

PLANNED CARE DIRECTORATE

JOB DESCRIPTION

Post: Anaesthetic Practitioner	Band: 7
Salary Band:	Department/Location: Anaesthesia
Responsible to: Clinical Lead, Anaesthetics	Accountable to: AMD Planned Care

Job Summary:

The post holder is expected to

Provide anaesthetic services to patients requiring anaesthesia, respiratory care, cardiopulmonary resuscitation and/or other emergency, life sustaining services within the anaesthetic and wider theatre and critical care environment.

Provide direct high quality individual care to patients throughout the Perioperative experience in accordance with clinical standards at both local and national level, ensuring patient dignity values and beliefs are upheld at all times.

Key Responsibilities:

Clinical Practice

1. To work competently under appropriate supervision in the role of Anaesthetic Practitioner, with in the code of professional practice, being aware of boundaries of the role and referring patients to other healthcare professionals as appropriate.
2. To work as a member of the anaesthetic team.
3. Be confident and proficient & able to perform/participate in the preoperative assessment of patients under the supervision of the consultant anaesthetist.
4. To evaluate and collate patient information from the history, physical examination, laboratory, radiographic and other diagnostic data and identify relevant problems
5. To obtain consent from patients and discuss the programme of anaesthetic care.

6. To implement the anaesthetic care plan under supervision of the consultant anaesthetist.
7. To administer and participate in the administration of anaesthesia for a variety of surgical procedures.
8. To be familiar with techniques, drugs and equipment for providing anaesthetic care
9. To assess patient's response for readiness to move to next level of care in relation to common postoperative problems.
10. To respond effectively in situations requiring cardio-pulmonary resuscitation.
11. Maintain competency in the Administration of drugs and use prescribing mechanisms as permitted by medicines legislation and in accordance with the Great Western Hospitals NHS Foundation Trust Policy.
12. To interpret and utilise data obtained from the effective use of current invasive and non invasive monitoring equipment.
13. To Initiate and manage fluid and blood therapy within the plan of care.
14. To recognise and take appropriate actions with reference to complications occurring during anaesthesia.
15. To position or supervise positioning of patients to assure optimal physiologic function and patient safety.
16. To identify and take appropriate actions relating to anaesthesia equipment malfunctions that might lead to patient harm.
17. To keep timely, accurate and complete anaesthetic records, ensuring safety and confidentiality of information and ensure that hospital statutory requirements are met.
18. To use resources appropriately in order to ensure a high quality and cost effective service.
19. To be empathetic and reassuring when communicating highly sensitive condition related information and advice to patients, carers and relatives.
20. To identify and manage challenging behaviours.
21. To promote and contribute to the development of the new ways of working in anaesthesia, within the trust and other organisations, by taking part in presentations and conferences.

22. To assist the Local Management Team in the research and evaluation of the project, including the collection and analysis of data required.
23. To assist in the development and review of protocols and patient group directives within the anaesthetic team.
24. To provide high quality care to patients throughout their peri-operative experience, ensuring at all times that utmost regard is given to patient dignity, safety, values, individuality, religion and confidentiality. That own actions support equality, diversity and rights.

MANAGEMENT

1. Have a sound understanding of effective budgetary control and support the budget holder by highlighting changes in practice that may have cost implications. Liaise with support services as directed by theatre manager or consultant anaesthetist..
2. Participate in achieving national and trust objectives and service developments, help junior staff relate these to the service.
3. Attend and actively participate in unit and team meetings to promote effective communication.
4. To establish working relationships with rest of hospital and act as an ambassador for the role.

QUALITY ASSURANCE

1. Participate in quality initiatives that improve patient care and enhance the interface between staff, patients and visitors.
2. To participate in the critical review of audit, complaints, complements and clinical/non clinical incidents with the view to improving patient care as part of the anaesthetic team.
3. To monitor and maintain a safe, clean, and therapeutic environment for patients, staff and visitors, initiating appropriate action to achieve this.
4. Be familiar with National, Regional and Local clinical quality issues relevant to the delivery of direct patient care in anaesthetic services.
5. Participate in clinical audit and take action on the outcome as required.

6. Be actively involved in Clinical Governance initiatives relevant to your speciality area.
7. Take an active role in the trial and audit of new equipment as directed by the theatre manager or consultant anaesthetist.

EDUCATION AND RESEARCH

1. Attend all statutory and mandatory trust training programs
2. Be involved in identifying research findings that will support and enhance clinical practice. Participate in research opportunities within the department.
3. Assume responsibility for maintaining basic clinical skills and personal development with the support of your consultant anaesthetist and the department educational facilitator. Attend courses site visits meetings and seminars as appropriate
4. Maintain competency in the clinical skills required for the administration of anaesthesia and other related skills ensuring both personnel and staff development in clinical matters is ongoing.
5. Once personal knowledge and experience permits participate in teaching team members newly adopted clinical techniques and procedures including the use of general and specialist equipment.
6. Develop own and others (non-medical and medical anaesthetic trainees) knowledge and practice across professional and organisational boundaries through sharing knowledge, lecturing, conferences, audit, research etc.
7. To take part in the teaching, supervision and assessment of other team members.
8. Contribute to the education of junior staff and the departments teaching and mentorship programs when required.
9. Contribute to research teaching and development programmes within the department.

INDIVIDUAL PERFORMANCE REVIEW

1. Ensure yearly Individual personal Performance Review is completed and documented according to trust policy.
2. To take part in personal development planning. To maintain a professional portfolio and logbook.

In addition to the duties and responsibilities listed, the jobholder may be required to perform other duties assigned by the supervisor/manager.

Health and Safety & Risk

1. Report accidents involving staff and patients according to established procedures and in compliance with the Health & Safety at Work Act.
2. To report/act immediately on any incidents, accidents, complaints or other occurrences involving patients, visitors or staff, resolve wherever possible, complete accurate statements and report to the appropriate manager as soon as possible in accordance with trust policies.
3. Responsible for safe use, setting up of anaesthetic equipment
4. Report defects in equipment and the general fabric of the unit to the appropriate officer of the Trust.
5. Take action to assess the management of risk to reduce where possible the impact on patients, visitors, staff and NHS Property.
6. Initiate, implement and delegate the use of the risk assessment tool for existing and new equipment, procedures and the environment.
7. To assist with the implementation of risk management and health and safety recommendations as part of the wider anaesthetic team.

In addition to the duties and responsibilities listed, the jobholder may be required to perform other duties assigned by the supervisor/manager from time to time.

Health and Safety Risk & Infection Prevention & Control

- Report accidents involving staff and patients according to established procedures and in compliance with the Health & Safety at Work Act.
- To report immediately any incidents, accidents, complaints or other occurrences involving patients, visitors or staff, resolve wherever possible, complete accurate statements and report to the appropriate manager as soon as possible.
- Report defects in equipment and the general fabric of the unit to the appropriate officer of the Trust.
- Take action to assess the management of risk to reduce where possible the impact on patients, visitors, staff and NHS Property.
- To observe best practice guidance in order to maintain high standards of Infection Prevention & Control

Rehabilitation of Offenders

Because of the nature of the work for which you are applying, the post is exempt for the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974, by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions Order) 1975. Applicants are therefore not entitled to withhold information about cautions and convictions and, in the event of employment, any failure to disclose such cautions or convictions could result in disciplinary action or dismissal by the Trust. Any information given will be completely confidential and will be considered only in relation to an application for positions to which the order is applied.

Patient & Public Involvement (PPI)

Under the Health & Social Care Act, 2001, all NHS organizations have a duty to consult and involve patients and the public in the planning, development and reviewing of healthcare services in their local community. Every member of staff has a duty to participate in Trust wide and departmental PPI initiatives. More information can be obtained from the Patient Advice & Liaison Service (PALS).

Confidentiality

Any information gained concerning patients in the hospital, which is confidential i.e. information, which is gained by virtue of employment, must not be divulged to those not directly involved with those patients. A breach of confidentiality would result in disciplinary action. Each employee is personally responsible for ensuring that no breaches of information security result from their actions. Staff should be aware that all information kept on computer is subject to the Data Protection Act 1998.

No Smoking Policy

Great Western Hospitals NHS Foundation Trust operates a policy, which promotes a no smoking environment and discourages smoking in the workplace.

Budget Responsibilities

A budget holder has the responsibility of keeping expenditure within budget and to ensure that financial transactions are carried out in accordance with the trusts detailed scheme of delegation, standing financial instruction and standing orders, which are all available on the intranet.

Corporate Values

What the patients can expect from Staff

Patients can expect to be treated with courtesy and respect when they meet Trust staff. They can expect confidential information about them not to be disclosed to those who have no need to know. Patient's can also expect staff to respond constructively to concerns, comments and criticism.

What the Trust expects of individuals

The Trust expects individuals will act with honesty and integrity and openness towards others. Individuals will show respect for patients, staff and others. Individuals are expected to learn and adapt the use of information technology where relevant, in order to transform the way we respond to patients. Staff should be helpful to patients and their visitors at all times and respond constructively to criticism and praise and to work to foster teamwork both within the immediate team and across the Trust.

What individuals can expect from the Trust

Individuals can expect to be trained for the job they are employed to do. Individuals can expect to be given feedback on their performance and to be encouraged and supported in their personal and professional development. Individuals can also expect to be treated with respect by others including those who manage them. Individuals can expect that issues of cultural diversity are treated tactfully and with respect by all who work within the organisation.

Policy Statement

It is the policy of the Trust that neither a member of the public, nor any member of staff, will be discriminated against by reason of their sex, sexual orientation, marital status, race, disability, ethnic origin, religion, creed or colour. Individuals can expect to have their views listened to, particularly when they are raising legitimate concerns about the quality of the service provided.

The Trust is committed to the spirit of as well as the letter of the law, and also to promotion of equality and opportunity in all fields.

This job description is a guide to the duties and responsibilities of the person and is not exhaustive. Subject to the needs of the service, the content of the job description for this post is subject to continuous review.

Date:

Review Date: