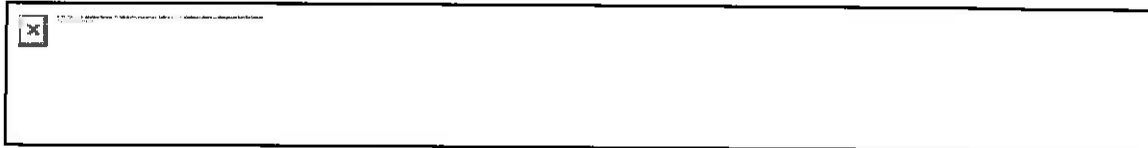
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London: 0207 812 0640

Fax: 01227 819102

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-----Original Message-----END

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## Makin, Steve

---

**From:** Karen Banks [karen.banks@lee-evans.co.uk]  
**Sent:** 06 November 2015 13:41  
**To:** Andy.Jarrett@shepway.gov.uk; lucy.vidler@shepway.gov.uk  
**Cc:** Lee Evans, Nick  
**Subject:** Fw: [no subject]  
**Attachments:** 03-Parking Layout version1.dwg; Proposed with site boundary.pdf

REFERENCE EML-OUT/P03474/93

For the attention of Andy.Jarrett@shepway.gov.uk; lucy.vidler@shepway.gov.uk

### **Proposed Parking DWG**

Hi

I am now starting to receive the drawings.

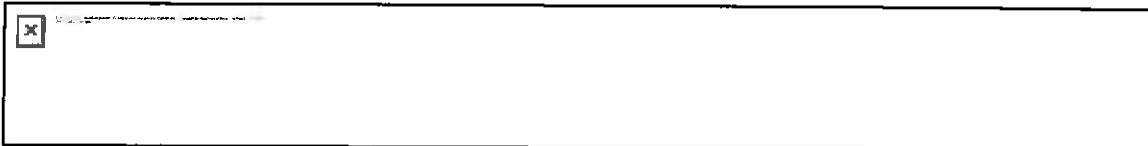
Please see attached the proposed layout.

I shall forward others as they 'arrive'

Thanks

Karen

Karen Banks  
ASSOCIATE  
Lee Evans Partnership LLP • Architects and Town Planners



w: <http://www.lee-evans.co.uk>  
e: [karen.banks@lee-evans.co.uk](mailto:karen.banks@lee-evans.co.uk)  
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-----Original Message-----START

Forwarded by Karen Banks [karen.banks@lee-evans.co.uk] on Fri 6th Nov 2015

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**From:** Hannah Hurst [hannah.hurst@lee-evans.co.uk]

**Sent:** 6th Nov 2015 at 13:37 (GMT+00:00)

**Received:** 6th Nov 2015 at 13:38 (GMT+00:00)

**To:** Banks, Karen [karen.banks@lee-evans.co.uk]

**CC:** Lee Evans, Nick [nick.lee@lee-evans.co.uk]

**Subject:** [no subject]

**Attachments:** 03-Parking Layout version1.dwg; Proposed with site boundary.pdf;

**Importance:** Normal

REFERENCE EML-OUT/08113/43

For the attention of Banks, Karen

**Proposed Parking DWG**

Regards,

Hannah Hurst

*Part 2 Architectural Assistant*

**Lee Evans Partnership LLP**



w: <http://www.lee-evans.co.uk>

e: [hannah.hurst@lee-evans.co.uk](mailto:hannah.hurst@lee-evans.co.uk)

Canterbury: 01227 784444

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-----Original Message-----END

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## Makin, Steve

---

**From:** Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]  
**Sent:** 06 November 2015 13:23  
**To:** 'karen.banks@lee-evans.co.uk'  
**Subject:** FW: Eco App  
**Attachments:** 3667\_RP\_001\_RevA-Preliminary Ecological Appraisal.pdf

FYI

Andy Jarrett  
Head of Strategic Development Sites  
Shepway District Council  
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: [andy.jarrett@shepway.gov.uk](mailto:andy.jarrett@shepway.gov.uk)  
M: 07713081278  
W: [www.shepway.gov.uk](http://www.shepway.gov.uk)

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**From:** Katy Tennant [<mailto:katy.tennant@lloydbore.co.uk>]  
**Sent:** 06 November 2015 12:59  
**To:** Jarrett, Andy; Vidler, Lucy  
**Subject:** Eco App

REFERENCE EML-OUT/3667/18  
For the attention of Andy Jarrett; Lucy Vidler

Afternoon Lucy and Andy,

I have been through the report and picked up a couple of minor spelling mistakes. So please find attached the updated Ecological Appraisal.

Kind regards,

**Katy Tennant BSc (Hons) MSc GradCIEEM**

**Consultant Ecologist**



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