

By Email: (request-339107-2ed1d91e@whatdotheyknow.com)

13/6/16 **Our Ref:** FOI 2016/309

Dear Ms Corrigan

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

I acknowledge your request which was received on 8th June 2016 requesting information held by the Trust.

Your request is currently being addressed and if approved you will receive the information requested within the statutory timescale of 20 working days as defined by the Freedom of Information Act 2000. For your information, the Act defines a number of exemptions which may prevent release of the information you have requested. If any of the exemption categories apply then the information will not be released. You will be informed if this is the case, including your right of appeal.

If the information you request contains reference to a third party then they may be consulted prior to a decision being taken on whether or not to release the information to you. You will also be informed if this is the case.

There may be a fee payable for the information you have requested. In this event the fee must be paid before the information is processed and the 20 working day time limit for responses will be suspended until receipt of the payment. I will write to you again to advise whether or not a fee is payable.

If you have any queries or concerns then please contact Mrs Claire Graham, Head of Information Governance at:

Southern Health & Social Care Trust
Ferndale
Bannvale Site
10 Moyallen Road
Gilford
BT63 5JX

Email: Foi.Team@Southerntrust.hscni.net
Tel: 028 38 833250

Yours sincerely
Janet McKay
Information Governance Officer