

**From:** Lamer, Gavin  
**To:** Harper, Phil; [REDACTED]  
**Cc:** [REDACTED], Lamer, Gavin  
**Subject:** RE: To Action: Contribution Request for [REDACTED] - PA Schools Council Meeting - Internal Deadline: 10/07/2024  
**Date:** 08 July 2024 11:16:12  
**Attachments:** image005.png  
image006.jpg  
image007.png  
image008.jpg  
image009.jpg

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Hi Phil,

To confirm nothing further held on this in Gavin's emails.

Thanks

[REDACTED]



[REDACTED]  
Executive PA and Business Manager to Gavin Lamer,  
Director of Workforce  
Alan Robson, Deputy Director, NHS Workforce  
Supply  
Secondary Care and Integration Group  
Department of Health and Social Care  
[REDACTED] Quarry House, Leeds,  
LS2 7UE  
E: [REDACTED]@dhsc.gov.uk  
T: [REDACTED]  
Follow us on Twitter @DHSCgovuk

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**From:** Harper, Phil <Phil.Harper@dhsc.gov.uk>  
**Sent:** Monday, July 8, 2024 10:47 AM  
**To:** [REDACTED]@dhsc.gov.uk  
**Cc:** [REDACTED]@dhsc.gov.uk; Lamer, Gavin [REDACTED]@dhsc.gov.uk  
**Subject:** FW: To Action: Contribution Request for [REDACTED] - PA Schools Council Meeting - Internal Deadline: 10/07/2024

Thanks [REDACTED]. Looks fine to me.

Gavin – to be aware – the latest FOI re PAs, which is primarily email exchanges between me and you.

[REDACTED] – is it possible to double check that there are no other email exchanges on this from Gavin's inbox / sent items?

Thanks,

Phil



**Phil Harper**  
Deputy Director – Professional Regulation  
Department of Health and Social Care  
[REDACTED]  
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**From:** [REDACTED]@dhsc.gov.uk  
**Sent:** Monday, July 8, 2024 10:00 AM  
**To:** Harper, Phil [REDACTED]@dhsc.gov.uk  
**Cc:** [REDACTED]@dhsc.gov.uk  
**Subject:** FW: To Action: Contribution Request for [REDACTED] - PA Schools Council Meeting - Internal Deadline: 10/07/2024

Phil

With thanks to [REDACTED] for his assistance, see attached documents to be released for this FOI

Let me know if you're content and I will send onto the FOI team

Thanks

[REDACTED]



[REDACTED]  
Professional Regulation  
Department of Health and Social Care  
Quarry House, Quarry Hill, Leeds LS2 7UE  
E: [REDACTED]@dhsc.gov.uk  
T: [REDACTED]

M [redacted]  
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**From:** Stones, Jonathan  
**Sent:** Thursday, July 4, 2024 3:16 PM  
**To:** Robson, Alan [redacted] <[redacted]@dhsc.gov.uk>; Harper, Phil [redacted] <[redacted]@dhsc.gov.uk>  
**Subject:** FW: To Action: Contribution Request for [redacted] - PA Schools Council Meeting - Internal Deadline: 10/07/2024

Hi both

Sharing the FOI below which suggests that DHSC attended a PA schools council meeting last month.

It wasn't something that Prof Reg attended – not sure if its something Ed & Training team were involved in Alan?

I could contact the PA schools council direct if need be and check if there was such a meeting and whether anyone from DHSC attended

Let me know your thoughts

Thanks

[redacted]



[redacted]  
Professional Regulation  
Department of Health and Social Care  
Quarry House, Quarry Hill, Leeds LS2 7UE  
E: [redacted] <[redacted]@dhsc.gov.uk>  
T: [redacted]  
M: [redacted]  
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**From:** [redacted] <[redacted]@dhsc.gov.uk> On Behalf Of Regulations PQ Shared Mailbox  
**Sent:** Tuesday, July 2, 2024 9:49 AM  
**To:** [redacted] <[redacted]@dhsc.gov.uk>  
**Cc:** [redacted] <[redacted]@dhsc.gov.uk>  
**Subject:** FW: To Action: Contribution Request for [redacted] - PA Schools Council Meeting - Internal Deadline: 10/07/2024

Hi [redacted]

See below another FOI re PAs (sorry). Is this one you can pick up please?

Thanks

[redacted]



[redacted]  
Policy Manager, International Registration  
Department of Health and Social Care  
Quarry House, Quarry Hill, Leeds LS2 7UE  
E: [redacted] <[redacted]@dhsc.gov.uk>  
T: [redacted]  
Follow us on Twitter @DHSCgovuk

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**From:** [redacted] <[redacted]@dhsc.gov.uk>  
**Sent:** Tuesday, July 2, 2024 9:12 AM  
**To:** [redacted] Regulations PQ Shared Mailbox [redacted] <[redacted]@dhsc.gov.uk>  
**Subject:** To Action: Contribution Request for [redacted] - PA Schools Council Meeting - Internal Deadline: 10/07/2024

Good morning Team,

We have received an FOI that we believe maybe for your team. If this case is not for your team/policy area, I would appreciate your advice on who to approach.

<b>Case no:</b>	[redacted]
<b>Subject:</b>	PA Schools Council Meeting
<b>Internal deadline for contribution:</b>	10/07/2024
<b>Legal deadline:</b>	29/07/2024
<b>Attachments:</b>	
<b>Linked cases:</b>	
<b>Additional advice:</b>	
<b>Action:</b>	To send back a draft contribution by 10/07/2024. <b>Action: Please inform us within one working day of receiving this email as to whether you are accepting/rejecting</b>

the lead on this FOI case. If you are not the correct team, we would be grateful if you would advise us of the right team to approach for this and other similar requests. Thank you.

**DHSC is at risk of legal sanctions from the Information Commissioner's Office (ICO) if we do not meet the legal deadline.**

#### Request

Dear Department of Health and Social Care,

I am writing to request information under the Freedom of Information Act 2000 regarding a meeting your organisation attended on 26th June 2024, arranged by the PA Schools Council (PASC) to discuss the PA profession.

Specifically, I seek the following:

1. All email correspondence your organisation holds related to this meeting.
2. Any documents, including but not limited to PowerPoint presentations and meeting notes, submitted in advance of or presented during the meeting.
3. Any outcome documents, such as copies of minutes or action plans from post-meeting discussions.

#### PLEASE NOTE:

- We are only obliged to provide recorded information held by DHSC; we are not obliged to create data to meet the request.
- We are not required to seek out information from other organisations in order to reply to an FOI request.
- Please ensure you address all questions that the requester is asking and that you have fully understood the question(s).
- As the policy holder, it is your responsibility to work with other teams for any relevant contributions/clearances.
- Private Office, SpAds and Perm Sec's Office will only be responsible for cases pertaining specifically to ministers, SoFS and the Perm Sec. If there is a policy element to a request, the policy holder will be responsible for the case and will need to work with Private Office/SpAds/Perm Sec's Office on any necessary clearances. For Private Office/SpAds cases, please contact Private Office FOI lead [REDACTED] [REDACTED]@dhsc.gov.uk). For cases relating to the Perm Sec, please contact Perm Sec's Office directly.
- If you believe that this request carries media interest, you should contact press office at [REDACTED]@dhsc.gov.uk to inform them of your planned response.

#### Using section 12 (cost limit)

- If you think that locating, extracting and retrieving information for the request may exceed the cost limit, please complete the costs estimation form (<https://intranet.dhsc.gov.uk/wp-content/uploads/2023/01/FOI-S12-Costs-Estimation-Form.xlsx>).
- We are required to provide advice and assistance on how the request can be refined to bring it within the cost limit, so please also include this information in your contribution.
- Please note that time taken for redactions and reviewing exemptions cannot be included in the cost calculator.
- The benefit of using the costs estimation form is evidencing the gravitas of the task, which can be communicated to the requester. This will help to reduce follow-up FOI requests that have not been refined enough in scope. Furthermore, this will also support as evidence if an FOI response results in a complaint to the ICO.

#### FOI Declaration of Compliance (SCS)

- Please consider the points in the SCS FOI declaration ([https://intranet.dhsc.gov.uk/wp-content/uploads/2023/03/scs-declaration-of-compliance\\_march2023.docx](https://intranet.dhsc.gov.uk/wp-content/uploads/2023/03/scs-declaration-of-compliance_march2023.docx)) when completing this case and forward the declaration to the SCS signing off the case with your draft response.
- The SCS should be satisfied that all points have been considered before sign-off.

#### Documents to be released

- To avoid hidden information/metadata being released erroneously, please be mindful when reviewing any documents being considered for release. It is the responsibility of the information holder to provide data in a suitable format.
- Please see the ICO's guidance at [How to disclose information safely \(ico.org.uk\)](https://ico.org.uk/for-organisations/guide-to-the-data-protection-act-2018/section-12-how-to-disclose-information-safely). There is a checklist on pages 29 and 30 that you may find useful.

#### Redactions

- Redactions are the responsibility of the information holder, not the FOI team.
- We recommend that you use redaction software. If you do not currently have access to the software, please contact DXC to request to be set up with Adobe Acrobat Professional. The FOI team are able to support you with a demonstration of using the software if needed.
- General guidance on redactions can be found on the intranet (<https://intranet.dhsc.gov.uk/wp-content/uploads/2023/09/Freedom-of-information-redaction-guidance-September-2023.docx>).

Many thanks,

[REDACTED]



[REDACTED]  
Ministerial Correspondence and Public Enquiries  
39 Victoria Street, London, SW1H 0EU

Further information on Freedom of Information (FOI) policy, including full guidance on the application of exemptions, can be found on the FOI intranet page: [Freedom of information | DHSC Intranet](#)

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