



INTERNAL REVIEW – MINUTES

Case reference number	IRV-11-1011
Date of internal review	19/05/10
Panel members	Richard Bevins – Head of Information Access & Compliance Team
Facilitator	Matt Towey – Compliance Adviser

DETAILS OF COMPLAINT

Name of complainant	Mr Madder
Date complaint received	25/04/10
Date response due	24/05/10
Summary of complaint	Unhappy with time taken to deal with request and application of s31 to parts of LU's training docs

MINUTES OF DISCUSSION

The Panel considered the correspondence associated with the request and agreed that the delays were due to the large volume of information requested and the time taken to retrieve the information request particularly the LU training docs from L&D. The Panel noted that discussions have taken place with LU regarding their handling of FOI requests and the situation will be monitored by IACT to check that improvements are made

In terms of the material exempted the Panel questioned the use of the exemption and asked that Revenue Protection be asked to provide additional arguments to support the application of s31 which will then be re-assessed by the Panel to determine whether the exemption was applied correctly.

SUMMARY OF PANEL'S DECISION

Response not provided within 20 working days

Questioned use of exemption

SUMMARY OF AGREED ACTION POINTS

Inform LU of the decision

Speak to Revenue Protection re training docs

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