

28<sup>th</sup> August 2012

Mr Alan Noakes

By Email: request-120234-e2f9b724@whatdotheyknow.com

Information Rights Team  
(Freedom of Information Act)  
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Dear Mr Noakes

**Re: Freedom of Information Act Request (Our Reference: MTEE-8WRCB6)**

I am writing in response to your recent request for information relating to the procurement of Mechanical and Electrical responsive and planned building maintenance. On the 1<sup>st</sup> August you clarified that your request related to the London area only:

*"...I require all the original information requested under ref KFEN-8VMHFG, but specific to the London area. The timescale relates to all contracts in place at this time and there start dates. My request relates to all property owned and leased by Royal Mail that you use external contractors to undertake Planned or reactive mechanical or electrical building maintenance."*

Your request has now been considered under the terms of the Freedom of Information Act 2000 and I will answer your questions in the order they appeared in your request under reference KFEN-8VMHFG.

***What is the name of the person who is currently in charge of responsive maintenance contract procurement?***

I can confirm this information is held however, it is considered to be exempt from disclosure under section 40 (2) of the Freedom of Information Act 2000 – personal information. We believe that to release the information requested would breach data protection principles, particularly the first principle of fair and lawful processing of data. We consider that the individual responsible would have no expectations that their personal information would be disclosed into the public domain. Section 40 (2) of the Freedom of Information Act 2000 is an absolute exemption and is therefore not subject to the 'public interest test'.

***What is their Job title?***

Senior Procurement Manager.

Cont...

***At what address are they based?***

Royal Mail Group Procurement, 1<sup>st</sup> Floor 35-50 Rathbone Place, London, W1T 1HQ

***What is their email address?***

As previously explained the individual concerned would have no expectation that their personal information would be disclosed into the public domain. Therefore, this information is also considered to be exempt from disclosure under section 40 (2) of the Freedom of Information Act 2000 – personal information. Section 40 (2) of the Freedom of Information Act 2000 is an absolute exemption and is not subject to the ‘public interest test’.

***How many buildings are in your current stock?***

The London area is covered by several regional contracts that are not confined to London. The overall stock of buildings covered by these regional contracts is approximately 1000.

***Are responsive maintenance needs within your buildings stock, currently met by a Direct Labor Organization?***

Yes

***If yes, what percentage of responsive maintenance work do they undertake?***

Between 60% and 70%

***For each contract for Planned and responsive maintenance please can you confirm the following:***

*The renewal date*

*The bid process start date*

*The term of the contract*

*The contract annual value (for the last contract tendered if necessary)*

*Who the current contract holder is*

*If there is a framework in place*

*If yes, how many firms are on this, who operates on this and is it a contract specific framework or a framework for all responsive maintenance contracts, framework value*

The information requested above and relevant to “all contracts in place at this time” is provided in Annex A to this letter.

***Do you use a procurement consortium? If yes, who?***

No

I hope the information provided is useful to you. If for any reason you are not satisfied with this response, you do have the right to request a review. If you wish to do so please set out in writing your grounds of appeal and send to the Head of Information Compliance, Royal Mail Group, Company Secretary's Office, 100 Victoria Embankment, LONDON, EC4Y 0HQ. An internal panel will then review the request, and you will be advised of the outcome.

Cont...

If you decide to appeal and are still not satisfied with our response you also have a right to appeal to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
WILMSLOW  
SK9 5AF  
Telephone: 01625 545 700  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Yours sincerely

Marie Teasdale  
Information Rights Officer  
Company Secretary's Office