



# Penalty fare notice: £50

LO

## 1 Journey details

Date (ddmmyy)       Time   :   Reason code

Issued at

Having failed to produce a valid ticket, Oyster card or other authority to travel for the whole of your journey, you are required to pay a penalty fare of £50 for the single journey detailed below.

Amount received	Cash	Card	Outstanding balance (by 21 days)	Outstanding balance (after 21 days)
£ <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Journey from

Journey to

This penalty fare notice/receipt is given in accordance with Section 245, Schedule 17 of the Greater London Authority Act 1999, and is an authority to complete the journey detailed above without break of journey and/or to leave a compulsory ticket area.

## 2 Personal details

Mr  Mrs  Miss  Ms  Other

First name

Surname/Family name

Address

Postcode       Date of birth       Under 18 (Y/N)  National insurance number

## 3 Official use only

Name/address verification achieved: Name and address  Address only  Name only

Authorised person's number       L O       Reference number

Please tear here

## 4 Payment details

Please forward this document with any correspondence or payment (see reverse for address)

I enclose a cheque/postal order or credit/debit card authorisation for £   .

Bank card number

Issue date     Expiry date

Card holder's name

Card type: Visa  Mastercard  Maestro  Solo  Electron

Issue no (Maestro)

Card holder's signature

Paid (Y/N)  Authorisation code

### Reason codes

01 No Ticket	06 Other (explain)
02 Out of date ticket	07 Failed to carry season ticket
03 Travel beyond validity	08 Oyster Card
04 No supporting documentation	09 Freedom Pass
05 Adult on child ticket	

### How much do I have to pay?

A penalty fare is £50 (or £25 if paid in full by 21 days after the date on which the penalty fare notice was issued).

### How can I pay?

**By telephone** - The 24-hour telephone payment line is 08445 448458. We accept all major credit and debit cards, including Electron and Solo, and the handling fee is £0.25.

**Online** - The online payment service is at [www.ircas.co.uk](http://www.ircas.co.uk). We accept all major credit and debit cards, including Electron and Solo, and the handling fee is £0.25.

**By post** - Cheques and postal orders: Please fill in the payment slip at the bottom of the penalty fare notice. Make cheques payable to IRCAS, and write the number of your penalty fare notice on the back.

Credit and debit cards: Please complete and sign the authority slip at the bottom of the penalty fare notice. We accept all major credit and debit cards, including Electron and Solo. There is a handling charge of £1.25 (less than the cost of purchasing a £25 postal order).

All postal payments should be sent to IRCAS, PO Box 212, Petersfield GU32 9BQ

### Payment methods not accepted

American Express cards, Diners cards and travel vouchers are not accepted in payment of penalty fares.

### How can I appeal against this penalty fare?

You have the right of appeal and any such appeal must be received within 21 days of the date on which the penalty fare notice was issued. You should clearly state the grounds of your appeal and send to:

Independent Appeals Service, PO Box 212, Petersfield GU32 9BQ

You can also appeal online at [www.ircas.co.uk](http://www.ircas.co.uk)

### What will happen if I do not pay this penalty fare?

If you do not pay or make an appeal within the 21 day time limit you will receive a reminder letter advising you of the outstanding amount. Any additional correspondence from London Overground or its agents may result in you being charged for additional administration costs. Failure to pay your penalty fare may result in legal proceedings being taken against you.

### Please note

This information is only intended to be a guide and should not be regarded as a complete authoritative statement on the Penalty fare provisions, which are set out in the following documents:

- The Greater London Authority Act 1999, Section 245, Schedule 17 being the relevant schedule
- TfL's and National Rail's Conditions of Carriage, which can be downloaded from [www.tfl.gov.uk](http://www.tfl.gov.uk) and [www.nationalrail.co.uk](http://www.nationalrail.co.uk) respectively
- TfL's policy on revenue enforcement and prosecutions, which can be downloaded from [www.tfl.gov.uk](http://www.tfl.gov.uk)

Copies can also be obtained from London Overground, Customer Services Team, 125 Finchley Road, London NW3 6HY