



FAO: Sarah Clein

Via email:

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Public Health Department

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Date 20th July 2018

Dear Ms Clein

Freedom of Information Act 2000 (FOIA)
Request ID: REQ04525

Thank you for your recent request for information. Your request has been considered under the above Act.

You have requested the following information:

Performance Management Team and Infrastructure

- Do you have a centralised performance management, insight and intelligence team or function?

Yes, we have an Insight Team that shapes and influences research and intelligence, performance, engagement and partnerships.

- If so, please can you provide me with a current organisational chart that depicts the numbers, roles and grades of the staff within the team and describe where the team sits within the organisation

The Insight Team sits within Public Health and Insight under the Director of Public Health and Wellbeing, which, in turn, is within the Council's People Directorate (one of two directorates). The current structure, including vacant/unfilled posts, is as follows:

- Insight (Engagement):
 - Insight Manager (Engagement) – Grade 10 (1 fte)
 - Policy and Partnerships Transformation Officer – Grade 9 (1 fte)
 - Policy and Communities Officer – Grade 8 (1 fte)
 - Programme Officer / Partnership Officer / Community Co-ordinator – Grade 7 (2.8 fte)
- Insight (Intelligence):
 - Insight Manager (Intelligence) – Grade 10 (1 fte)
 - Team Managers – Grade 8 (3 fte)
 - Senior Analysts – Grade 7 (7 fte)
 - Lead Analysts – Grade 6 (3.8 fte)
 - Complaints Officer – Grade 6 (1 fte)
 - Analyst – Grade 5 (6.6 fte)
 - Assistants – Grade 4 (2.4 fte)

- If you have a centralised performance management, insight and intelligence team or function does the team include public health staff?

The Insight Team also undertakes public health intelligence functions.

- If you have a centralised performance management, insight or intelligence team does it include staff from other partner organisations such as police, fire, NHS Trust, CCG or regional authority?

No

- If there is no centralised performance function please can you provide details of numbers, roles and grades of people within the organisation that contribute to performance management - ie data analysts, business analysts, PH analysts, performance managers

Not applicable

- Can you confirm what tools, if any, you have in place to support the work of the performance management function such as building dashboards ie Power BI, Tableau, Qlikview?

Power BI

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Should you wish to make any further requests for information, you may find what you are looking for is already published on the Council's web site and in particular its FOI/EIR Disclosure log, Council's Publication Scheme, Open Data and Facts about Coventry.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours sincerely

Liz Gaulton
Director of Public Health & Wellbeing